



Workshop on quality requirements and standards for policy formulation linked to strategic plans

Onsite Coaching Programme on sound policy formulation for PAR (Component 2)

Agenda

11-12 September 2023

The project

The programme is organised in coordination with the Prime Minister's Office (PMO) in the framework of the EU-funded project* "Support the Palestinian Authority in Public Administration Reform (PAR)" (2021-2024) implemented by the OECD. The overall objective of the project is to support the Palestinian Authority and to improve overall governance capacity in managing the public administration for the ultimate benefit of citizens and businesses through more effective and efficient policy and service design and delivery. More specifically, the project will aim at enhancing the capacity of law and policy-makers to:

- Develop a strategic framework for PAR,
- Support policy-development and co-ordination,
- Strengthen civil service and human resources management
- Contribute to improving service delivery
- Assist in the organisational and functional set-up of the Centre of Government and selected areas

**The project is implemented with funding by the European Union.*

The activity

The project "Supporting the Palestinian Authority (PA) in Public Administration Reform (PAR)" aims to support the modernisation of public administration in the PA, in view of ensuring the delivery of more efficient and citizen-oriented public services.

To achieve this aim, Component 2 aims to strengthen the capacities of public officials in policy design, implementation, monitoring and evaluation. It is implemented in complementarity with Component 2 of the "Support the Palestinian Authority to enhance Governance and the Rule of Law" project, which focuses on early stages of policy development and regulatory policy.

The project supported the development of the draft OECD Review on Public Administration Reform in the Palestinian Authority and the [OECD Review on Rule of Law and Governance in the Palestinian Authority](#). The documents identify that policy formulation practices vary in the PA across line ministries and are often based on informal and ad hoc processes, which leads to an

This Project is Funded by

uneven quality of policy proposals and draft legislation, and that there is need for improved policy formulation and development as part of the planning process for PAR. In this perspective, the OECD organised in March 2022 and December 2022 two separate activities as part of a broader capacity-building programme focusing on policy development and implementation.

The Palestinian Authority is committed to pursue ambitious new public administration reforms. On 28 April 2022, the Council of Ministers adopted the Government Reform Agenda (GRA) prepared by Ministerial Committee. For each policy area, the identified lead institutions are expected to develop a sectoral strategy and a relevant policy plan to achieve the objectives of the GRA. The PMO has developed new guidelines for the development of sectoral strategies and shared them with the rest of the administration to feed into the new strategic planning phase of 2024-29 to be finalised by the end of 2023. Each sectoral strategy will be complemented by a policy plan to support the implementation of strategic objectives.

The project is thus now seeking to further support the PA in adopting harmonised and qualitative policy formulation practices for PAR through a dedicated onsite coaching programme focusing on policy formulation and quality requirements of policy content for strategic plans.

This workshop constitutes the first phase of the onsite coaching programme. It will seek to enhance the capacities of participants in policy formulation and the identification of clear quality standards and requirements to be followed in the development of sectoral and ministerial strategies and related policy plans.

The activities will be delivered by the OECD and an international expert (in-person). The targeted participants will be representatives from the Prime Minister’s Office, staff from policy units across the PA administration, as well as officials from relevant key institutions in the policy development process.

Content Day 1	Time (Ramallah time)
Registration and pre-workshop evaluation	08:30 – 09:00
Opening remarks <ul style="list-style-type: none"> • PMO (TBD) • EU (TBC) • OECD (TBD) 	09:00 – 09:10
Introductory session – Policy concept and policy formulation cycle	09:10 – 09:45

<p>Session 1 – Quality requirements and standards for the identification and analysis of problems based on evidence</p> <ul style="list-style-type: none"> • Methodologies for data and information and data collection • Tools for policy analysis • Requirements for stakeholders’ involvement and consultation (including internal consultation and public consultation) 	09:45 – 10:30
<p>Session 2 – Quality requirements and standards for the formulation of policy options</p> <ul style="list-style-type: none"> • Define policy objectives and rationale • Establish policy need by linking objectives to problems and their causes and ensure alignment with national and sectoral strategic objectives • Identify and describe policy options to achieve objectives • Incorporate crosscutting issues 	10:30 – 11:30
Coffee break	11:30 – 12:00
<p>Session 3 – Quality requirements and standards for prioritisation, policy selection and the development of action plans</p> <ul style="list-style-type: none"> • Tools for prioritisation • Develop actions, timelines execution 	12:00 – 13:45
Review of the first day	13:45– 14:00
Lunch	14:00 –14:30

Content Day 2	Time (Ramallah time)
Registration	08:30 – 09:00
<p>Session 4 – Quality requirements and standards for assessing costs and impacts of policy options</p> <ul style="list-style-type: none"> • Impact assessments • Costing standards and requirements • Alignment between annual and mid-term planning and execution 	09:00 – 10:30
<p>Session 5 – Quality requirements and standards for monitoring, reporting and evaluation of policy implementation</p>	10:30– 11:30

<ul style="list-style-type: none"> • Mechanisms and requirements for monitoring and evaluation • Revisiting policy actions based on new evidence 	
Coffee Break	11:30– 12:00
Session 6 – Consolidation of the set of quality requirements and standards for policy formulation linked to strategic plans	12:00 –13:45
Conclusion and post-workshop evaluation	13:45–14:00
Lunch	14:00 –14:30