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**DEVELOPMENT CO-OPERATION DIRECTORATE
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Working Party on Aid Evaluation

DRAFT ANNOTATED AGENDA OF THE 33rd MEETING

The Working Party will meet on Wednesday 22nd November from 09.30 - 13.00 and 15.00 - 18.00, and on Thursday 23rd from 09.30 - 13.00. An informal meeting of the Working Party will take place on Thursday 23rd from 15.00-17.00.

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**DAC WORKING PARTY ON AID EVALUATION
DRAFT AGENDA FOR THE 33RD MEETING**

1. **Adoption of the Agenda**
2. **Approval of the Summary Record of the 32nd meeting**
3. **Promoting Joint or Co-ordinated Evaluations**
 - i. Brief overview of ongoing joint evaluations
 - ii. Suggestions for new joint or co-ordinated work
4. **Glossary of terms in Evaluation and Results-based Management**
5. **Strengthening the DAC's peer review process: the role of the Working Party on Aid Evaluation**
6. **DAC WP-EV Tokyo Workshop on Evaluation Feedback for Effective Learning and Accountability**
7. **Evaluation capacity development and training**
8. **Work Programme and observership issues**
9. **Recent developments in ministries and aid agencies**
10. **Brief status reports on other ongoing or planned work:**
 - i. DAC Evaluation Reports Inventory
 - ii. Further work on poverty reduction
 - iii. Status report on RBM
 - iv. Recent work on sustainability of development programmes
 - v. Update on WP-EV website
11. **Other business**

ANNOTATIONS

Item 3. Promoting Joint or Co-ordinated Evaluations

The purpose of this agenda item is twofold: first, to enable participants to share experience in the field of ongoing joint evaluations and, secondly, to facilitate the planning and launching of possible new joint initiatives.

i. Brief overview of ongoing joint evaluations

Brief presentations (of about five minutes) will be made of various ongoing joint evaluation efforts, such as the Joint Ghana Transport Sector evaluation (Denmark); Evaluation of Basic Education Support (the Netherlands), and the UNAIDS Evaluation. The focus of the presentations should be on lessons related to the process of planning and implementing these joint evaluations -- rather than on the specifics of the individual evaluation -- to help guide the ensuing discussion on new joint work.

ii. Suggestions for new joint or co-ordinated work

Following a brief introduction by the Secretariat, Members will be invited to present new ideas and suggestions for joint evaluation work. During the discussion, Sweden will put forward some ideas on evaluation of sector-wide programmes, and the Netherlands will give an update on progress made with a recipient-led evaluation. The World Bank will report on joint evaluations of PRSPs and CDF. (The informal meeting on 23 November will provide an opportunity for a fuller discussion of CDF. See p. 5).

Two documents have been prepared as background to the discussion: i) the DAC Members' Evaluation Portfolio, containing a matrix of all major planned evaluations by WP-EV Members and ii) a matrix giving aid flows by sector and recipient. Members are invited to consider the possibilities of joint work on the basis of current plans but also to go further upstream in planning joint work.

Documentation:

DAC Members' Evaluation Portfolio (Room Document No. 1)

DAC Members' Aid Flows by Sector and Recipient (Room Document No. 2)

Item 4. Glossary of terms in Evaluation and Results-Based Management

The new English version of the Glossary will be presented by Mr. K. Samset, consultant. The document is based on written consultation with Members and was reviewed by the Glossary Task Force. France will provide a progress report on the French version of the Glossary.

Members of the Glossary Task Force should note that a follow-on meeting has been scheduled from 17.00 - 18.00 on Thursday 23 November.

Documentation:

Glossary of Evaluation and RBM Terms [DCD/DAC/EV(2000)6]

Annex to above: Terms and Definitions Submitted by Members -- Background Document No. 1

Glossaire (France) -- Room Document No. 4

Item 5. Strengthening the DAC's peer review process: the role of the Working Party on Aid Evaluation

Members are invited to discuss proposals and modalities which individual Members and the WP-EV could implement in order to contribute to efforts aimed at strengthening the DAC's peer review process.

