ABOUT THE LOCATION

The Centre is situated fifteen minutes from the centre of Budapest in a recently reconstructed building and serves as L.t. Gen. Mihály Arnold Regional Training Centre of the World Customs Organization. It is a two-storey building that includes the classroom, the seminar rooms, accommodation and other facilities.

Address of the Centre:

Vám Világszervezet Arnold Mihály Altábornagy Regionális Oktatási Központja

1121 Béla király út 42/a.

Budapest, Hungary

Tel.: (+36 1) 395 8052

Fax: (+36 1) 395 7727
GETTING THERE

Please ensure that you are aware of the visa requirements before departing for Hungary.

The Budapest airport is officially called “Liszt Ferenc International Airport” (previously “Ferihegy 2”). There are two terminals at the airport: 2/A and 2/B. It is helpful when you arrive to check which terminal your outward flight leaves from and to write this on your ticket to make sure that you do not end up in the wrong terminal.

Upon arrival in Budapest, there are three ways to get to the Centre.

BY AIRPORT MINIBUS

Take the airport minibus directly to the Centre from the airport. Please note that, as the minibus collects more passengers, the journey to and from the airport might take longer than planned. Tickets can be bought at the minibus desk at the airport and we recommend you to show the address of the Centre to the ticketing agent. You can book your seat at least 24 hours prior to the journey online, but in this case, please take into account a possible flight delay.

The minibus ticket will cost as follows:

HUF 6500 / person / one way ticket
HUF 12900 / person / return ticket
HUF 7500 / two persons / one way ticket
HUF 14900 / two persons / return ticket

→ The rate of exchange is approximately 1 USD to 276 Hungarian Forints (HUF) and 1 EUR to 322 Hungarian Forints (as of July 2018).

If you wish to order the airport minibus for your return journey, you need to order it at least 24 hours in advance by phone (+36 1) 550 0000 or on the airport shuttle website.

BY PUBLIC TRANSPORT

1. Take Bus No. 100 E at Liszt Ferenc Airport 2 (arrival floor) to the last station “DEÁK FERENC TÉR”
2. Take Metro no. 2 (red line) to SZÉLL KÁLMÁN TÉR M, direction Déli pályaudvar M (3 stops)
3. At SZÉLL KÁLMÁN TÉR M, take bus no.155 direction Zugligeti út felé (14 stops) and get off at BÉLA KIRÁLY UT

Costs: You may either buy a weekly ticket at a cost of 4950 HUF / 16 Euros, or individual tickets at 350 HUF / 1,13 Euros each (please note, tickets bought on the vehicle cost 450 HUF / 1,45 Euros). Or, you may also buy a ticket package (10pcs) at a cost of 3000 HUF/ 9,7 Euros.
Taxi fares in Budapest are standardised, which means there is no difference in fares between taxi companies from/to the Liszt Ferenc International Airport and within Budapest. The fare from the airport to the Centre is about 10000 HUF.

**Fees are set as follows:**

- **Base cost:** 700 HUF
- **Fare/km:** 300 HUF
- **Fare/minute of waiting:** 70 HUF

Below are taxi companies and their phone numbers:

- Főtaxi: +36 1 222 2 222
- City Taxi: +36 1 2 111 111
- Tele5taxi: +36 1 555 5 555
- Budapest Taxi: +36 1 777 7 777

The airport has a foreign exchange office and it is advisable to change some of your money there because no banking facilities are located in the vicinity of the Centre. In the centre of Budapest, there are many opportunities to change at better rates than at the airport.

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**ACCOMODATION AND MEALS**

All experts and event participants will be accommodated free of charge at the Centre (including the night before the commencement of the seminar and the night following it as well). This provides a maximum opportunity for interaction and dialogue between experts and participants. Although the Centre is not a hotel, it provides towels, soap, etc. The Centre is quite comfortable and most people who stay there find it quite attractive.

The Centre has a restaurant where you can have breakfast, lunch and dinner free of charge. This restaurant is open every day from 07:00 to 09:00, 12:00 to 14:00 and 18:00 to 19:00 (subject to change according to the schedule of the event) and it is not usually open on the weekends. If you have any special dietary requests (e.g. you are a vegetarian), please contact Mr. Róbert Csabai ahead of the event.

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**OFFICE FACILITIES AND SUPPORT STAFF**

The Centre's main contact point is Mr. Róbert Csabai, who speaks English and German. He will normally be on hand to welcome you. If he is not present when you arrive, the local staff will have your name and details and can assist you.

Mr. Csabai can typically be found in the OECD office in the basement of the building where you will find a telephone, fax machine and wireless Internet for your use. The classroom is equipped with an overhead projector and whiteboard. A technician is available on site for any problems that may arise.
SOCIAL EVENTS

Participants are invited to a welcome drink followed by a dinner and a short sightseeing tour of Budapest by night. All experts and participants are invited to these events as we find that this provides a good opportunity to get to know the participants on a social level and considerably enhances the discussions in the classroom in subsequent days. Details of social events will be provided by Mr. Róbert Csabai.

TOURING BUDAPEST

Experts and Participants usually spend some evenings and any weekend days available visiting Budapest. You can take the bus which takes about fifteen minutes to get to the nearest metro station in the centre of Budapest. You may purchase a ticket at a cost of 450 HUF (1.45 Euros) on the bus. If you would like to purchase a 7 days weekly ticket, at a cost of 4950 HUF (16 Euros), please advise our colleagues so that the Centre can have these available for you at the front desk upon your arrival. Tickets can also be purchased at Déli Pályaudvar M and Széll Kálmán tér M metro stations. The bus that serves the Centre stops at the latter station.

Other information on fares, routes and timetables can be found on the public transport website. In the evenings, it is usually easiest to take a taxi but make sure that you get a reasonably priced taxi company. Mr. Csabai or the doorman will be very happy to order a taxi for you. If you are staying in Budapest for the weekend and wish to be located downtown, there are the usual four and five star international chains in the city as well as cheaper hotels. For information on tourism, accommodation and tourist cards, visit www.budapest.hu.

CURRENCY EXCHANGE FACILITIES

The official national Hungarian currency is the Hungarian Forint (HUF). All the major credit cards are accepted in Hungary in places displaying the emblem at the entrance. Though Hungary is a member of the European Union, only a few shops and restaurants accept Euros (EUR) for payment. Currency exchange bureaus are available in Budapest at the airport terminals, railways stations, travel agencies, banks and various places in the city. The exchange rate applied may vary. Click here to see actual official exchange rates.

FURTHER INFORMATION

Please do not hesitate to contact the following person if you have any queries about the administration of the event or workshop:

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Deputy Head of Department
Head of Division of International Taxation
Ministry of Finance
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