ADVISORY CIRCULAR

ADMINISTRATOR (GRADE A2/A3) IN THE NUCLEAR SAFETY DIVISION OF THE NUCLEAR ENERGY AGENCY

Closing date for applications: 25 June 1992

Duties:

Under the direction of the Head of the Nuclear Safety Division, the incumbent will perform the following duties:

1. Secretariat of technical and management bodies of joint projects, working groups, and specialists' meetings concerned with the integrity of reactor structural components, in particular such specialised aspects as degradation processes, non-destructive examination techniques, fracture assessment, and management of ageing components.
2. In the areas concerned, organisation of meetings, guidance of various groups, analysis of technical data, preparation of working documents, and liaison with national and international organisations such as the International Atomic Energy Agency and the Commission of the European Community.

3. Based on the highly technical information arising from these areas, prepare summaries and other information material destined for non-specialists and the decision makers of Member countries.

4. Participation in other safety related activities of the Agency.

Principal qualifications:

1. University degree in nuclear engineering with emphasis on materials or equivalent relevant professional training.

2. Several years of relevant professional experience, notably in the field of reactor materials. Experience in project management and regulatory inspection would be an advantage.

3. Fluency, both spoken and written, in one of the official languages of the Organisation (English and French): good knowledge of the other. High standard ability to draft reports on complex technical subjects for specialists and non-specialists.