OFFICE CIRCULAR

HEAD OF AID POLICIES REVIEW DIVISION (GRADE A5), DEVELOPMENT CO-OPERATION DIRECTORATE

- Closing date for applications: 24 January 1992

Duties:

- Under the supervision of the Director:

1. To organise, co-ordinate and direct staff and work of the Aid Policies Review Division.

2. To direct work on the regular reviews of the development assistance programmes and policies of individual DAC Members (the "Aid Reviews"). In particular supervise the preparation of the individual country studies and regular country missions.
3. To participate in the comparative analysis by the Directorate of particular sectoral or functional aspects of DAC Members' aid policies and approaches and other relevant policies and organise collaboration with other Divisions of the Directorate for general studies as required.

4. Establish and maintain close contact with the national authorities, Aid Agencies and other appropriate Organisations.

Principal qualifications:

1. Excellent degree in economics and extensive experience in applied work on the economics of development.

2. Extensive knowledge of the institutions, programmes and policies of the aid agencies of DAC Members. Experience in analysing issues of aid policy at a senior level of responsibility, acquired preferably in a national administration or an international organisation.

3. Proven ability to manage and supervise a team of development economists. Ability to lead discussions in the Committee (DAC) and to deal with senior officials and members of Delegations.

4. Knowledge of both official languages of the Organisation (English and French) and excellent demonstrated ability to draft both technical and policy-oriented papers in at least one of them.