The Budgeting and Management Division supports the mandate of the Public Management Service (PUMA) by leading programmes of work on the Governance of Public Expenditure and Public Sector Modernisation to assist Member governments ensure that their public institutions remain appropriate for the global and domestic challenges their societies face.

The OECD is an international organisation based in Paris with some 2000 staff. We are looking for a Public Governance and Management Expert who, under the guidance of the Director of the Public Management Service and the supervision of the Head of Division, will contribute to the Division's Programme of Work in these areas.

The job...

1. Design and implement a major programme on Public Sector Modernisation aimed at increasing the understanding of the dynamics and impact of public sector reform across OECD countries. The project will examine public sector reforms in different countries from a systemic perspective, and also contribute to learning between Members by analysing the impact on modernisation efforts of the differences between countries’ administrative and political traditions and conditions.

2. Manage a programme of work in support of the Senior Budget Officials and the Human Resources working parties aimed at strengthening result focussed management and budgeting in Member governments. Among other issues, this activity includes strategic management and the integration of results focussed and financial management, integrating policy and programme evaluation in decision making and implementation, linking organisational and personal performance, and examining the role of results information in the relations between the Executive and Legislative branches of government.

3. In addition to the projects listed above, undertake a programme of development activities. Groundwork has already been laid in areas like Risk Management and Large Public IT Projects; Public/Private Partnerships; and Comparative Trust in Government Surveys.

4. Support and manage OECD “Outreach” activities in non-member countries in the areas above including the promotion, implementation and co-ordination of, for example, the OECD Southern Africa Dialogue.

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5. Build, support and maintain formal and informal PUMA networks in these areas of activity.

6. Manage consultants and short-term staff in pursuit of the programme.

7. Ensure that PUMA activities in the above-mentioned areas are appropriately linked to related OECD work.

8. Participate in PUMA’s governance and public management work as a whole by working on other projects as needed, contributing to meetings, publications, the PUMA information base and Internet site, preparing and reviewing documents and reports and monitoring current developments in the public sector of one or more specific Member countries.

The person we are looking for should have...

1. A post-graduate degree in public management, management, political science or economics.

2. Minimum three years’ experience in public policy, preferably from a government perspective.

3. A good understanding of, and preferably experience in, public governance and management from an international comparative perspective.

4. Strong analytical skills with demonstrated application in a public sector environment. Familiarity with information and data collection would be an advantage.

5. Excellent interpersonal skills for leading and working in teams, relating to other colleagues and dealing with external networks. Cultural sensitivity towards other traditions and nationalities; commitment to equal employment opportunities, and the capacity for innovation and self-motivation.

6. Very good writing skills to produce papers, including for publication, that are clear, concise and attractive to the intended audience.

7. Very effective oral communication skills and excellent knowledge of one of the two official languages of the Organisation (English and French). Working knowledge of the other would be an advantage. The knowledge of the language of one or more other Member countries would be an additional advantage.

We are an equal opportunity employer and encourage applications from female candidates.

Applications (in English or French) from nationals of OECD Member countries should quote reference EXD/HRM/VAC(2002)012 and be sent via our on-line application form on www.oecd.org (click on recruitment) by 21 March 2002.

Only candidates selected for interview will be contacted.

For more information on OECD and our recruitment, please see www.oecd.org