HEAD OF THE DATA BANK
Grade A5
OECD Nuclear Energy Agency

EXD/HRM/VAC(2002)060

We are looking for an individual with relevant experience in the computing and nuclear field to manage the Data Bank of the OECD Nuclear Energy Agency (NEA), a semi-autonomous agency within the OECD family.

Nuclear data and computer codes are basic tools to analyse and to anticipate the nuclear phenomena. Before becoming shared tools for the benefit of the international community, these data and codes must be fine-tuned and validated. The NEA Data Bank co-ordinates these efforts for its Member countries and acts as a reference centre in this field. It offers services to laboratories, universities, and industries and to the other NEA activities. A major part of the Data Bank activity is related to the projects of the Nuclear Science Committee of the Agency.

The job...

1. Manage the Data Bank and notably:
   - organise the meetings of the Executive Group of the Data Bank and ensure its secretariat, and supervise the meetings of its working groups;
   - prepare the programme of work and budget;
   - ensure its efficient implementation and the meeting of deadlines;
   - report to the Deputy Director for Science and Development.

2. Manage a team of fourteen staff and co-ordinate the work of outside consultants.

3. Ensure close co-ordination with the Science Section, and with the other units of the NEA as needed.

4. Maintain necessary co-ordination with the other national and international centres that collect and distribute nuclear data and computer codes, and represent the Agency at international meetings at the technical and policy level.

5. Propose a middle and long term strategy for computing, aiming at optimising the investments and at continuously improving services to customers, while taking into account the security constraints.

6. Any other tasks as assigned by the Director General and/or the Deputy Director for Science and Development.

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**The person we are looking for should have...**

1. A scientific university degree (Ph.D.), with specialisation in a computing or nuclear field, and a robust experience in the other field.

2. At least ten to fifteen years’ relevant experience, part of it in an international context.

3. A good knowledge of nuclear reactor physics. An experience of programming in different languages, and a good knowledge of ORACLE databases in a UNIX environment.

4. Managerial experience preferably within a multicultural environment. Excellent interpersonal skills with a proven capacity to develop teamwork and to motivate staff. Client-service oriented. Demonstrated ability and willingness to make innovative contributions to the current and potential areas of work of the Data Bank.

5. Excellent knowledge of one of the two official languages of the Organisation (English and French) and a good working knowledge of the other.

**N.B.** The appointment may initially be made at the level immediately below if the qualifications and professional experience of the selected applicant correspond to that level; in this case, the duties and responsibilities assigned to the post will be adjusted accordingly.

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We are an equal opportunity employer and encourage applications from female candidates.

Applications (in English or French) from nationals of OECD Member countries should quote reference EXD/HRM/VAC(2002)060 and be sent via our on-line application form on [www.oecd.org](http://www.oecd.org) (click on recruitment) by 3rd October 2002.

*Only candidates selected for interview will be contacted.*

*For more information on OECD and our recruitment, please see [www.oecd.org](http://www.oecd.org)*