OFFICE CIRCULAR

PRINCIPAL ADMINISTRATOR (GRADE A4), DEVELOPMENT CENTRE RESEARCH PROGRAMME

[DURATION OF APPOINTMENT: FIXED TERM]

Closing date for applications: 6 October 1994

The OECD is an equal opportunity employer and encourages applications from female candidates

Duties

Under the supervision of the President of the Development Centre, of the Director of Co-ordination and of a Head of Division, the incumbent will be required to carry out the following tasks:

1. Conduct policy-oriented research on national growth policies, with special reference to resource allocation and financial systems.
2. Contribute to the work of the Centre and of the Organisation on the
design and analysis of economic policies for developing countries,
notably in Africa. Contribute to the design of the Centre’s future
research activities in this area. Maintain close working relations
with national and international institutions working in the same and
related areas.

3. Participate in the formulation of policy recommendations and present
the conclusions of the Development Centre’s analyses to relevant OECD
Committees and to meetings of decision-makers from Member and
non-Member countries.

4. Supervise and co-ordinate the work of a team of researchers and
consultants.

**Principal qualifications**

1. Advanced degree in economics with specialisation in development
issues.

2. Expertise in macroeconomic analysis and quantitative economics.
Proficiency in microeconomics. Experience of research in the
aforementioned fields, with a significant publication track-record at
international level.

3. Experience of research on developing countries and ability to work on
African economies. Experience of field research would be an asset.

4. Proven ability to administer and co-ordinate research work on several
projects involving a team of researchers and consultants and to
supervise their work.

5. Excellent knowledge of one of the official languages of the
Organisation (English and French) and ability to draft well in that
language; good working knowledge of the other language.