# Checklist for a periodic assessment of a procurement strategy in infrastructure projects

## Tool: Checklist for a periodic assessment of a procurement strategy in infrastructure projects

### Description

<table>
<thead>
<tr>
<th>Strategic Consideration</th>
<th>Questions for purchasing</th>
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</table>
| Is there a clear statement of the outputs to be purchased? | • Have all elements of the output been clearly specified?  
• Do you have a good understanding of the expected price that you will have to pay for the outputs? |
| Is there clear alignment to the objectives as stated in the procurement strategy? | • Does your approach to this procurement activity still align with your strategic priorities?  
• Is your proposed approach to aggregation and bundling (where relevant) consistent with your procurement strategy?  
• Is there any reason why this procurement activity should no longer proceed?  
• Are the identified economic, environmental and social considerations still relevant? |
| Is there appropriate procurement capability (either internal or external) to undertake the activity? | • Do you have the capability to undertake the procurement activity?  
• If not, where are the gaps and how is the required capability to be resourced?  
• Do you have the necessary resources to deliver and monitor the contract?  
• Are the risks associated with the procurement activity understood and quantified? Who is best placed to manage this risk? |
| What is the status of the supplier market? | • Have there been any significant and relevant changes to the supplier market (i.e. number of suppliers, competitiveness of the market) that will affect your intended approach to the procurement activity?  
• Are any other approved organisations purchasing similar goods and services?  
• Is the proposed timing of your procurement activity able to be accommodated by the supplier market? |
| What are the risks and opportunities? | • Are the identified risks and opportunities still relevant? |