ADMINISTRATOR (GRADE A2/A3), IN THE UNIT ON RELATIONS WITH THE CEEC AND THE NIS, DIRECTORATE FOR FOOD, AGRICULTURE AND FISHERIES

Closing date for applications: 28 December 1993

The OECD is an equal opportunity employer and encourages applications from female candidates

Duties:

• Within the overall framework of the Programme of Work of the Centre for Co-operation with the Economies in Transition (CCET) and under the direct supervision of the Counsellor responsible for relations with the CEECs and NIS:
1. Assist in the monitoring and analysis of developments in the agriculture and food sectors of the central and eastern European countries (CEECs), in particular in the New Independent States. In this context: analyse agricultural policy developments for their relevance to agricultural production, food consumption and agricultural trade, as well as for their possible impacts on international agro-food trade relations, paying particular attention to inter-regional dependencies in the agro-food sector.

2. Assist in developing, co-ordinating and carrying through a programme of co-operation with the countries mentioned above, in particular in the field of agricultural policy formulation and its evaluation, as well as specific issues related to the transition of the agro-food sector to a more market-oriented economy. In this respect: assist in organising workshops, seminars and other related co-operation projects; contribute to evaluating assistance requirements for these countries; co-operate with other parts of the Directorate for Agriculture, with the Centre for Co-operation with Economies in Transition and other parts of the Organisation; assist in organising the work of consultants.

3. Contribute to the work of the Expert Group on East/West Economic Relations in Agriculture and participate in the preparation of sector and country analysis papers for submission to the Committee for Agriculture and its various Working Parties.

4. Liaise with the relevant research and government institutions in OECD Member countries and in central and eastern European countries as well as with other international organisations and other parts of the OECD, on the subject area.

Principal qualifications:

1. Advanced degree in agricultural economics and/or general economics or related academic qualification. Relevant professional experience with an appropriate national or international organisation, academic institution, research organisation, etc.

2. Proven experience in agricultural policy market and trade analysis on both the national and international levels.

3. Long-standing experience in analytical work on the central and eastern European countries and specific knowledge of their agro-food sectors.
4. Ability to synthesise, and report on, complex discussions and to work with experts of all levels in national and international administrations, professional organisations and research institutions. Ability to assist other professional staff and to collaborate within a team.

5. Excellent command of, and ability for quick and concise drafting in one of the two official languages of the Organisation (English and French) and very good knowledge of the other. Knowledge of an east European language, preferably Russian, would be a considerable advantage.

6. Familiarity with office information and word-processing systems.