PRINCIPAL ADMINISTRATOR (GRADE A4), HEAD OF THE SPANISH/GREEK DESK IN COUNTRY STUDIES IV DIVISION, ECONOMICS DEPARTMENT

Closing date for applications: 20 December 1994

The OECD is an equal opportunity employer and encourages applications from female candidates

Duties

Under the direction of the Head of Division, the post-holder will be responsible for the country desk Spain/Greece and in this capacity will be required to:

1. Supervise and carry out detailed analysis of current and medium-term economic developments in the countries concerned.

2. Make forecasts of supply and demand, prices and the balance of payments, and discuss their implications for the government economic policy of these countries.
3. Prepare notes and detailed reports on these countries for various bodies of the Organisation, in particular the Economic and Development Review Committee and the Economic Policy Committee and its Working Parties; participate in the work of these committees when each of the countries is discussed.

4. Maintain contact with national authorities and research institutions.

**Principal qualifications**

1. Advanced university degree in economics.

2. Extensive experience of macroeconomic and microeconomic analysis; proven competence in statistical and econometric methods.

3. Knowledge of the structure and institutions of the Spanish and Greek economies.

4. Ability to direct and supervise a team (economists, statistical assistants and secretarial support staff).

5. Very good knowledge of one of the two official languages of the Organisation (English and French) and excellent drafting ability in that language; working knowledge of the other. Knowledge of Greek and/or Spanish would be an advantage.