ADMINISTRATOR (GRADE A2/A3), CENTRAL AND EASTERN EUROPE DIVISION, ECONOMICS DEPARTMENT

Closing date for applications: 29 March 1995

The OECD is an equal opportunity employer and encourages applications from female candidates

Duties

In the framework of the activities of the Centre for Co-operation with the Economies in Transition and under the direct supervision of a Principal Administrator, the post-holder will be required to:

1. Assist in the monitoring and analysis of conjunctural, macroeconomic and structural developments, and in the assessment of economic policies in the economies in transition, especially with regard to the Republics of the former Soviet Union.
2. Participate in the preparation of reports and direct the work of a statistical assistant.

3. Participate in analytic work on specific problems in the economic transformation process and participate in the formulation of policy approaches to address such problems.

**Principal qualifications**

1. Advanced university degree in economics; a solid background in both micro and macroeconomics; and experience in applied economic analysis. Knowledge of econometric and statistical methods.

2. Proven ability to carry out economic research relevant to macroeconomic and structural policy issues. Research experience with one or more countries of central and eastern Europe would be an advantage.

3. Very good knowledge of one of the two official languages of the Organisation (English and French) and proven drafting ability in that language; knowledge of the other. Knowledge of one or more languages of central and eastern Europe, and particularly of Russian, would be an advantage.

N.B. The post may be filled at the level immediately below if the qualifications and professional experience of the selected applicant correspond to that level; in this case, the duties and responsibilities assigned to the post will be adjusted accordingly.