



**DIRECTORATE FOR FOOD, AGRICULTURE AND FISHERIES
COMMITTEE FOR AGRICULTURE**

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OECD Scheme for the Application of International Standards for Fruit and Vegetables

**DOCUMENT TO FACILITATE EXCHANGE OF INFORMATION
BETWEEN NATIONAL INSPECTION SERVICES
OF EXPORTING AND IMPORTING COUNTRIES
ON NON-CONFORMITY OF FRUIT AND VEGETABLES**

This document is submitted to participating countries of the Scheme for INFORMATION.

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English - Or. English

(Note by the Secretariat)

This document constitutes the revision of the DOCUMENT TO FACILITATE EXCHANGE OF INFORMATION BETWEEN NATIONAL INSPECTION SERVICES OF EXPORTING AND IMPORTING COUNTRIES ON NON-CONFORMITY OF FRUIT AND VEGETABLES

It contains the amendments agreed upon during the 61st Plenary Meeting held in October 2003.

**DOCUMENT TO FACILITATE EXCHANGE OF INFORMATION
BETWEEN NATIONAL INSPECTION SERVICES
OF EXPORTING AND IMPORTING COUNTRIES
ON NON-CONFORMITY OF FRUIT AND VEGETABLES**

The purpose of this document is to give a feed-back to the national inspection service of an exporting country in case exported produce is found not to be in conformity with the standard at the stage of import inspection. The relevant information is only of use for the inspection service of the exporting country if:

- it refers especially to defects or deterioration which would have been detected at the stage of packaging and/or export control;
- there will be no language problem to understand the message;
- the information arrives as soon as possible in the exporting country.

Therefore, this document includes a notification form to be easily completed by the inspection service of the importing country. The use of codes will facilitate communication. The information can be sent by fax or e-mail. It is recommended to send the message within 24 hours after import control to the relevant inspection service of the exporting country.

To national inspection service of exporting country (code).....

- Authority.....

From national inspection service of importing country (code).....

- Authority.....

The inspection agency has found that the following lot did not meet the requirements of the standards because of defects or deterioration.

- 1. Place of control**
 - City/Country
 - Type of place
- 2. Date of control (yymmdd)**
- 3. Control reference**
 - Number
 - Inspection body
- 4. Control certificate**
 - Number
 - Issuing body
- 5. Product (ranked code)**
- 6. Origin of product (country code)**
- 7. Variety or commercial type**
- 8. Quality class and size claimed**
 - Class
 - Size
- 9. Quantity** - number
 - weight (kg)
- 10. Defects (% / codes)** % % %
- 11. Follow-up actions (codes)**
- 12. Means of transport**
 - means (code)
 - ID number
- 13. Packer**
- 14. Exporter**

- 15. **Merchandise holder**
- 16. **Recipient**
 - country (code) . . .
 - specifications
- 17. **Additional countries notified** (codes)
- 18. **Comments**

Guidance for completion: see following pages

Please use the codes indicated below

1. Place of control

- 1 Import stage
- 2 Wholesale trade stage
- 3 Retail trade stage
- 4 Other

5. Product (ranked code).

VEGETABLES	FRUIT
Artichokes.....716	Almonds (unshelled sweet)..... 830
Asparagus.....717	Almonds (decorticated sweet)..... 831
Aubergines.....718	Annonas..... 829
Beans.....715	Apples, dessert..... 809
Broccoli.....726	Apricots..... 811
Brussels Sprouts.....706	Avocados..... 822
Cabbages, headed.....707	Bilberries..... 827
Carrots.....712	Blueberries..... 828
Cauliflowers.....705	Cherries..... 812
Celery, ribbed.....719	Clementines..... 802
Chinese cabbages.....725	Chestnuts (edible sweet)..... 820
Cos or romaine lettuce.....709	Fresh Figs..... 821
Courgettes.....722	Grapefruits..... 819
Cucumbers.....713	Hazelnuts (unshelled)..... 832
Cultivated Mushrooms.....727	Hazelnuts (decorticated)..... 833
Curled and broad-leaved endives.....711	Kiwifruit..... 817
Early Potatoes.....723	Lemons..... 807
Fennel.....728	Limes..... 818
Garlic.....703	Mandarins - Wilkings..... 804
Horse-Radish.....729	Mangoes..... 823
Leeks.....704	Melons..... 824
Lettuce.....708	Monreales - Satsumas..... 803
Onions.....702	Nectarines..... 813
Peas, unshelled.....714	Oranges..... 801
Radishes.....731	Other small citrus fruit..... 806
Rhubarb.....732	Peaches..... 814

