OFFICE CIRCULAR

PRINCIPAL ADMINISTRATOR (GRADE A4), DEVELOPMENT CENTRE RESEARCH PROGRAMME

Closing date for applications: 21 September 1992

Duties:

Under the supervision of the President of the Development Centre and the Director of Co-ordination, the incumbent will carry out the following tasks:

1. Assume responsibility, as a "Theme Head", for the Development Centre’s research programme on "Sustainable Development: Environment, Resource Use and Trade".

2. Supervise and co-ordinate the work of a team of economists (staff and consultants) while conducting personal research on this theme. Direct the execution of short-term studies linked to the work of relevant OECD Committees.
3. Contribute actively to the discussions that take place within the Centre and the Organisation on the design and analysis of economic policies for developing countries. Maintain close working relations with national and international institutions working in the same and related areas.

4. Participate in the formulation of policy recommendations and present the conclusions of the Development Centre’s analyses to OECD Committees and to meetings of decision makers from Member and non-Member countries.

Principal qualifications:

1. Advanced degree in economics with specialisation in development issues.

2. Very good knowledge of the evolution of development economics, with expertise in the fields of trade relations, environmental issues, natural resources and/or technology in developing countries. Solid experience of quantitative analysis and research resulting in the publication of articles in journals of international standing. Knowledge of econometrics and modelling techniques.

3. Proven ability to administer and co-ordinate several different research projects, to work with a team of economists and to supervise their work.

4. Excellent knowledge of one of the official languages of the Organisation (English and French) and ability to draft well in that language; good working knowledge of the other language.