



ممول من الاتحاد الأوروبي
Funded by the European Union

وزارة التخطيط والتنمية الاقتصادية
Ministry of Planning and Economic
Development



المعهد القومي للحكومة
و التنمية المستدامة
National Institute for Governance
& Sustainable Development



MENA - OECD
Governance Programme



BETTER POLICIES FOR BETTER LIVES

The “Youth Policy Shapers in Egypt” Programme: Consultation/Coaching session (Stage 3)

برنامج “الشباب صناع السياسات بمصر”: جلسة
الارشاد/التوجيه
(المرحلة ٣)

AGENDA

17 – 18 November 2023

NIGSD premises, 9 Salah Salem St, Ash Sharekat, Nasr City, Cairo



Youth Policy
Shapers
Egypt



برنامج الشباب
صناع السياسات
بمصر

A Joint Programme by the Government of Egypt, the European Union, and the OECD

About the Youth Policy Shapers in Egypt

The “Youth Policy Shapers in Egypt” is a joint programme by the European Union, the [National Institute for Governance and Sustainable Development](#), and the OECD through its [MENA-OECD Governance Programme](#). This ambitious youth empowerment initiative is supported under the European Union funded project “Support to Enhanced Administrative and Public Economic Governance in Egypt”. The Youth Policy Shapers in Egypt will contribute to increased participation of youth to sustainable development including climate change mitigation, gender equality, and many others.

The Youth Policy Shapers invites participants (18-25 years), who benefited from the national flagship initiative “Be An Ambassador” from across all 27 governorate in Egypt. It will provide an opportunity to young people to take the lead in setting up social action projects in their communities. Young people will contribute to promote the objectives of sustainable development, including climate change mitigation and to lead concrete projects on the ground. The programme will support them in deepening their skills and to obtain extensive technical and financial support they need to implement actions that will benefit their communities.

Objective of the Consultation/Coaching Sessions

The Consultation/Coaching Session will complement the youth trainings that took place in July 2023. The objective of the coaching sessions is to invite the selected participants to engage in consultations with experts to develop their technical knowledge and skills on developing project proposals, project budgets, key performance indicators, action plans, technical and progress reports. The selected participants will enhance the capacities of young applicants in the areas of project management, budget management and strategic communication. The skills acquired will help them to design, implement and manage projects that are feasible, sustainable and useful to their communities. This includes developing SMART objectives and budget planning.

The sessions will be held in Arabic.

Agenda Day 1 – Friday, 17th of November 2023

9:00-9:30 Registration and welcoming of participants

9:30-9:45 Opening Remarks

- **Dr. Sherifa Sherif**, Executive Director of the National Institute for Governance and Sustainable Development, Egypt Delegate to the OECD Public Governance Committee
- **Mr. Amr Soliman**, Project Lead, Policy Analyst, OECD

9:45-10:30 Introduction and Pre-training exercise

This session will begin with an ice breaker activity that aims at building rapport between the different groups and encouraging cooperation and networking. A pre-exercise will follow in order to map baseline learning and shift in skills, intervention knowledge and ability.

- **Ms. Caroline Mina**, Policy Analyst, OECD
- **Ms. Maryham Habib**, OECD Consultant and Public Administration Reform Expert
- **Ms. Marwa Mohsen**, National expert and lead trainer

10:30-11:30 Session 1 – Plenary Session: Project Management and social action planning

This session will enable the young participants to acquire the key principles for developing an action plan and an effective progress monitoring model for their social project.

This part of the workshop will focus in particular on the method for defining the result-chain and logical framework of a social action, identifying precisely the intervention area, developing stages, setting clear objectives (SMART) as well as identifying the link between objectives, outcomes and outputs, designing the activities, and developing action plan. The session will also assist in framing a comprehensive stakeholder analysis and leveraging partnerships in social actions.

Trainer:

- **Ms. Marwa Mohsen**, National expert and lead trainer

Moderator and Facilitator:

- **Ms. Maryham Habib**, OECD Consultant and Public Administration Reform Expert
- **Ms. Hania Amr**, the National Institute for Governance and Sustainable Development
- **Ms. Caroline Mina**, Policy Analyst, OECD

11.30-12.00 Break

12:00-13:30 Coaching on social action planning (2 break-out groups)

During this coaching session, participants will be divided into two groups, where they will be invited to present the objectives, outcomes and action plans of their initiatives. During this process, they will receive guidance and constructive feedback on how to improve their action plans using the concepts and principles covered in session one.

Trainer:

- Ms. Marwa Mohsen, National expert, Lead Trainer
- Ms. Amal Salah , National coach for group 1
- Ahmed Anwar, National coach for group 2

Moderator and Facilitator:

- Ms. Maryham Habib, OECD Consultant and Public Administration Reform Expert
- Ms. Hania Amr, the National Institute for Governance and Sustainable Development
- Ms. Caroline Mina, Policy Analyst, OECD

13:30- 14:30 Session 2 – Plenary Session: Budget Management and partnership

This session will enable young participants to acquire fundamental skills in planning and managing budgetary resources, with a particular focus on managing projects with zero or limited budgeting.

