The OECD is an international organisation based in Paris with some 2000 staff. We are looking for an expert in education field to carry out the tasks of a senior analyst and project leader. The person will work under the supervision of the Head of Education and Training Division in the Directorate for Education, Employment, Labour and Social Affairs.

The job...

1. Design, plan and conduct studies and analyses to contribute to the development of policies for promoting lifelong learning, taking into account the linkages with labour market, social and economic policies. Work to focus specifically on two areas: the role of education and training policy for promoting equity and social cohesion, and the role of national qualifications systems in promoting lifelong learning.

2. Analyse and evaluate significant trends, results of research and innovation in Member countries relating broadly to the education and training sector, especially related to the foundations of lifelong learning up to and through tertiary education and adult learning.

3. Supervise a team of specialists and consultants. Establish and maintain contacts with Ministries, other relevant agencies or groups and research communities in the area of the OECD, and the emerging non-Member economies.

4. Prepare reports and organise meetings. Ensure that documents and other work related to the activities are of a high standard of quality.

The person we are looking for should have...

1. An advanced university degree in social or human sciences.

2. At least ten years experience in comparative educational policy analysis with demonstrated skills in empirical analysis of education and related data. A background and/or experience in the economics of education, including the analysis of school and vocational programmes, would be an advantage.
3. Analytical capacity to link education policy analysis to broader labour market, social and economic policy issues. Knowledge of a national education system, experience in policy development and interest in educational trends and developments in the international setting.

4. Proven ability to work simultaneously on a number of different projects, to initiate and organise co-operative work leading to written reports or meetings. Ability to work in a team and proven ability to supervise a multicultural team.

5. Ability to establish and maintain professional contacts within and outside the Organisation.


7. High level of communication skills, both oral and written. Excellent knowledge of one of the two official languages of the Organisation (English and French), good knowledge of the other.

N.B. The appointment may initially be made at the level immediately below if the qualifications and professional experience of the selected applicant correspond to that level; in this case, the duties and responsibilities assigned to the post will be adjusted accordingly.

We are an equal opportunity employer and encourage applications from female candidates.

Applications (in English or French) from nationals of OECD Member countries should quote reference EXD/HRM/VAC(2002)031 and be sent via our on-line application form on www.oecd.org (click on recruitment) by 30th May 2002.

Only candidates selected for interview will be contacted.

For more information on OECD and our recruitment, please see www.oecd.org