ADMINISTRATOR (GRADE A2/A3) IN THE AGRICULTURAL TRADE AND MARKETS DIVISION OF THE DIRECTORATE FOR FOOD, AGRICULTURE AND FISHERIES

Closing date for applications: 24 June 1992

Duties:

Under the direction of the Head of Division and/or the supervision of a Principal Administrator, the holder of this post will be required to:

1. Monitor market developments for fruit and vegetables. Conduct analytical and forecasting work covering the production, processing and marketing for the products concerned on both OECD and a world basis.

3. Assume responsibility for the secretariat of the OECD Scheme for the application of international standards for Fruit and Vegetables: secretariat of the Plenary Meeting of national representatives responsible for implementing the Scheme; follow-up of decisions taken by the Plenary Meeting; preparation of documents submitted to the Plenary Meeting.

4. Establish and maintain contacts with national, international governmental and non-governmental organisations working in the above-mentioned sectors. Attend, on behalf of the Organisation, international meetings whenever required.

5. Participate in and contribute, whenever necessary, to all the activities included in the Programme of Work of the Directorate and the Organisation in general, that require economic and technical skills related to the agricultural sector.

Principal qualifications

1. Advanced university degree in agricultural science (particularly in the horticultural sector) or agricultural economics.

2. Extensive knowledge and practical experience, preferably acquired in a national, public or semi-public body or an international organisation, of the problems related to the fruit and vegetables markets and the policies with regard to production, trade and processing of these products.

3. Ability to draft quickly, to conduct discussions and possibly to supervise the work of consultants. Sense of organisation and ability to work as a member of a team.

4. Excellent ability to speak and write in one of the official languages of the Organisation (English and French) and good knowledge of the other. An excellent knowledge of both languages and a third language would be an advantage.