ADMINISTRATOR (GRADE A2/A3) IN COUNTRY STUDIES I DIVISION, ECONOMICS DEPARTMENT

Closing date for applications: 18 July 1994

The OECD is an equal opportunity employer and encourages applications from female candidates

Duties

Under the supervision of the Head of the Country Desk responsible for Japan and Ireland, the post-holder will be required to:

1. Participate in the preparation of papers and studies on macro- as well as micro-economic developments and policy issues for various committees of the OECD, in particular the Economic and Development Review Committee and the Economic Policy Committee and its Working Parties.
2. Make, independently, or with minimum supervision, initial forecasts of demand, output, balance of payments, and other elements in the relevant economies.

3. Follow developments in other Member countries in order to assess their implications for the countries with which s/he is concerned.

4. Maintain contact with national authorities and research institutions.

5. Monitor economic developments in Korea, and their impact on Member countries, and prepare notes and papers as required.

Principal qualifications

1. Advanced university degree in economics.

2. At least two or three years’ experience in applied economic analysis.

3. Good knowledge of statistical methods and applied econometrics. Experience with the estimation, simulation and implementation of computer-based economic models would be desirable.

4. Institutional knowledge of the Japanese economy would be an advantage.

5. Command of one of the two official languages of the Organisation (English and French) and proven ability to draft well in that language; some knowledge of the other official language. Knowledge of Japanese would be desirable.