

ISSA2 Privacy and confidentiality policy statement

INTRODUCTION

This privacy statement explains the reason for the processing, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you may exercise in relation to your data.

The OECD is committed to the protection of personal information. OECD Staff and external processors who may have access to personal information and are associated with the processing of that information are obligated to respect the privacy and confidentiality of information.

WHY IS THIS STUDY IMPORTANT?

Thanks to your help, policymakers and researchers will have a better understanding of the nature and impact of digitalisation in science. This is an entirely voluntary study. However, missing responses make it more difficult to understand the issues that concern people in your community and across countries. Your answers represent the experiences of other researchers in your area and country.

The purpose of the processing operation is statistical. This means that it strictly concerns the operation of collection and the processing of personal data necessary for statistical surveys and the production of statistical results, as well as follow-on statistical research. The statistical purpose implies that the result of processing for statistical purposes is not personal but aggregate or fully anonymised data and that this result or the personal data are not used in support of measures or decisions regarding any particular natural person.

WHO AUTHORIZES THIS STUDY?

This study is being carried out in the framework of the Programme of Work and Budget of the OECD Committee for Scientific and Technological Policy, by its working Party of National Experts on Science and Technology Indicators (NESTI), and is overseen by an expert steering group composed of experts in the field of science and OECD country delegates.

The mandate of the OECD NESTI Working Party is to monitor, supervise, direct and co-ordinate statistical work on science, technology and innovation, contributing to the development of indicators and quantitative analysis needed to meet the requirements and priorities of the Committee for Scientific and Technological Policy (CSTP).

As a statistical operation, this study is listed in the OECD Statistical Programme of Work. The processing of data within this study has also been approved by the OECD Executive Director following the favourable opinion of the OECD Commission for Computerised Information and Privacy (CCIP). This is the OECD Commission in charge of monitoring compliance of computerised personal data processing with the OECD principles governing the latter.

WHO SEES YOUR ANSWERS AND HOW DO WE PROTECT YOUR DATA?

We want to reassure you that your privacy and confidentiality are protected. All your personal data in electronic format is stored on secure OECD servers only and is password-protected. Only OECD approved staff will have access to your information. The project team will hold your responses in confidence, and will not disclose them in identifiable form without your informed consent.

All the employees who work on the survey at the OECD Directorate for Science, Technology and Innovation are bound by the OECD Code of Conduct. Any OECD contractors that may be appointed to help process the data will have to sign a document agreeing to protect the confidentiality of your data.

Some of your answers will be made available to researchers through publicly available data files. These publicly available files contain no personal identifiers, such as names, contact information, and places of work, and exclude any information where survey participants live, making it very difficult if not impossible to figure out the identities of participants. Additionally, OECD takes great care to summarize the data in such a way as to minimize the possibility of deductive identification of any individual in accordance with strict data confidentiality rules.

HOW LONG DO WE KEEP YOUR DATA?

Your personal data will be stored for as long as follow-up actions are strictly necessary with regard to the purpose(s) of the processing of personal data. Beyond this time, your personal data will be permanently destroyed and only the anonymised database will continue to be archived for statistical research purposes.

WHAT ARE YOUR RIGHTS AND HOW CAN YOU EXERCISE THEM?

You are entitled to access your personal data and rectify, block or delete it in case the data is inaccurate or incomplete. You can exercise your rights by contacting in first instance the OECD project team at issa@oecd.org. You can request the OECD to receive a copy of your personal information. As a safeguard against abuse the OECD will ask you to provide proof of your identity before providing you with any personal information. If you are not able to do so, the OECD reserves the right to refuse to send you the personal information.

Privacy Support

If you have any inquiries about our privacy policy statement, please contact:

The Commission for Computerised Information and Privacy
OECD

2, rue André Pascal, 75775 PARIS Cedex 16, France

E-mail: ivpmail@oecd.org .