OFFICE CIRCULAR

SUBJECT: ADMINISTRATOR (GRADE A2/A3), DATA BANK, NUCLEAR ENERGY AGENCY

Closing date for applications: The closing date for applications is 6 weeks after the publication date.

Duties:

Under the supervision of the Deputy Director (Science and Computer Processing Unit) and in collaboration with senior professional staff:

1. Assist the senior technical staff in further developing the Data Bank’s data services. This will involve obtaining and compiling nuclear reaction cross-section data needed for fission, fusion and other applications.

2. Assist the senior technical staff in the generation, maintenance and exploitation of computer files of evaluated data, and prepare computer program benchmark exercises.
3. Assist the senior staff in monitoring the new and wider application of nuclear science and prepare for the possible future expansion of services.

Principal Qualifications:

1. University degree in physics or equivalent qualification, with research experience (Ph.D. or equivalent would be an advantage).
2. Solid experience in neutron or low energy nuclear physics.
3. Good experience in computing and of programming in a high-level language.
4. Very good knowledge of one of the two official languages of the Organisation (English and French) and ability to draft in that language. Knowledge of the other would be an advantage.