OFFICE CIRCULAR

PRINCIPAL ADMINISTRATOR (GRADE A4) IN COUNTRY STUDIES I DIVISION, ECONOMICS DEPARTMENT, HEAD OF THE NORWAY/FINLAND COUNTRY DESK

Closing date for applications: 22 September 1993

Duties:

Under the direction of the Head of Division, the incumbent will be responsible for the Norway/Finland country desk and in this capacity:

1. Supervise and carry out detailed analysis of current and medium-term economic developments in the countries concerned.

2. Make forecasts of supply and demand, prices and the balance of payments, and discuss their implications for government economic policy of these countries.
3. Prepare notes and detailed reports on those countries for various bodies of the Organisation, in particular the Economic and Development Review Committee and the Economic Policy Committee and its Working Parties; participate in the work of these committees when each of the countries is discussed.

4. Maintain contact with national authorities and research institutions.

Principal qualifications:

1. Advanced degree in economics.

2. Extensive experience of macro-economic and micro-economic analysis; proven competence in statistical and econometric methods.

3. Knowledge of the structure and institutions of the Norwegian and Finnish economies.

4. Ability to direct and supervise a team (economists, statistical assistants and secretarial support staff).

5. Very good knowledge of one of the two official languages of the Organisation (English and French) and a working knowledge of the other. Excellent drafting ability in one of the languages. Knowledge of Scandinavian or Finnish languages would be an advantage.