This session will focus on the concept of efficiency, resource management, developing activity budget sheet, definition of unit cost and needed units, and exploring funding allocation, including various possible sources of funding and fund-raising strategies.

Trainer:

- Ms. Marwa Mohsen, National expert and lead trainer

Moderator and Facilitator:

- Ms. Maryham Habib, OECD Consultant and Public Administration Reform Expert
- Ms. Hania Amr, the National Institute for Governance and Sustainable Development
- Ms. Caroline Mina, Policy Analyst, OECD

14.30-15.00 Break

15.00-16.30 Coaching on social action budgeting (2 break-out groups)

The coaching objective of this session is to support the applicants in defining realistic project's budget and resource allocation. During the coaching session, participants will be divided into groups, where they will have the opportunity to present the budget sheets of their initiatives, while receiving constructive remarks to mentor them on how to improve their social action budgets using the concepts and principles elaborated in session two.

Trainer:

- Ms. Marwa Mohsen, National expert, Lead Trainer
- Ms. Amal Salah , National coach for group 1
- Ahmed Anwar, National coach for group 2

Moderator and Facilitator:

- Ms. Maryham Habib, OECD Consultant and Public Administration Reform Expert
- Ms. Hania Amr, the National Institute for Governance and Sustainable Development
- Ms. Caroline Mina, Policy Analyst, OECD

16:30- 18:00 Team Presentation

Eight teams will present their projects) . Every team will have 5 minutes to pitch for his project and the trainers will give feedback in 5 minutes

18:00 End of day

Agenda Day 2 – Saturday, 18th of November 2023

9:45-10:30 Recap of Day 1 & Interactive exercise

10:30 -11:30 Session 3: Introduction to Project Monitoring and Evaluation (M&E)

This session will introduce the key principles and concepts of Project Monitoring and Evaluation (M&E), whereby young participants will learn how to use effective frameworks for the monitoring and evaluation of their initiatives. In doing so, they will acquire the necessary skills to develop appropriate indicators for measuring impact, to use data collection methods, both qualitative and quantitative, and to assess the relevance, effectiveness, efficiency, sustainability, and impact of their activities as part of the evaluation process.

Trainer:

- Ms. Marwa Mohsen, National expert and lead trainer

Moderator and Facilitator:

- Ms. Maryham Habib, OECD Consultant and Public Administration Reform Expert
- Ms. Hania Amr, the National Institute for Governance and Sustainable Development
- Ms. Caroline Mina, Policy Analyst, OECD

11.30 – 12.00 Break

12:00-13:30 Coaching on social action monitoring and evaluation (2 break-out groups)

This coaching session aims is to support the applicants in defining realistic indicators to measure the progress and effectiveness of their initiatives. Divided into groups, participants will present the indicators they set for the results and outcomes of their initiatives and receive valuable insights on how to improve them using the concepts and principles discussed in session three.

Trainer:

- Ms. Marwa Mohsen, National expert, Lead Trainer
- Ms. Amal Salah , National coach for group 1
- Ahmed Anwar, National coach for group 2

Moderator and Facilitator:

- Ms. Maryham Habib, OECD Consultant and Public Administration Reform Expert
- Ms. Hania Amr, the National Institute for Governance and Sustainable Development
- Ms. Caroline Mina, Policy Analyst, OECD

13.30-14.00 Break

14.00 – 15.00 Session 4: Team Collaboration and Communication (2 break-out groups)

During this interactive session, young participants will be split into two separate groups in which they will be able to reflect on the key competencies and skills needed to ensure effective collaboration and communication within each team. In this regard, participants will learn how to define clear roles and responsibilities for each team member, develop common key messages and select appropriate channels for

communication. This session will build on the knowledge and skills acquired during the two trainings.

Trainer:

- **Ms. Marwa Mohsen**, National expert, Lead Trainer
- **Ms. Amal Salah**, National coach for group 1
- **Ahmed Anwar**, National coach for group 2

Moderator and Facilitator:

- **Ms. Maryham Habib**, OECD Consultant and Public Administration Reform Expert
- **Ms. Hania Amr**, the National Institute for Governance and Sustainable Development
- **Ms. Caroline Mina**, Policy Analyst, OECD

15:00 – 15:30 Session 5 : Template Discussion

This session will enable young people to fully understand all the questions contained in the final form to be submitted and will also be an opportunity to present some examples of model answers.

Moderator/Facilitator:

- **Ms. Maryham Habib**, OECD Consultant and Public Administration Reform Expert
- **Ms. Caroline Mina**, Policy Analyst, OECD

15:30-16:30 Team Presentation

Six teams will present their projects). Every team will have 5 minutes to pitch for his project and the trainers will give feedback in 5 minutes

16:30 – 17:00 Concluding Session and Way Forward

This session will provide an opportunity to take stock of the various elements mentioned during the two days of training, to fill in the post-training evaluation forms and to present the next stages of the project.

- **Ms. Marwa Mohsen**, National expert and lead trainer
- **Ms. Caroline Mina**, Policy Analyst, OECD
- **Ms. Maryham Habib**, OECD Consultant and Public Administration Reform Expert

17:00 End of day



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