OFFICE CIRCULAR

SUBJECT: PROGRAMME ADMINISTRATOR I (GRADE A2/A3), NUCLEAR DEVELOPMENT DIVISION, NUCLEAR ENERGY AGENCY

Closing date for applications: 8th January 1992.

Duties:

Under the supervision of the Head of Division and in collaboration with senior professional staff, to carry out technical and economic studies on matters of nuclear development.

1. Compile and critically evaluate information on nuclear technology, nuclear fuel cycle, and socio-economic factors, including environmental impacts, affecting the development of nuclear power.
2. Co-ordinate studies, publications and symposia on these topics, participating in the secretariat of technical committees and expert groups working in these areas and liaising with relevant activities in other directorates of the OECD.

3. Prepare reports for consideration both by technical and policy circles in government and industry.

4. Assist in formulating and initiating studies, including the setting up of co-operative R & D projects.

Principal qualifications:

1. University degree in nuclear engineering or equivalent and related academic qualification.

2. Experience or expertise in analysing the use of nuclear power including one or more of the following: assessment of reactor and/or fuel cycle technology developments, economics of nuclear energy, assessment of environmental impacts, nuclear project planning and related technical policy questions.

3. Experience in handling policy questions at the interface between government and nuclear industry.

4. Ability to deal with experts at all levels in national and international administrations and in industry.

5. Very good working knowledge and drafting ability in one of the official languages of the Organisation (French and English); knowledge of the other language would be of considerable advantage.