

OECD SHORT-TERM ECONOMIC STATISTICS EXPERT GROUP MEETING (STESEG)

Château de la Muette

2, rue André Pascal

Paris 75016

28 -30 June 2004

INFORMATION

General

1. The Short-term Economic Statistics Expert Group (STESEG) meeting is scheduled to be held at the OECD headquarters at 2, rue André Pascal, Paris 75016, from Monday 28 June to Wednesday 30 June 2004.
2. The meeting will commence at 9.30am on Monday 28 June 2004 and will be held in Room 2 for the first two days and Room 6 on the third day.

Registration and identification badges

3. All delegates are requested to register with the OECD Security Section and to obtain ID badges at the Reception Centre, located at 2, rue André Pascal, on the first morning of the meeting. It is advisable to arrive there no later than 9.00am; queues often build up just prior to 9.30am because of the number of meetings which start at that time. Please note you should bring some form of photo identification with you.
4. For identification and security reasons, participants are requested to wear their security badges at all times while inside the OECD complex.

Immigration requirements

5. Delegates travelling on European Union member country passports do not require visas to enter France. All other participants should check with the relevant French diplomatic or consular mission on visa requirements. If a visa is required, it is your responsibility to obtain it before travelling to France. If you need a formal invitation to support your visa application please contact the Statistics Directorate well before the meeting.

Weather

6. The weather in Paris in June is likely to be warm during the day but it can be cool in the evenings so some warm clothing is required.

Foreign exchange/bank

7. You may bring into France unrestricted sums of foreign currency in the form of traveller's cheques, drafts, letters of credit or other banking instruments which may be exchanged for French francs. The current exchange rate is around 0.78€ to one US dollar.
8. Exchange facilities are available at the OECD at the Société Générale Bank, which is located on the Rez de Cour level in the New Building (opposite meeting room 2). It is open each working day from 9.15am to 1.00pm and from 2.00pm to 4.45pm.

Arrival - air

9. The two main airports serving Paris are Charles de Gaulle (CDG), which is about 30 kilometres or so north of the city, and Orly (about 20 kilometres south). Taxis all have meters and they charge on the basis of the distance travelled plus surcharges for the amount of baggage carried. Fares are more expensive on Sundays and during the night. During the day, it will cost roughly 40€ from CDG to the middle of Paris and about 25€ from Orly (please note that these are rough indications only and fares may vary significantly depending on where you go to and the length of traffic delays you encounter).

10. Both airports are also serviced by airport buses and trains. An Air France bus runs every 12 minutes from CDG to Porte Maillot and Etoile (Arc de Triomphe) which are both on the western side of Paris. The trip takes about half an hour in good traffic conditions. The Air France bus leaves from outside Exit 34 at CDG Terminal 1 and from the front of each of Terminals 2A, 2B, 2C, 2D and 2F, about half way along the terminal in each case. The Paris Transit Authority (RATP) also runs a service (the “Roissybus”) every 15 minutes from CDG to the middle of Paris. It leaves from outside Exit 30 at CDG Terminal 1. It has several departure points at Terminal 2. They are between Terminal 2A and 2C (Porte 10), between Terminal 2B and 2D (Porte 12), and outside Porte H at Terminal 2F. The terminus in Paris is in rue Scribe, which is close to the Place de l’Opéra and a couple of hundred metres from the Opéra métro station. There is also an RATP service from Orly (the “Orlybus”). It leaves from the front of each of the 2 terminals at Orly airport (Orly Sud and Orly Ouest) every 15 minutes and its terminus is close to the métro and RER lines at Denfert Rochereau, which is on the southern side of Paris (timetables and fares are shown below).

