Office Circular

Administrator (Grade A2/A3) Capital Movements, Investment and Services Division, Directorate for Financial, Fiscal and Enterprise Affairs

Programme of Technical Assistance to the Authorities in the Republics of the ex-Soviet Union

Closing date for applications: 17 April 1992

Duties:

- Under the general supervision of senior staff and in the framework of the programme of activities financed by the Centre for Co-operation with European Economies in Transition:

1. Undertake research and draft analytical reports on policy questions in the field of foreign direct investment and related matters including privatisation and exchange control regulations.

2. Monitor developments in the field of foreign direct investment in Member and non-Member countries, and in particular the Republics of the former Soviet Union.
3. Organise technical assistance activities concerning foreign direct investment legislation, incentive regimes and promotion schemes, especially for the Republics of the former Soviet Union.

4. Contribute to the activities of the Committee on International Investment and Multinational Enterprises and the Committee on Capital Movements and Invisible Transactions.

Principal Qualifications:

1. Advanced university degree in economics or law.

2. Experience with a national administration or international organisation in the analysis and assessment of questions relating to foreign direct investment.

3. Ability to work in an interdisciplinary environment involving economic and legal aspects of government policies.

4. Ability to draft clear and concise reports.

5. Excellent knowledge of one of the two official languages of the Organisation (English and French) and ability to draft in that language. Knowledge of central or eastern European languages, and especially Russian, would be an advantage.