

OECD-NORWAY HIGH-LEVEL ROUNDTABLE
23RD – 24TH JANUARY 2011

**PRACTICAL ARRANGEMENTS FOR STAKEHOLDERS AND
OECD ECEC NETWORK MEMBERS**

SITE VISITS

Those interested in making site visits should indicate this on the Registration Form for the Roundtable. Information on the site visits is enclosed. If you want more information, please contact Tove Mogstad Slinde: tove-mogstad.slinde@kd.dep.no.

VENUE

The Roundtable will take place at **Radisson Blu Plaza Hotel**. Situated in the very centre of Oslo, the hotel offers a unique view of the city and the fjord. The iconic hotel is Oslo's tallest building and offers modern conference facilities with the latest technology, <http://www.radissonblu.com/plazahotel-oslo>.

WEBSITE

The Norwegian Ministry of Education and Research has set up a website <http://www.regjeringen.no/roundtable2012>, which provides general information about the Roundtable, the site visits, background documents and information about transport services. This website is also linked to the Ministry's official website at www.regjeringen.no/en/dep/kd.

TRAVEL ARRANGEMENTS

Delegates are asked to take care of their own travel arrangements to Oslo. Oslo can be reached on Monday evening and afternoon, as well as the morning of the 24th, from a number of European capitals.

Participants are asked to book and arrange payments for their own travel to and from Oslo.

Oslo is served by three airports:

[Oslo Airport Gardermoen](#) (main airport)

Regarding transport upon arrival, you are kindly referred to public and other available transport options. Oslo Airport Gardermoen is located 50 km north of the centre of Oslo. A broad variation of transport opportunities makes the journey to and from the airport easy – with train, bus, car or taxi.

[Airport Express Train](#)

Travel time is approx 20 minutes directly to/from Oslo Central Station, NOK 170 each way.

Tickets must be bought prior to boarding the train (there are both ticket offices and machines).

Alternatively, you can swipe your credit card at both stations, and the fare will be charged directly to your card (no receipt is given). Departures every 10 minutes.

Moss Airport Rygge

From Moss Airport Rygge, there is an [express bus](#) (about 1 hour travel time)

Sandefjord airport Torp

Torp airport is a distance from Oslo, but there is an [express bus](#) (about 2 hours travel time) and [trains](#) to Oslo.

The conference venue is next to Oslo Central Train station. The suggested hotels are located within the city centre of Oslo and are all available by public transport.

REGISTRATION, ACCOMODATION AND MEALS

You are requested to register for the Roundtable by completing the Registration Form. The meeting will be shown in the OECD's Events Management System (EMS), and the OECD Secretariat will register participants in EMS.

On-site registration for Roundtable participants will take place at Radisson Blu Plaza Hotel. Upon registration, participants will receive their ID badges, a list of participants and related material.

Participants are asked to reserve and arrange payments for their hotels and are encouraged to book their accommodation as early as possible. A list of hotels is provided, and a discount is available at the Radisson Blu Plaza Hotel.

There will be a welcome dinner for all stakeholders on the evening of the 23rd. During the meetings on the 24th, refreshments and lunch will be provided to all participants.

TOURIST INFORMATION

Please see www.visitnorway.com or www.visitoslo.com for information.

WEATHER

The temperature in Oslo in January may vary from -1.8 to -6.8 C, however, it can get as cold as -20 C. The sun rises late and sets early.

CURRENCY/PAYMENTS

The unit of currency in Norway is the Norwegian "krone" (plural: kroner), which translates as "crown", written officially as NOK. One krone is divided into 100 ore, and coins of 50 ore, 1, 5, 10, and 20 kroner are in circulation. For up-to-date exchange rates see for instance: www.xe.com/ucc.

The use of credit cards is widespread in Norway, and they are accepted almost everywhere (hotels, shops, taxis, trains). Eurocard, MasterCard, VISA, American Express and Diners Club are the most common cards in use.