ADMINISTRATOR (GRADE A2/A3), COUNTRY STUDIES II AND ENVIRONMENT DIVISION, DIRECTORATE FOR FOOD, AGRICULTURE AND FISHERIES

Closing date for applications: 20 June 1997

The OECD is an equal opportunity employer and encourages applications from female candidates

Role

Under the supervision of the Head of Division or, as required, a Principal Administrator, the main responsibilities of the post-holder will be to analyse developments in agricultural policies in Member countries, with emphasis on new Member countries, and contribute to projects on specific agricultural and agri-environmental policy issues.

Main Duties

1. Undertake analyses of national agricultural policies and measures, and assess and quantify their consequences, both domestically and internationally. Contribute to the annual report on the monitoring and evaluation of agricultural policies. The analysis of agricultural policy developments and calculations of PSE/CSE measurements in new Member countries, as required, will be important aspects of these tasks.

2. Analyse and prepare reports, and contribute to projects on specific agricultural policy measures and issues in Member countries, especially in relation to agricultural and trade policy reform, the linkages between agricultural and environmental policies, and other related policy areas, as necessary.
3. Contribute to the development of quantitative techniques and indicators for use in the analysis of agricultural policies, and the linkages between agriculture and the environment.

4. Participate in and provide Secretariat support to meetings of the Organisation on agricultural issues, particularly for the Committee for Agriculture and its related bodies, as required.

5. Participate in and contribute to other activities in the agricultural policies field in accordance with the priorities of the work programme in the Directorate, as required.

Principal Qualifications

1. Advanced university degree in economics or agricultural economics.

2. Experience in applied economic analysis of agricultural policy problems; good knowledge of agricultural issues in Member countries; aptitude for quantitative analysis and experience in preparing economic policy reports; knowledge and experience of agricultural policies in new Member countries would be an advantage.

3. Ability to contribute to discussion on policy issues and to establish and maintain contacts with appropriate policy experts and specialists at the national and international level.

4. Clarity of both written and oral expression; capacity to work to tight deadlines; good organisational skills and ability to work with minimum supervision and to maintain harmonious working relations within multinational team.

5. Excellent knowledge of at least one of the two official languages of the Organisation (English and French) and ability to draft well in that language; the ability to read and communicate in other languages would be an advantage.

N.B. The post may be filled at the level immediately below if the qualifications and professional experience of the selected applicant correspond to that level; in this case, the duties and responsibilities assigned to the post will be adjusted accordingly.
GENERAL INFORMATION ON VACANCIES AND APPLICATIONS

Who may apply: Posts in the Organisation are open to both male and female nationals of Member countries. External candidates must be less than 65 years old at the time of appointment.

Closing date: The date shown is that at which the selection procedures begin officially. Applications received later will be considered only on an exceptional basis.

Duration of appointment: A fixed-term appointment (usually for two or three years, with the possibility of renewal) will be offered.

Grade of appointment: Posts are normally filled at the grade indicated. Some posts, however, may be filled provisionally at the level immediately below if the qualifications and professional experience of the chosen candidate correspond to that level and if such a possibility has been indicated on the vacancy notice. In this case, the duties and responsibilities assigned will be adjusted accordingly.

Place of work: Unless otherwise stated, work will be carried out in Paris. However, for some posts, occasional travel may be required.

Duties: The duties mentioned are the main duties to be carried out at the time of appointment. They may be modified according to the work programme of the Service or with the introduction of new work methods and/or equipment.

Qualifications: The qualifications listed are those which are most important to the performance of the duties mentioned. Their sequence is not an indication of the relative importance attached to them.

Tests: For some posts, candidates may be required to take a written or oral examination. The result will be a factor in the selection.

Interviews: The best-qualified candidates will be called for interview. Those who are not to be interviewed will be so informed. Candidates who are not native speakers of either of the two official languages will be assessed at interview in the official language of their choice -- unless the post in question requires an excellent or very good knowledge of both languages in which case all candidates will be required at interview to demonstrate competency in the two languages.

Final selection: The final selection will be made on the basis of the qualifications mentioned in the Vacancy Notice and in comparison with those of the other candidates. Unsuccessful candidates will be notified not later than one month after the appointment procedure has been completed.

How to apply: Those who wish to apply for this post should do so on an application form obtainable from Human Resource Management. Applications should be sent to this service, accompanied by supporting documentation, such as titles of publications and/or copies of diplomas, as appropriate.

April 1997