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**PUBLIC MANAGEMENT SERVICE
PUBLIC MANAGEMENT COMMITTEE**

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AGENDA

**Meeting of the Reference Group on Public Service Ethics
OECD Headquarters, 23-24 September 1999**

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AGENDA

Thursday 23 September 1999

09.30-10.00 Coffee for the Reference Group

10.00-13.00 Session 1 -- Introduction and Discussion of Country Interests

The first session will start with a short overview of the ethics activity, which will include information on future procedures to prepare the ethics report. After this introduction, the Reference Group will be invited to present initial interventions on their interests and priorities. The aim is to advise the Secretariat on how the collected data could provide maximum benefit for Member countries. The draft Mandate of the PUMA Committee -- which is attached for information on the directions of future PUMA activities -- will provide an overall framework for the discussion.

13.00-14.30 Lunch

14.30-18.00 Session 2 – Discussion of the Draft Outline of the Ethics Report

The discussion will focus on the proposed approach and methodology. Participants will be invited to share their reactions and proposals, especially regarding:

- The best way to present the results of the survey in the report.
- The use of comparisons.
- Linking the report to the results of other surveys managed by OECD or other international organisations.
- Identifying good practices and original solutions to be included in the report.
- Driving forces, trends and directions according to the survey.
- Validity of the Ethics Management Principles, in light of the survey.

Friday 24 September 1999

09.30-13.00 Session 3 -- Conclusions and Final Remarks

- Continuation of discussion of the draft outline of the ethics report.
- Build consensus on the outline of the report to be discussed by the PUMA Committee on 28-29 October 1999.
- Final remarks by participants and conclusions of the meeting.

NOTES TO THE AGENDA

Main purposes and content of the meeting

When OECD Ministers welcomed the approval of the OECD Recommendation on Improving Ethical Conduct in the Public Service in April 1998, they asked to receive a report in year 2000 on analysing the experiences, actions and practices of Member countries that have proved effective in promoting integrity and countering corruption in their particular national context. The overall objective of the meeting is to discuss the draft outline of the report to be presented at the meeting of the Public Management Committee on 28-29 October 1999.

The Reference Group is invited to discuss how the report could:

- Present the directly observable data of Member countries' actions and put them in context by providing information on the surrounding political-administrative and social environments.
- Support the designing of strategies in Member countries, by encouraging policy-makers to consider the experiences of other countries in a comparative way and by giving concrete solutions for modernising institutions.
- Assist organisational learning and comparisons of "good practices" in support of Member country efforts. However, this approach would exclude the ranking of countries: the focus of the report would be on the overall direction and progress within the OECD area, and not on a comparative analysis of progress in individual Member countries.

Practical information

- **Venue:** Salle 11, in the New Building of the OECD, 2 rue André Pascal in the 16th arrondissement. The nearest metro stop is La Muette; a map of the site is attached. Please check in at the Welcome Pavillon of the OECD where badges must be collected. The meeting room is located on the ground floor of the New Building opposite the Newsagent/Kiosk.
- **Sessions:** the timing of the sessions is approximate; coffee breaks are planned mid-way through the sessions, and coffee and tea will be provided just outside the meeting room.
- **Interpretation:** simultaneous English and French interpretation of the discussion is available by using headphones – switch to 1 for English and 2 for French.
- **Lunch and dinner:** a self-service restaurant, a snack bar and a waiter-service restaurant are located on the 6th floor of the New Building and are open at lunch time only (lunch will not be hosted by the OECD Secretariat). There are also many restaurants providing French and other specialities near La Muette metro stop and rue de Passy. Depending on the interest of the participants, there is the possibility of having an informal pay-your-own-way dinner after the sessions on the evening of Thursday 23 September.

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