HEAD OF ECONOMIC RESEARCH AND DOCUMENTATION DIVISION (GRADE A5), EUROPEAN CONFERENCE OF MINISTERS OF TRANSPORT

Closing date for applications: 6 June 1994

The OECD is an equal opportunity employer and encourages applications from female candidates

Duties

Under the general guidance of the Secretary-General of the Conference, the post-holder will be responsible for the management of the scientific activities of the ECMT and will be required, in particular, to:

1. Prepare and organise various Symposia, Round Tables and Seminars in connection with the economic research programme of the ECMT.

2. Draft succinct reports based on rapporteurs’ studies and conclusions of the discussions of scientific meetings held by the Conference.
3. Organise and conduct meetings in connection with the work of the Economic Research Division and advise the Secretary General of ECMT on the programme of work.

4. Undertake and organise complementary economic research taking full technical responsibility for the reports and special studies.

5. Prepare scientific and policy briefs for Ministerial and high-level discussions.

6. Maintain contacts in connection with studies on transport economics and policy with universities, research institutes and the transport industry.

7. Direct the work of the staff in the Division; supervise the adaptation, implementation and utilisation of an international integrated system for transport documentation.

Principal qualifications

1. Advanced degree in economics or related discipline, preferably with a specialisation in transport economics.

2. Broad experience in managing transport research and policy at national and international level.

3. Proven ability to direct and co-ordinate the work of staff. Strong communications skills including ability to synthesize and summarise the findings of scientific research in a way that is accessible to policy-makers.

4. Ability to establish and maintain contacts with the various bodies concerned with transport economics in Europe.

5. Experience in the drafting and publication of reports; good knowledge of the transport systems in the different regions of Europe.

6. Excellent knowledge of, and ability to draft well in, one of the Organisation’s two official languages (English and French). Good knowledge of the other language. Knowledge of German and/or an eastern European language would be an advantage.