Compliance Burdens Maturity Model –   
self-assessment record sheet

Jurisdiction name:

Process

Please complete the appropriate boxes related to process:

|  |  |
| --- | --- |
| Appointment of facilitator | Y/N |
| Number of staff dealing with compliance burdens in the self-assessment group |  |
| Appropriate distribution of grades | Y/N |
| Involvement of official(s) from other areas of the tax administration | Y/N (please comment) |
| Time taken in hours to complete the self-assessment |  |

Self-assessment record

Please complete the table below by marking the appropriate boxes with an X based on your self-assessment. Please only include one X per row.

Please send the completed table to the Forum on Tax Administration Secretariat at [**FTA@oecd.org**](mailto:FTA@oecd.org). Please provide an overall mark as well as a mark for each of the indicative attributes where possible. (Where the indicative attributes record different levels of maturity, please take a judgement as to the appropriate overall mark based on a “best fit”.) Please could you also consider the open questions at the end of the document.

Minimising compliance burdens

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Minimising compliance burdens | Emerging | Progressing | Established | Leading | Aspirational |
| **Overall Mark** |  |  |  |  |  |
| Culture |  |  |  |  |  |
| Understanding burdens and strategy |  |  |  |  |  |
| Interactions with tax policy makers |  |  |  |  |  |
| **Supporting Commentary on overall mark:** | | | | | |

Additional questions

|  |
| --- |
| Q1. Are there some of the indicative attributes or descriptors which you feel are misplaced or wrong, or are important attributes that you think are missing? |
|  |
| Q2. Are there areas where you think there is a lack of clarity as regards the difference between adjacent maturity levels? |
|  |
| Q3. Are there areas where you think the language is unclear or ambiguous? |
|  |