11. The rail system which serves the airports is known as the “RER” and line B runs from both airports through several stations in the middle of Paris. From CDG2, it is a short walk through the terminal area to the RER station, but a shuttle bus (“navette”) is required from CDG1 and from both Orly terminals to the RER station. It is not straightforward to find the navette at CDG1, because it is poorly sign posted. You must go down in the lift between gates 34 and 36 to the lowest level (it is marked “aeroshop”). Go outside the building via the glass doors and you will see the bus stop just over the road. The bus to catch has a sign next to it saying “Train to Paris” in both English and French. The shuttle bus is free and it goes about every 7 minutes. The trip to the train station takes about 5 minutes. All the trains stop at every station within central Paris. Make sure that you do not use the first class carriages if you are travelling on a second-class ticket because you can be fined and ignorance is not accepted as an excuse. It is possible to transfer from the RER to the métro at several major stations in Paris. Maps of the RER and metro can be found in French at www.citefutee.com/orienter/plans.php and in English at <http://www.ratp.fr/ParisVisite/Eng/index.htm>

ROISSY CHARLES DE GAULLE AIRPORT (Terminals: 1, 2A, 2B, 2C, 2D, 2F, T9)

RER B		PRICE: 7€	
Timetable (Frequency: Every 10 - 15 mins)		Monday - Sunday	
Duration: 25 mins CdG to Gare du Nord		First RER	Last RER
Duration: 45 mins CdG to Denfert Rochereau			
Denfert Rochereau		05.18	00.04
Gare du Nord		04.56	00.15
Roissy Charles de Gaulle 1		04.58	23.57
Roissy Charles de Gaulle 2		04.56	23.55

ROISSYBUS		PRICE: 8.20	
Timetable (Frequency: Every 15 mins)		Monday - Sunday	
Duration: 45 mins CdG to Opera		First Bus	Last Bus
Opera		05.45	23.00
Roissy Charles de Gaulle		06.00	23.00

ORLY AIRPORT (Terminals: Orly Ouest and Orly Sud)

ORLYVAL (RER B)		PRICE: 5.70€ (Orly - Antony)			
Timetable (Frequency: Every 10 mins)		Week Days & Saturday		Sunday	
Shuttle bus (“navette”): Orly to Antony		First Train	Last Train	First Train	Last Train
Antony		06.00	22.30	07.00	23.00

ORLYBUS		PRICE: 8.80€ (Orly - Denfert Rochereau)	
Timetable (Frequency: Every 10 - 15 mins)		Monday - Sunday	
Duration: 30 mins Orly to Denfert Rochereau		First Bus	Last Bus
Denfert Rochereau		05.35	23.00
Aeroport d’Orly Sud & Ouest		06.00	23.30

Arrival - train

12. If you are arriving by train you should be coming into one of the half dozen or so mainline stations which serve Paris. They are all within a few kilometres of the centre of Paris and are well served by the métro (subway system) and by taxis.

Travel within Paris

13. The métro (subway system) is a convenient way of travelling around Paris and it is inexpensive to use. Tickets are the same price no matter how far you travel on the métro. They cost 1.30€ each if bought individually, but a cheaper way is to purchase the tickets in books of 10 (“un carnet” - pronounced as “carnay”) for 10€. These tickets are also valid for travelling on the Paris buses. You can change from one métro line to another at the interchanges (“correspondances”) without leaving the system and without needing to use another ticket. However, a separate ticket is required if you change from one bus to another.

Getting to the OECD

14. The closest métro station to the OECD is “La Muette”, on line 9. As you exit from the station, come up the stairs on the left-hand side rather than the escalator on the right-hand side. At the top of the stairs, Avenue Mozart will be on your right and Chaussée de la Muette a couple of metres away on your left. Turn left and cross over Chaussée de la Muette at the traffic lights near the front of the taxi rank. After crossing the street, turn left and walk past the bakery and restaurants until you come to a set of traffic lights next to “Restaurant La Rotonde”. Cross the street and go into rue d’Andigné. Walk to the end of this street, turn right into rue Albéric Magnard and then take the first street on your left (rue Franqueville). Rue André Pascal is the second street on your left. (see map: <http://www.oecd.org/pdf/M00009000/M0000911.pdf>)

Working languages of the meeting

15. The meeting will be conducted in English and French. Simultaneous translation in these languages will be provided for certain sessions.

