



17-Oct-2001

English - Or. English

**DEVELOPMENT CO-OPERATION DIRECTORATE
DEVELOPMENT ASSISTANCE COMMITTEE**

**DCD/DAC/EV/A(2001)2
For Official Use**

Working Party on Aid Evaluation

DRAFT AGENDA OF THE 35th MEETING

The Working Party will meet on Wednesday 14 November 2001 from 09.30 - 13.00 and 14.30 - 18.00, and on Thursday 15 November from 09.30 - 13.00.

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WP-EV 14-15 NOVEMBER
DRAFT ANNOTATED AGENDA

Wednesday 14 November

9.30 - 10.00 OPENING SESSION

Item 1

- i) Adoption of the agenda DCD/DAC/EV/A(2001)2
- ii) New members - brief self-introductions of new participants
- iii) Approval of Summary Record of 34th meeting DCD/DAC/EV/M(2001)1/PROV
- iv) Budget situation briefing

10.00 - 13.00 ONGOING WORK

Item 2

- i) Lessons Learned in Donor Support to Decentralisation and Local Governance Room Document
- ii) Evaluation and Gender DCD/DAC/EV(2001)4
- iii) Peer reviews DCD/DAC/EV(2001)5
- 11.00 - 11 30 Coffee break
- iv) Evaluation Inventory Room Document
- v) Glossary DCD/DAC/EV(2001)2
- vi) Results Based Management
- vii) Evaluation Development Forum
- viii) Joint evaluations Room Document
- 13.00 - 14.30 Lunch break

14.30 - 18.00 BRAINSTORMING SESSION

Item 3

- 14.30 - 15.00 Introduction by the Chair. Room Document
Meeting participants split up into four groups
- 15.00 - 18.00 Discussion in four break-out groups

Thursday 15 November**09.30 - 11.00 REPORTING BACK FROM BREAK-OUT GROUPS AND DISCUSSION
Item 4**

11.00 - 11.30 Coffee break

**11.30 - 12.00 INTERACTION WITH DAC WPs AND OTHER NETWORKS
Item 5**

- i) Briefings on the work of the DAC Task Force on Donor Practices and the GOVNET study on Aid to Poor Performers
- ii) Other evaluation networks (ECG, UN Interagency group, etc.) Room Document

**12.00 - 12.45 TOUR DE TABLE ON EVALUATION DEVELOPMENTS AND FORTHCOMING
EVENTS
Item 6**

12.45 - 13.00 Other business

SCHEDULE OF MEETINGS

13 November	14.30-17.30: Meeting of the Informal Sub-Group on Peer Reviews 17.45-19.15: First meeting of the Steering Group on the Evaluation Development Forum
14 November	09.30 - 18.00 and
15 November	09.30 - 13.00: Plenary meeting -- DAC Working Party on Aid Evaluation
15 November	14.30 - 17.30: Steering Group on Decentralisation and Local Governance

Meeting rooms will be communicated to participants upon their arrival to OECD Headquarters.

Participants should confirm their participation with the Secretariat in advance (carola.miras@oecd.org) so that security badges can be prepared for them.

ANNOTATIONS

ITEM 1: OPENING SESSION

Following the adoption of the Agenda, new participants in the Working Party on Aid Evaluation will be invited to briefly introduce themselves.

ITEM 2: ONGOING WORK

Joint ongoing work has been grouped under this heading. Participants will be invited to review progress and decide on next steps.

i. Lessons learned in Donor Support to Decentralisation and Local Governance

The study has now been launched and a Steering Group set up to direct work. Germany and the UNDP have offered to take the lead. A progress report will be provided together with preliminary plans for a workshop next year to review intermediate results of the synthesis work.

ii. Evaluation and gender

Based on a presentation by Australia and discussions at the previous WP meeting, a brief report with suggestions and options for further work on evaluation and gender will be presented. Members will be invited to discuss suitable actions to move forward.

iii. Peer Reviews

a. Highlights from some recent Peer Reviews

In accordance with discussions at the last meeting, the Peer Review and Policy Review Divisions will present some highlights and issues on evaluation systems emanating from a series of recent reviews. The intention is to help future peer reviews focus on the key issues related to evaluation and results orientation in development agencies.

