APPLICATIONS ANALYST
Grade A2/A3
Systems Development and Support,
Information Technology and Network Services

EXD/HRM/VAC(2001)051

The OECD is an international organisation based in Paris with some 2000 staff. We are looking for an Applications Analyst to analyse, develop, support and manage applications implemented using Peoplesoft packages; adapt software, prepare documentation and technical assistance, and manage the implementation process. This person will work under the guidance of a senior analyst in the Systems Development and Support Division within the Information Technology and Network Services (ITN).

The job…

1. Review current and future business needs and define systems solutions, or improvements to existing systems, in close interaction with client Directorates, using standard methodologies. Define project plans and manage the project life cycle, leading the project team as necessary and ensuring production of stage deliverables.

2. Take lead role in the analysis, definition and implementation of solutions: design application (database, processes, user interface, external interfaces). Write computer programs as required, or improve existing programs to meet evolving system architectures, functional specifications and overall system performance needs; assess and evaluate commercial packages; develop, parameterise and customise application or package modules; define interfaces with external applications; parameterise software; conduct integration testing and participate in acceptance testing.

3. Work and communicate effectively and efficiently in a multicultural team-oriented environment. Liaise with the user Directorates’ and client Service teams responsible for projects; actively participate in working groups and meetings on project definition, analysis and progress. Adapt plans and specifications to changes as required.

4. Participate in the establishment of application development strategies within the Division and participate in horizontal working groups as necessary. Co-ordinate with other software development staff within and beyond the team.

5. Prepare and maintain users’ technical documentation and manuals. Train and assist the users of application software and the ITN staff concerned; follow up on application during the early production phases, implementing corrections and fine-tuning as required; liaise with software suppliers and external consultants as required.

6. Carry out other related duties, as required.
The person we are looking for should have...

1. A university degree in computer science or equivalent experience.

2. Very good knowledge of modern information systems technologies, including client-server environments, database systems, and data consultation and presentation tools; sound experience of standard software, data manipulation languages and software development tools.

3. Five to seven years’ experience in defining business needs and implementing applications solutions. Project management skills essential.

4. Excellent application architecture, systems design and programming skills. Technical knowledge of Peoplesoft (particularly Peopletools 7.0, HRMS 7.0, Global Payroll 8.0, Peoplecode or SQR) would be an advantage. Hands-on ability to deliver integrated software modules essential.

5. Proven ability to draft technical reports and documents. Very good ability to explain, clearly and succinctly (in writing and orally), the purpose and results of the research and development work carried out and to communicate with user Directorates at all levels.

6. Excellent analytical skills and judgement; ability to identify problems and work independently or within a multicultural team; sound organisational skills and sense of initiative. Ability to carry out background research and acquire new technical skills wherever necessary.

7. Very good knowledge of one of the official languages of the Organisation (English and French) and ability to work efficiently in the other.

We are an equal opportunity employer and encourage applications from female candidates.

Applications (in English or French) from nationals of OECD Member countries should quote reference EXD/HRM/VAC(2001)051 and be sent via our on-line application form on www.oecd.org/hrm by 19 July 2001.

Only candidates selected for interview will be contacted.

For more information on OECD and our recruitment, please see www.oecd.org