

SCHOOL BULLYING AND VIOLENCE GUIDELINES FOR SUBMISSION OF DISPLAYS

Participants are invited to submit presentations based on these categories:

- **Displays with Exhibits** - for those who would like to exhibit, through their posters, any solutions or videos that have been used to combat school bullying and violence
- **Posters** - for poster presentations.

Possible topics

- ❖ Programs/Approaches to reduce SBV
- ❖ Programs/Approaches for a good learning environment
- ❖ Monitoring and Evaluation
- ❖ Local Partnerships

Please refer to guidelines as follows:

Guidelines for submission of posters

The conference programme will include a display session when presenters are expected to be available to discuss their work. Displays will be exhibited for the duration of the conference. They can be set up from 9am on Sunday, 5 September 2004.

Poster boards measuring 1 metre (height) by 2.5 metres (width) will be provided together with Velcro pads for fixing. This size is sufficient for an A1 size poster hung in portrait or landscape fashion, leaving space for an envelope for business cards or any other information you may wish to supply (envelopes will not be provided). Please let us know if you require more than one board, or if you require a table, computer or video equipment for display purposes, (these may be available on request). All other equipment is to be facilitated by the participants.

Display presenters should submit their proposals to the OECD as soon as possible. We will let you know quickly if the proposal has been accepted (we do not anticipate rejecting any displays except in special circumstances – although very late proposals may be rejected for practical reasons). Presenters of posters should then register for the conference as soon as possible.

Display presenters are encouraged to provide an electronic version of their display in a common format such as jpg or png to be posted in the internet site by **30 July 2004**. Please email files as attachments totalling no more than 1MB per email (zipped files acceptable), with 'CD ROM' as your subject line. The conference organisers will not edit files in any way, copyright will remain with the author, and the conference organisers can take no responsibility for subsequent use made of this material.

Abstracts of all displays will be included in the conference programme.

Participants presenting **Displays with Exhibits** (e.g. video) are encouraged to provide full details of their solutions/devices in a poster format (see poster submission guidelines).

All submissions of Exhibits/Posters should be sent to the OECD Secretariat as soon as possible.