Documentation:

Strengthening the DAC's Peer Review Process: the Role of the WP-EV [DCD/DAC/EV(2000)7]

Item 6. WP-EV Tokyo Workshop on Evaluation Feedback for Effective Learning and Accountability

Japan will introduce a report from the Workshop on Evaluation Feedback for Effective Learning and Accountability held in Tokyo on 26-28 September. The WP is invited to consider appropriate next steps, including the publication of the main workshop document and the fore-mentioned report.

Documentation:

Room Document No. 6

Item 7. Evaluation capacity development and training

The UNDP and the World Bank will provide an update on the International Development Evaluation Association (IDEAS), and the World Bank will give an account of the International Programme on Development Evaluation Training (IPDET).

The African Development Bank will report on a seminar on Evaluation Capacity Development for Africa held in Johannesburg, South Africa in September 2000.

Members are invited to comment on these initiatives and provide suggestions for further work on capacity development.

Documentation:

Updates on IDEAS and IPDET and a report from AfDB

Item 8. Work Programme and observership issues

Members will be invited to review the 2001-02 Programme of Work and consider taking the lead or actively participate in joint efforts. Members may also wish to provide suggestions on how the Programme of Work can be optimally implemented with regard to resources and work modalities.

IFAD has written to the DAC Chairman, requesting observership status. Members are invited to consider this request, and the broader issues of observers in the WP, in the light of interest expressed by other international agencies in the recent past. The observership issue concerns participation in the formal meetings of the WP-EV as well as informal meetings and workshops.

Documentation:

Work programme 2001-2002 [DCD/DAC/EV(2000)5]

Room Document No. 5

Item 9. Recent developments in ministries and aid agencies

Members are invited to present and comment on recent developments. This exchange should focus on major re-organisation, new policies or strategies. (Specific suggestions/ideas for joint work should be made under the Agenda item 3 on joint and co-ordinated work.)

Item 10. Brief status reports on other ongoing or planned work

i. DAC Evaluation Reports Inventory

CIDA will present a 2000 Interim Activity Report on the Evaluation Reports Inventory

Documentation:

Room Document No. 3

ii. Further work on Poverty Reduction

Follow-up on the Edinburgh workshop, which was hosted by DFID in October 1999, will need to be considered in light of the joint Netherlands/World Bank seminar on monitoring and evaluation of PRSPs to be held on 15-16 January 2001. Members may wish to discuss WP-EV contributions which could enhance ongoing efforts.

iii. Status report on RBM

The Secretariat will briefly present the status of work.

Documentation:

Room document No. 7

iv. Recent work on sustainability of development programmes

Australia will report on the results of recent evaluation work on sustainability, which builds on earlier work conducted by the WP-EV.

Documentation:

Room document No. 8

v. Update on WP-EV website

The Secretariat will brief Members on recent developments.

Item 11. Other business

SCHEDULE OF MEETINGS

The Working Party on Aid Evaluation will meet on Wednesday 22 November and in the morning of Thursday 23 November. The meeting room will be Salle 2.

Participants should **confirm their participation** with the Secretariat in advance (carola.miras@oecd.org) so that security badges can be requested for them.

An informal meeting of the WP-EV will be held on the afternoon of Thursday 23 November (15.00-17.00). This informal meeting will also take place in Salle 2. The meeting will start with a **presentation by Mr. R. Picciotto of the World Bank** on their Annual Report on Development Effectiveness, and continue with a discussion of the evaluation of the Comprehensive Development Framework.

The WP-EV Glossary Task Force will meet late on Thursday afternoon (17.00 - 18.00), room to be announced.

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2001 meetings:

For planning purposes Members may wish to note the tentative dates for 2001 meetings of the WP-EV: 22-23 May and 14-15 November.