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21 November 2019

**DIRECTORATE FOR EDUCATION AND SKILLS
CENTRE FOR EDUCATIONAL RESEARCH AND INNOVATION (CERI)
GOVERNING BOARD****OECD Study on Social and Emotional Skills – Draft Agenda****Informal Advisory Group Meeting**

Thursday, 5 and Friday, 6 December 2019, 9:30-17:00
OECD Conference Centre, Room E
2, rue André Pascal, 75016

The purpose of this meeting is to provide feedback on the implementation of the Main Study and go over next steps. The OECD will provide a detailed overview of the reporting plan and discuss the main launch event of the international report and potential local launches.

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5 December 2019

09:30-09:45

Item 1. Welcome and introduction to the meeting

William Thorn, Chair, Senior Analyst, Directorate for Education and Skills

9:45-10:15

Item 2. OECD's Directorate of Education update

William Thorn, Senior Analyst, Directorate for Education and Skills, OECD Secretariat

- Update on highlights and recent developments from the OECD Directorate for Education and Skills.
 - Report on the outcomes of discussions concerning the SSES at the CERI Governing Board.
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10:15-10:45

Item 3. Progress update on the SSES

OECD Secretariat

- Update on progress and key developments in the Study.
 - Share recent documents related to the Study.
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10:45-11:15 Coffee Break

11:15-12:00

Item 4. Reporting plan for the international report

OECD Secretariat

- Provide a detailed outline of the international report, including its proposed structure and content.
- Present the proposed timetable with special emphasis on the timetable regarding feedback from sites.
- Invite local teams to provide feedback on the international report outline.

12:00-13:00

Item 5. Reporting plan for country notes and other study outputs

OECD Secretariat/ACER

- Provide an outline of the country reports, their scope and proposed timetable for their publication.
- Provide details of other outputs and the proposed timing of their release (e.g. for publication of the international dataset, study instruments and Technical Report).

13:00-14:15 Lunch Break

14:15-15:15

Item 6. Main launch event and potential smaller events

OECD Secretariat/Local teams

- Present the proposed format of the main launch event (organised by the OECD) and discuss how the OECD can assist participants to host events at their sites.

15:00-15:30 Coffee/Tea Break

15:30-16:15

Item 7. Overview of the remaining steps in the Main Study administration

ACER

- Provide overview of the next steps for SPMs regarding data collection and data management (e.g. collection of all contextual questionnaires, manual data entry, coding, student grade forms, feedback forms, data transfer, timelines, etc.).

16:15-17:00

Item 8. Data preparation

ACER

- Outline steps in data cleaning and quality checking procedures.
- Present timeline and discuss deliverables (international and national datasets, supporting documentation, etc.).

Close by 17:00

6 December 2019

09:30-10:00

Item 9. Data Adjudication

ACER/OECD

- Present the objectives, process and timing of data adjudication.
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10:00-11:15

Item 10. Overview of preparations for the Main Study

ACER

- Provide an overview of activities that took place from April until October in preparation for the Main Study (e.g. sampling, translation, trainings, documentation, etc.).
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11:15-11:45 Coffee/Tea Break

11:45-12:45

Item 11. Overview of the Main Study implementation

ACER

- Provide overview of the fieldwork for the Main Study.
 - Discuss major issues, observations, solutions, general evaluations.
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12:45-14:00 Lunch Break

14:00-14:30

Item 12. Feedback from the SPMs regarding the Main Study implementation

ACER/SPMs

- Invite SPMs to talk about improvements and issues encountered during the implementation of the Main Study.
 - ACER and the OECD will take feedback into account and discuss improvements for future cycles.
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14:30-15:00

Item 13. Conclusion and next steps

William Thorn, Chair

- Present main meeting conclusions.
 - Next face-to-face IAG meeting: 8-9 June 2020 OECD Headquarters, Paris, France (Room CC24).
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Close of meeting by 15:00