VEGETABLES	FRUIT
Scorzoner.....730	Pears, dessert..... 810
Spinach.....721	Pistachio nuts (unshelled)..... 838
Sweet peppers.....720	Pistachio nuts (decorticated and decorticated peeled)..... 839
Tomatoes.....701	Plums..... 815
Ware Potatoes.....724	Prunes..... 836
Witloof chicory.....710	Raspberries..... 826
	Strawberries..... 816
	Table grapes..... 808
	Tangerines..... 805
	Walnuts (unshelled)..... 834
	Walnut kernels..... 835
	Watermelons..... 825
	Whole Dates..... 837
OTHER	
Mixed packages..... 999	

6. Origin Use the 2-character country codes according to ISO 3166 Alpha-2

10. Defects Indicate the % (3 positions) followed by 1 of the codes indicated in the table below

01 Blemishes and damages	04 Sizing	07 Colour
02 Breakdown diseases and rots	05 Shape	08 Maturity
03 Physiological defects	06 Cleanliness	09 Presentation
		10 Labelling

11. Follow-up actions Use up to 3 of the codes indicated in the table below

1 Destruction	4 Downgrading	7 Relabelling
2 Return to sender	5 Regrading	8 Forwarded to other countries
3 Processing destination	6 Repackaging	

12. Transport Use 1 of the codes indicated in the table below (UNTDED 1990 - 8265)

11 Ship	31 Truck	99 Container
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20 Rail

41 Air freight

16. Recipient

see: 6. Origin

17. Additional countries notified

see: 6. Origin

**GUIDELINES FOR THE COMPLETION OF
THE NON-CONFORMITY NOTIFICATION FORM**

Name and address of the national inspection services: please refer to OECD Directory.
available on <http://www.oelis.oecd.org/agr/fruitscheme.nsf>

1. Place of control

Indicate *town + postal code*, if necessary also *country*.

< Free text information, max. 60 characters >

Indicate by a code the control point type

2. Date of control

Please use the correct format: *year-month-day*.

E.g.: . 9 . 7 . 1 . 2 . 0 . 6 .

3. Control reference no.

If possible, indicate the internal reference no of the control dossier (i.e. the import inspection agency's own classification no).

< Free text information, max. 30 characters >

4. Control certificate no.

Copy the control certificate no. (in the space provided) issued by the exporting country and accompanying the product.

< Free text information, max. 30 characters >

5. Product

Use the ranked codes to indicate the product concerned.

E.g.: . 8 . 0 . 7 . (= lemons)

6. Origin

Use the 2-character country codes ('Alpha-2') as laid down in International Standard ISO 3166 : 1988.

E.g.: . B . R . (= Brazil)

7. Variety or commercial type

If possible, indicate the variety or the commercial type of the product.

< Free text information, max. 30 characters >

8. Quality class claimed

Indicate the quality class attributed to the product.

< Free text information, max. 13 characters >

E.g.: . I . ; . I . I . ; . E . X . T . R . A . ; . F . A . N . C . Y .

9. Quantity

If applicable, indicate the quantity as a number (e.g.; no of boxes).

< Number, max. 999 999 >

Indicate the lot's weight in kg.

< Number, max. 9 999 999 >

10. Defects

Indicate up to 3 defects, each preceded by the % of produce affected.

E.g.: . 0 . 2 . 0 . % . 0 . 3 . (= 20% of total quantity with physiological defects)

. 1 . 0 . 0 . % . 1 . 0 . (= the lot is not labelled or is labelled incorrectly)

11. Follow-up actions

Indicate up to 3 follow-up actions.

E.g.: . 5 . (= the lot was regraded)

12. Transport

Use one of the five 2-character codes as laid down in the 1990 United Nations Trade Data Elements Directory (UNTDED 1990 - 8265) and mentioned on the back of the form to be completed.

E.g.: . 3 . 1 . (= truck)

Indicate transport identification, e.g. truck number plate, flight no., ship name.

< Free text information, max. 30 characters >

13. Packer

Indicate *name* and coordinates (*town, country*) of the packer, grower code and/or pack-house code.

< Free text information, max. 60 characters >

14. Exporter

Indicate *name* and coordinates (*town, country*) of the exporter.

< Free text information, max. 60 characters >

15. Merchandise holder

Refers to the company who is in charge of the marketing of the goods at the time of inspection

16. Recipient

Using the same codes as described under ' 6 Origin ', indicate the recipient country.

E.g.: . F . R . (= France)

Specify the *name* and coordinates (*town, country*) of the recipient, who is either the *final buyer*; or if this party is not known: the *importer*.

< Free text information, max. 60 characters >

17. Additional countries notified

Using the same codes as described under ' 6 Origin ', indicate up to 4 countries notified directly by the inspection agency.

E.g.: . E . S . . I . T . (= Spain and Italy)

Note: This indication is for inspection services of other countries which might be interested in the rejection. In the EC, the control certificate issued by one member state is valid for customs clearance in all EC member states. To avoid duplication of inspection, this form is also used to facilitate the inter-community exchange of information.

18. Comments

Use the available space for entering additional information, e.g. product brand name, specifications regarding the defects.

< Free text information, max. 60 characters >