ADMINISTRATOR (GRADE A2/A3) IN THE ENERGY DIVERSIFICATION DIVISION, OFFICE OF LONG-TERM CO-OPERATION AND POLICY ANALYSIS, INTERNATIONAL ENERGY AGENCY

Closing date for applications: 26 April 1994

The OECD is an equal opportunity employer and encourages applications from female candidates

Duties

1. Under the supervision of the Head of the Energy Diversification Division:

   a) monitor developments in the electricity supply industry in Member countries of the Agency and the policies of Member countries in this area;

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b) undertake specific studies as required, with particular emphasis on issues related to electricity production, costs and prices, the organisation and regulation of the electricity industry in IEA countries, and fuel inputs to electricity generation;

c) draft documents and reports on the above work, including recommendations on the introduction of more effective policy measures in IEA countries.

2. Under the guidance of the Head of Country Studies Division, act as Desk Officer for two Member countries of the IEA; establish and maintain regular contacts with officials in those countries and, with rapporteurs from Member countries, undertake regular reviews of their energy policies and programmes.

3. Establish and maintain professional contacts with other Divisions of the International Energy Agency and Delegations and outside individuals and organisations in the field of electricity.

**Principal qualifications**

1. University degree in economics, engineering or equivalent in a relevant discipline.

2. Energy policy and management experience with government and/or in industry.

3. Very good knowledge and drafting ability in one of the official languages of the Organisation (English and French) and working knowledge of the other.