OFFICE CIRCULAR

HEAD OF THE ENERGY AND ENVIRONMENT DIVISION (GRADE A5), OFFICE OF LONG TERM CO-OPERATION AND POLICY ANALYSIS, COMBINED ENERGY STAFF

Closing date for applications: 27 May 1993

Duties:

Under the general guidance of the Director of the Office of Long Term Co-operation and Policy Analysis:

1. Advise the Agency on the relationship of the environment to the energy sector and on the development of policies and strategies to integrate environmental considerations fully into energy policies and programmes.

2. Develop and direct the implementation of the Division’s work programme, including quantitative and qualitative policy analysis on energy and environment issues. Ensure that the Division’s resources are applied effectively and efficiently.
3. Ensure that the Division provides effective support to other IEA programmes and projects involving environmental issues, in particular, the non-Member country office’s work on Eastern Europe and the Newly Independent States, Asia-Pacific and the Americas.

4. Co-ordinate the IEA’s work on energy and environment and ensure a coherent presentation of such work outside the Agency.

5. Foster close working relationships with other relevant components of the IEA and the OECD, in particular the OECD Environment Directorate Economics Department, as well as with international organisations.

6. Represent the IEA and present its energy perspective at international meetings at senior level dealing with global and transboundary energy-related environment problems; monitor developments in these areas and keep the IEA informed and involved as required.

Principal qualifications:

1. Advanced university degree in a relevant discipline.

2. Substantial experience with economic and policy analysis of national and international energy policy issues with specific emphasis on energy and environment interactions and the integration of environmental considerations into energy policies.

3. Ability to establish and maintain at senior level contacts with national and international fora.

4. Proven ability in managing professional staff.

5. Excellent drafting and speaking skills in one of the official languages of the Organisation (English and French) and working knowledge of the other.