ADMINISTRATOR (GRADE A2/A3) IN THE SCIENCE, TECHNOLOGY AND COMMUNICATIONS POLICY DIVISION, DIRECTORATE FOR SCIENCE, TECHNOLOGY AND INDUSTRY

Closing date for applications: 15 September 1994

The OECD is an equal opportunity employer and encourages applications from female candidates

Duties

Under the supervision of the Head of Division, the post-holder will be required to:

1. Carry out economic and policy analysis on the development, impacts and applications of new information and communications technologies including impacts on national and international economic and social development.
2. Carry out international comparative analyses of information and communications policies, and their effects on structural change.
3. Prepare reports on the above-mentioned areas.

4. Organise meetings of national delegates or experts on these subjects.

5. Establish or maintain professional contacts with other Divisions and Delegations and outside individuals and organisations in the field of information and communications technologies and policies.

Principal qualifications

1. Advanced university degree in economics or a related area, preferably with some specialisation in information or communications issues.

2. Proven ability in economic and policy analysis in the information and/or communications fields. A proven experience in international comparative policy and quantitative analysis would be an advantage.

3. Experience in data management and analysis on microcomputers would be an advantage.

4. Excellent knowledge of one of the two official languages of the Organisation (English and French) and ability to draft very well in that language; good knowledge of the other.