OFFICE CIRCULAR

ADMINISTRATOR (GRADE A2/A3) IN THE RESOURCE ALLOCATION DIVISION, ECONOMICS DEPARTMENT

Closing date for applications: 18 July 1994

The OECD is an equal opportunity employer and encourages applications from female candidates

Duties

Under the supervision of a Principal Administrator or the Head of Division:

1. Assist in ongoing work on a range of macroeconomic and resource allocation issues, e.g. the role of competition in product markets in improving economic performance; the assessment of factors determining supply potential, and their evolution; causes of and remedies for high unemployment, in particular the way in which labour markets operate; and the determinants and likely development of inflation pressures.
2. Draft material for reports on the above subjects to be submitted to
the Economic Policy Committee and its subsidiary Working Parties, in
particular Working Party No. 1.

Principal qualifications

1. Advanced university degree in economics and several years’ experience
   in applied economic analysis.

2. Good knowledge of statistical methods and applied econometrics;
   experience with the estimation, simulation and implementation of
   econometric models would be an advantage.

3. Sound knowledge of macroeconomic theory. Familiarity with the
   economic problems and data sources of a number of Member countries.

4. Very good knowledge of one of the two official languages of the
   Organisation (English and French) and excellent drafting ability in
   that language; good knowledge of the other. Knowledge of languages
   of other Member countries would be an advantage.