DAC Task Force on Donor Practices

Draft Annotated Agenda of the Second Meeting

Beginning on Thursday 7 June 2001 at 10.00, closing on Friday 8 June 2001 at 13.00

Please note that this document was previously DCD(2001)4

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DRAFT ANNOTATED AGENDA OF THE 2\textsuperscript{nd} MEETING

DRAFT AGENDA

To be held on Thursday 7 June 2001 at 10.00 and closing on Friday 8 June 2001 at 13.00, at the OECD, Château de la Muette, Paris

1. Adoption of Agenda
2. Summary Record of the First Meeting of the Task Force on 26-27 January 2001
3. Update on Work Undertaken since the First Meeting and Outstanding Issues
4. Update on Outcome of the Development Committee Meeting on 30 April 2001 and on Multilateral Initiatives
5. Reports from the Task Force’s Sub-Groups
   - Financial Management & Accountability
   - Pre-Implementation Phase of the Project Cycle
   - Reporting & Monitoring (to be confirmed)
6. Discussion on the Terms of Reference/Proposed Work Plans of the Sub-Groups
7. Needs Assessment Study
8. Sector-Wide Approaches
9. Future Work Programme
10. Other Business

\footnote{These documents will be circulated separately.}
ANNOTATIONS

Agenda Item 3: Update on Work Undertaken since the First Meeting and Outstanding Issues

1. The Chair of the Task Force and the Secretariat will orally update Members on the work undertaken since the first meeting of the Task Force and on outstanding issues.

Agenda Item 4: Update on Outcome of the Development Committee Meeting on 30 April 2001 and on Multilateral Initiatives

2. The Representative of the World Bank will orally update Members on the outcome of the Development Committee Meeting which took place in Washington on 30 April 2001 and on multilateral harmonisation initiatives underway.

Agenda Item 5: Reports from the Task Force’s Sub-Groups

3. The Chairs of the three sub-groups will report on their respective meetings. The Sub-Group on Financial Management & Accountability, chaired by Mr. Paul Bermingham (World Bank), met in Paris on 10 May and the Sub-Group on the Pre-Implementation Phase of the Project Cycle, chaired ad interim by Mr. Peter Landymore (DFID, UK), met in Paris on 15 May. At the time of issuing this agenda it is not yet sure whether the Sub-Group on Reporting & Monitoring would be able to meet before 7 June. Summaries of the discussions at the various sub-groups will be circulated to Members of the Task Force in advance of the meeting.

Agenda Item 6: Discussion on the Proposed Terms of Reference/Work Plans of the Sub-Groups

4. In addition to the summaries of the discussion at the various sub-groups, draft terms of reference/work plans, containing proposals on the issues to be addressed by each of the groups, will also be circulated to Task Force Members in advance of the meeting. Members are invited to discuss these proposals in the light of the overall Terms of Reference of the Task Force.

Question: To what extent do Members agree with the scope and priorities suggested by the various sub-groups?

Agenda Item 7: Needs Assessment Study

5. Terms of reference for this study are in the process of being prepared. They will be circulated to Members for discussion in advance of the meeting.

Questions: To what extent do Members agree with these terms of reference and what suggestions do they have on the ways and means to implement the needs assessment study?
Agenda Item 8: Sector-Wide Approaches

6. At the first meeting of the Task Force, Members expressed strong interest in Sector-Wide Approaches (SWAPs) and the need to come to grips with the concept and the issues involved. Members are invited to discuss this issue on the basis of a report prepared by ODI for Ireland Aid in 2000. ODI has been invited to make a presentation on this report and participate in its discussion.

Question: Do Members confirm the agreement reached at the first meeting of the Task Force not to address SWAPs as such but to consider the implications for/of SWAPs in the context of each of the chosen areas for work? What are the specific SWAP-related issues which should receive special attention by the sub-groups?

Agenda Item 9: Future Work Programme

7. Members are invited to make suggestions on the future work programme of the Task Force in the light of the discussions at the meeting.