ADMINISTRATOR (GRADE A2/A3) IN THE QUANTITATIVE ANALYSIS AND SPECIAL STUDIES DIVISION, DIRECTORATE FOR FOOD, AGRICULTURE AND FISHERIES

Closing date for applications: 25 April 1996

The OECD is an equal opportunity employer and encourages applications from female candidates

Role

Under the direction of the Head of Division and the supervision of a Principal Administrator, the main responsibility of the post-holder will be to prepare medium-term projections of market developments for agricultural commodities and forward-looking assessments of policies in the OECD area.

Main Duties

1. Produce, using the Secretariat's agricultural commodity model (AGLINK), medium-term projections of market developments for the major commodities in OECD countries, and provide forward-looking assessments of policies.

2. Participate in the development, maintenance, and documentation of the model, and its database. Construct new commodity or country components of the model, estimate parameters, and represent the impact of policies on production, consumption, trade and prices.
3. Prepare reports or parts of reports to be transmitted to the Committee for Agriculture and its subsidiary bodies in the context of the use of the model. Prepare, when necessary, synthesis notes concerning the results derived from the model.

4. Establish and maintain regular contacts with national and international experts, governmental and non-governmental organisations working in the above-mentioned areas. Attend, on behalf of the Organisation, international meetings when required.

5. Participate in and contribute, when necessary, to all the activities included in the Programme of Work of the Directorate and the Organisation in general, that require economic and modelling skills related to the agricultural sector.

**Principal Qualifications**

1. Advanced university degree in agricultural science, agricultural economics or economics, with a specialisation in econometrics.

2. Extensive knowledge and practical experience of the functioning of agricultural markets and policies dealing with the production, processing and trade of agricultural products.

3. Extensive knowledge and experience in the econometric modelling of agricultural commodity markets. Proven ability to use model-generated information together with information obtained from other sources to derive composite forecasts and to prepare quantitative assessments of policies.

4. Ability to draft quickly and to participate in discussions. Sense of organisation and ability to work as a member of a team.

5. Excellent ability to speak and write in one of the official languages of the Organisation (English and French); practical knowledge of the other.

**N.B.** The post may be filled at the level immediately below if the qualifications and professional experience of the selected applicant correspond to that level; in this case, the duties and responsibilities assigned to the post will be adjusted accordingly.
GENERAL INFORMATION ON VACANCIES AND APPLICATIONS

Who may apply: Posts in the Organisation are open to both male and female nationals of Member countries. External candidates must be between the ages of 21 and 55 years (for certain posts, the age limit may be exceptionally lowered or raised).

Closing date: The date shown is that at which the selection procedures begin officially. Applications received later will be considered only on an exceptional basis.

Duration of appointment: Unless otherwise mentioned in the Vacancy Notice, in the case of an established official being chosen for the post, an appointment of indefinite duration may be offered, and in all other cases, a fixed-term appointment will be offered.

Grade of appointment: Posts are normally filled at the grade indicated. Some posts, however, may be filled provisionally at the level immediately below if the qualifications and professional experience of the chosen candidate correspond to that level and if such a possibility has been indicated on the vacancy notice. In this case, the duties and responsibilities assigned will be adjusted accordingly.

Place of work: Unless otherwise stated, work will be carried out in Paris. However, for some posts, occasional travel may be required.

Duties: The duties mentioned are the main duties to be carried out at the time of appointment. They may be modified according to the work programme of the Service or with the introduction of new work methods and/or equipment.

Qualifications: The qualifications listed are those which are most important to the performance of the duties mentioned. Their sequence is not an indication of the relative importance attached to them.

Tests: For some posts, candidates may be required to take a written or oral examination. The result will be a factor in the selection.

Interviews: The best-qualified candidates will be called for interview. Those who are not to be interviewed will be so informed. Candidates who are not native speakers of either of the two official languages will be assessed at interview in the official language of their choice -- unless the post in question requires an excellent or very good knowledge of both languages in which case all candidates will be required at interview to demonstrate competency in the two languages.

Final selection: The final selection will be made on the basis of the qualifications mentioned in the Vacancy Notice and in comparison with those of the other candidates. Unsuccessful candidates will be notified not later than one month after the appointment procedure has been completed.

How to apply: Those who wish to apply for this post should do so on an application form obtainable from the Personnel Service. Applications should be sent to this Service, accompanied by supporting documentation, such as titles of publications and/or copies of diplomas, as appropriate.

February 1996