

DELEGATES PRACTICAL INFORMATION PACKAGE

**OECD-APEC Global Forum:
Policy Frameworks for the Digital Economy**

**The Sheraton Waikiki, Honolulu, HI, U.S.
15-16 January 2003**

INFORMATION ON HOTEL

Block-bookings with special conference rate have been made available at the Conference venue, Sheraton Waikiki Hotel. There are many hotels available neighbouring the Conference venue. However, it would be most convenient if you were to stay at the Conference venue.

General information about this hotel can be found at:

2255 Kalakaula Avenue

Honolulu, HI 922-4422

USA

Tel: +1 808 922-4422 (this is the switchboard, please see below for reservation phone number)

Fax: +1 808 923-8785

www.sheraton-hawaii.com

Room Rates

Run of Ocean: 180 USD per night plus tax & fees*

Run of City & Mountain: 165 USD per night plus tax & fees*

*current tax & fee rate 11.416%

How to book

1. Online (this is the most expeditious means of booking)

From the following link <http://register.sheraton-waikiki.com> please click *OECD-APEC Global Forum* from the list of events

Password is: *OECD2003* (case sensitive)

The on-line reservation system can also be accessed from the hotel home page www.sheraton-waikiki.com by clicking “Make Reservation” at the top left corner of the page, then “Conferences” or “Group Reservation” section. Click *OECD-APEC Global Forum*, the password is the same as above.

2. By phone, fax and E-mail

[We recommend that you make your room reservation online, to avoid risk of confusion]

Sheraton Waikiki Group Reservations Office

E-mail: grp377.sheratonwaikiki@sheraton.com

Tel: +1 808 921 4611

Fax: +1 808 921 4697

US Toll Free: 1-800-325-3535 (please note that there has been some difficulty with using this central number for non-standard reservations)

Please make sure to identify yourself as a member of **the group “OECD2003”** when making your reservation.

Flight Information

- 1) Name _____
- 2) Arrival Date _____
- 3) Arrival Flight No _____
- 4) Arrival Time _____
- 5) Arriving From _____
- 6) Departure Date _____
- 7) Departure Flight No _____
- 8) Departure Time _____
- 9) Travelling with someone else? How many and who?

10) Special Needs

a) Handicapped requirements (please specify)

b) Vegetarian? Yes No Other

OTHER USEFUL INFORMATION

About Hawaii

The island of Oahu has a pleasant climate year-round. Daytime high temperatures in winter in Honolulu are 70 to 74 degrees F (21.1-23.3 C) and night-time lows are 65 to 69 degrees (18.3-20.6 C). Winter showers, if any, are seldom prolonged. **Dress:** “business-casual” (e.g. aloha shirts for men).

Other useful official sites are:

- [The Hawaii Visitors & Convention Bureau](http://www.gohawaii.com) [http://www.gohawaii.com]
- [The City and County of Honolulu](http://www.co.honolulu.hi.us) [http://www.co.honolulu.hi.us]
- The [State of Hawaii](http://www.state.hi.us) [http://www.state.hi.us]

How to get from and to the airport

Honolulu International Airport (HNL), located 9 miles (14.4 km) west of Waikiki, is the major aviation gateway for the State of Hawaii. Link: <http://www.state.hi.us/dot/airports/oahu/hnl/>. Regular shuttles to direct to the Sheraton Waikiki (\$8 one-way; \$13 round-trip). Taxis: about \$25 plus tip. City buses also run between the airport and Waikiki.

Cell Phone

Cell phone rental can be arranged by the hotel. The U.S. uses gsm 1900 band or CDMA. European-style 1800 gsm band will not work in the U.S. All rooms at the Sheraton Waikiki have **Internet** connections for delegates bringing their laptops. Also, web-TV is available for \$9.95 per day.

Visa requirements

Participants responsible for arranging their own **visas** to visit the U.S. The web site of the U.S. Immigration and Naturalization Service, Dept. of Justice, with information about the procedure is <http://www.ins.usdoj.gov/graphics/services/visas.htm>.

Other events

The conference takes place just before **PTC2003**, the annual conference of the Pacific Telecommunications Council. The link is <http://www.ptc.org/PTC2003/index.html>. The theme of PTC2003 is “Global Broadband / Global Challenges”. It will take place 19-23 January 2003 at the Hilton Hawaiian Village, close by the Sheraton Waikiki. PTC welcomes registration enquiries from OECD-APEC attendees.