EXPERT IN REGULATORY MANAGEMENT AND REFORM
Grade A2/A3
Regulatory Management and Reform Division
Public Management Service

EXD/HRM/VAC(2002)036

Fixed term appointment: two years (with possible extension)

The OECD is an international organisation based in Paris with some 2000 staff. We are looking for an expert to carry out work on core governance issues facing OECD countries, with a focus on regulatory management and reform. The person will work under the guidance of the Head of Regulatory Management and Reform Division of the Public Management Service (PUMA).

PUMA’s emphasis is on regulatory quality --- combining good regulation where needed to protect health, safety, and the environment and to enhance the functioning of markets, and deregulation where free markets work better. The intent of the PUMA work programme on regulation is to establish a longer-term basis for efficient and responsive regulation by changing incentives, capacities, and cultures in public sector institutions, based on market, legal, and public management principles.

Current PUMA activities include developing governmental self-assessment tools and techniques for improving regulatory quality, efficient public consultation, alternatives to traditional regulation, regulatory impact analysis, streamlining government formalities and paperwork, regulatory compliance, ex post evaluation of regulatory policies and multidisciplinary country reviews of regulatory reform.

The job...

1. Analyse current and emerging regulatory management and reform issues in OECD countries, collect reference information, and monitor and report on activities in various countries. This includes conceptualising and drafting descriptive, evaluative, and synthesis reports on experiences in OECD countries. Develop comparative indicators through various statistical methods.

2. Manage certain aspects of the work programme, including drafting analytical reports and background papers; consulting and negotiating with Member countries; hiring and managing consultants and ensuring the quality and timeliness of their work; preparing publications; advising the Head of Division and the Director of PUMA; and contributing to team work in the Division.

3. Help to develop and maintain a network of relevant professional contacts in national public administrations and elsewhere; participate in conferences and other meetings as appropriate; liaise with other international organisations, national authorities and other OECD directorates on relevant issues; respond to requests for information and advice from Member countries;
4. Manage a multiyear programme on regulatory policy improvements in non-member countries.

5. Authoritatively represent the OECD in missions to Member and non-member countries; organise international activity and expert meetings; give presentations on regulatory management and reform in a wider variety of settings; provide contacts and advice as necessary to the Programme of Support for Improvement in Governance and Management (SIGMA) and to non-member countries, and brief and consult with visitors.

6. Participate in the governance work of PUMA as a whole by working on other projects as needed; contributing to meetings, publications, the Service’s information database and the Internet site, and preparing and reviewing documents and reports; monitoring current developments in the public sector of one or more Member countries.

7. Carry out other related duties as assigned.

The person we are looking for should have...

1. A university degree in public management, economics, or law, or equivalent in a relevant discipline.

2. Good analytical skills, including familiarity with statistical and economic methods. Practical experience in applying these methods would be an advantage.

3. At least three years’ practical experience in dealing with regulatory management and reform or related issues in OECD countries. Good general knowledge of contemporary public management trends and issues. Knowledge of public management systems in several countries and some comparative international experience would be an advantage.

4. Excellent interpersonal skills; able to relate easily and openly with government officials, private sector and academic players in the field of regulatory reform; cultural sensitivity so as to work effectively with a range of traditions and nationalities; commitment to equal employment opportunities; self-motivation.

5. A collaborative and collegial working style; ability to work in a multicultural team.

6. Ability to work with office information technology, including word-processing, graphics software, and the Internet.

7. Excellent communication skills in one of the official languages of the Organisation (English or French) and a very good drafting ability in that language to produce papers, including for publication, that are clear, concise and attractive to both practitioners and a wider public audience. Working knowledge of the other official language. Knowledge of the language of one or more of the other OECD Member countries would be an advantage.

N.B. The appointment may initially be made at the level immediately below if the qualifications and professional experience of the selected applicant correspond to that level; in this case, the duties and responsibilities assigned to the post will be adjusted accordingly.

We are an equal opportunity employer and encourage applications from female candidates.

Applications (in English or French) from nationals of OECD Member countries should quote reference EXD/HRM/VAC(2002)036 and be sent via our on-line application form on www.oecd.org (click on recruitment) by 20th June 2002.

Only candidates selected for interview will be contacted.

For more information on OECD and our recruitment, please see www.oecd.org