b. Informal sub-group on Peer Reviews

Collaboration between the Peer Review Division and the Working Party has been suggested by the DAC and encouraged at the Senior Level Meeting last December. An informal sub-group was set up to lead the work, which met twice in the spring and again on 13 September. An update will be provided by the Chair of the sub-group and Members are invited to take stock of progress.

iv. Evaluation Inventory

At the last meeting of the Working Party, a number of suggestions and options for the development of the Inventory were put forward for further investigation. CIDA, who is leading this work on behalf of the WP, will report on developments since the May meeting.

v. Glossary

After almost two years of discussion and refinement of various draft versions, including a number of meetings of the specific Glossary Task Force set up for the purpose, the results of the work (in French and English) have been submitted for approval under the written procedure. A publication will be prepared incorporating the Spanish version.

Members are invited to discuss how to best launch the glossary and ideas for a title, and provide suggestions for the financing of the publication and its dissemination.

vi. Results Based Management

On 25-26 September 2001 the UNDP and DFID organised a workshop on "Enhancing Development Effectiveness: Linking Organisational Effectiveness and Development Effectiveness" in Oxford. The results will be briefly presented by the co-organisers.

An update on the second phase of the review work on Results Based Management in Donor Agencies will be provided by the Secretariat.

vii. Evaluation Development Forum

Last May the suggestion to organise an Evaluation Development Forum in 2002 which would bring together partners in evaluation from development agencies and civil society organisations that normally do not participate in WP-EV meetings was welcomed. A report by the first Steering Group meeting held on 13 November will be provided, and Members are invited to provide advice on the forum agenda and the preparatory process.

viii. Joint evaluations

Brief updates will be provided on the status of a number of ongoing major joint evaluation initiatives including CDF, 3 Cs, Recipient-led evaluation in Mozambique, UNFPA/IPPF, Basic education, IFAD.

Ideas for new work will be discussed in the ensuing brainstorming session.

ITEM 3: BRAINSTORMING SESSION

This half-day session will be devoted to a discussion on topics, means and modalities for future joint work in the WP-EV.

The session will start with an introduction by the Chair. Members will then split into four groups for in-depth discussions. Each working group should come back with concrete suggestions.

The Bureau of the WP suggests focusing the discussion around the key issues in the mandate given to the WP-EV. The elements in the mandate of the WP are all related to means to improve aid effectiveness:

- By improving Members' evaluation activities through shared learning and development of systems and methodologies.
- By producing collective synthesis studies of lessons learned to feed into the DAC and the broader development community.

- By producing joint evaluations in areas of strategic interest to Members.
- By supporting enhancement of partner's evaluation capacity.

It is suggested that all four discussion groups focus on the question: In what ways can the WP-EV contribute to improved aid effectiveness?

A specific note will be issued by the Chair of the WP-EV as an input to the discussion. The Work Programme and an overview table of participation in joint work will also be available.

THURSDAY 15 NOVEMBER

ITEM 4: REPORTING BACK FROM WORKING GROUP DISCUSSIONS

The Chairs of the respective break-out groups will report back on their discussions followed by debate and a sum-up by the Chair.

ITEM 5: INTERACTION WITH DAC WPs AND OTHER NETWORKS

- i. Briefing on work by the DAC Donor Task Force on Donor Practices and the GOVNET study on poor performers

DAC has launched a major effort on Donor Practices and Members of the WP will be briefed on the current status of work of the Task Force and its three Sub-Groups.

The Secretariat will provide a briefing on work related to Aid to Poor Performers led by the DAC GOVNET.

- ii. Other evaluation networks

Updates on work by the multilateral banks Evaluation Co-operation Group ECG, the UN Interagency group, IDEAS and follow up to IPDET.

ITEM 6: TOUR DE TABLE ON EVALUATION DEVELOPMENTS AND FORTHCOMING EVENTS

Members are invited to present recent evaluation developments in their Ministry or Agency and forthcoming major events.