PRINCIPAL STATISTICAL ASSISTANT (GRADE B5), HALF-TIME, AGRICULTURAL TRADE AND MARKETS DIVISION, DIRECTORATE FOR FOOD, AGRICULTURE AND FISHERIES

[Duration of appointment: Fixed term (one year, renewable)]

Closing date for applications: 25 January 1995

The OECD is an equal opportunity employer and encourages applications from female candidates

Duties

In accordance with the general instructions applying in the Division and under the direct supervision of a Principal Administrator and the direction of the Head of Division, the post-holder will be required to:

1. Assist economists in the Division in their quantitative analysis of the main international agricultural commodity markets; this requires the utilisation of various statistical methods and the verification of the consistency and quality of the data.
2. Update, maintain and improve the computerised databases of the Division. Locate, extract and process data from internal and external sources.

3. Contribute to the maintenance and use of the Division’s forecasting model, involving the updating of model parameters, the management of the data flow, running simulations and other procedures.

4. Develop, maintain and document software procedures which will integrate database, modelling and documentation activities for the Division.

5. Contribute to the preparation of reports and publications by preparing tables and graphs and verifying the texts in the two official languages, and if necessary, translating texts. Carry out other related duties as necessary.

**Principal qualifications**

1. Post-secondary education and good knowledge of economics, applied mathematics and statistics, familiarity with econometric techniques.

2. Knowledge or practical experience relevant to agricultural economics and statistics, including statistical sources. Knowledge of the functioning of agricultural markets would be an advantage.

3. Several years’ experience in using statistical software packages, computer programming languages and computerised data banks. Experience with UNIX and MS-DOS would be an advantage.

4. Ability to work rapidly, and in a team, with the minimum of supervision.

5. Excellent knowledge of one of the two official languages of the Organisation (English and French); good knowledge of the other.

N.B. The successful applicant will be required to have passed the OECD test for statistical assistants.

The post may be filled at the level immediately below if the qualifications and professional experience of the selected applicant correspond to that level; in this case, the duties and responsibilities assigned to the post will be adjusted accordingly.