ADMINISTRATOR (GRADE A2/A3), COUNTRY STUDIES IV DIVISION, ECONOMICS DEPARTMENT

Closing date for applications: 27 December 1994

The OECD is an equal opportunity employer and encourages applications from female candidates

Duties

Under the supervision of the Head of the Country Desk responsible for Belgium, Luxembourg and the Netherlands, the post-holder will be required to:

1. Participate in the preparation of papers and studies on macro as well as micro developments, structural questions and policy issues for various committees of the OECD, in particular the Economic and Development Review Committee and the Economic Policy Committee and its working parties.
2. Make, independently, or with minimum supervision, initial forecasts of demand, output, balance of payments, and other elements in the relevant economies.

3. Follow developments in other Member countries and assess their implications for the countries with which s/he is concerned.

4. Maintain contact with national authorities and research institutions.

**Principal qualifications**

1. Advanced university degree in economics.

2. At least two or three years’ experience in applied economic analysis.

3. Good knowledge of statistical methods and applied econometrics. Experience with the estimation, simulation and implementation of computer-based economic models is desirable.

4. Good knowledge of both of the official languages of the Organisation (English and French) and proven ability to draft well in one of them. Knowledge of Dutch would be an advantage.

**N.B.** The post may be filled at the level immediately below if the qualifications and professional experience of the selected applicant correspond to that level; in this case, the duties and responsibilities assigned to the post will be adjusted accordingly.