Meeting documents

16. The aim is to distribute all documents in advance, so please bring copies of them with you, as only a limited number will be available at the meeting. The documents will be distributed **electronically only** (by OLIS and on the internet) unless you make arrangements to receive them by mail. The identification for documents on OLIS is: “STD/STESSEG(04)xx” where “xx” is a two digit number. The papers can also be found on the internet at the address: www.oecd.org/std/meeting-papers. The internet site will be updated every Friday afternoon, Paris time.

17. The OECD will produce a report of the meeting which will be distributed as a draft report to all participants following the meeting. Two weeks will be allowed for comment and then a final version of the report will be placed on the internet.

Meeting room facilities

18. The meeting room will be equipped with a PC running MS Powerpoint and attached to an overhead projector. A large number of the people attending will be participating in a language other than their native language. As a courtesy to these people, it is strongly recommended that you use MS Powerpoint to show slides when presenting your paper so that your presentation can be more readily understood. For anyone who wants to go “low-tech”, a projector for overhead slides will also be available but it is a bit awkward to use and use of MS Powerpoint is strongly recommended. Please get in touch with the Statistics Directorate well in advance of the meeting if you need any other equipment to assist in your presentation.

Travel agency

19. A branch of Havas Voyages is located on the Rez de Cour level in the New Building, near the Post Office. It is open from 9.00am to 6.00pm each day.

Meals, drinks etc

20. Coffee and a range of other drinks are available, in the Delegates' bar on the lower ground floor and in the “Espace Chateau” in the tunnel under the Chateau de la Muette.

21. There is a self-service style cafeteria near the “Espace Chateau” in the tunnel . and a variety of eating places can also be found about 5 minutes walk away near the La Muette métro station. A list of restaurants in the areas around the OECD is attached.

Hotels

22. A list of hotels close to the OECD (in the 16th arrondissement) is attached as well as a selection of hotels elsewhere in Paris, some of which offer discounts to anyone attending OECD meetings. Please mention that you will be coming to the OECD when you book to ensure that you obtain the discount. Try: <http://www.parishotels.com>

Contact details

23. If you have any queries please contact me, preferably by e-mail: My details are:

E-mail: denis.ward@oecd.org


Phone: (33-1) 4524 8806

Fax: (33-1) 4430 6248

I look forward to seeing you at the meeting,

Denis Ward
18 February 2004

ATTACHMENT

 From abroad, dial +33 1 and the following 8 digits.
De l'étranger, composez le +33 1 suivi des autres 8 chiffres.

Restaurant Guide (in €)



NAME	ADDRESS	TEL	PRICE (€)	
			Menu €	A La Carte €
AKASAKA (<i>Japanese</i>)	9 rue Nicolo	01 4288 7786	16 - 40	50
AL DALAL (<i>Lebanese</i>)	59 rue Boulainvilliers	01 4050 7573	15 - 17	25
AU CADRE VERT (<i>French</i>)	4 rue Lekain	01 4288 7877	15 - 22	31
AU RELAIS D'AUTEUIL (<i>French</i>)	31, Blvd Murat	01 4651 0954	40 - 100	110
AUBERGE DAB (<i>Brasserie</i>)	161 av. Malakoff	01 4500 3222	31	46
AUBERGE DU BONHEUR (<i>French</i>)	Bois de Boulogne	01 4224 1017	31 - 39	40
BEAUJOLAIS D'AUTEUIL (<i>French</i>)	99 Blvd Montmorency	01 4743 0356	20 - 25	35
BYBLOS CAFE (<i>Lebanese</i>)	6 rue Guichard	01 4230 9999	15	35
CHEZ TING (<i>Chinese</i>)	9 rue Faisanderie	01 4727 4868	10 - 15	25
FAUGERON SA (<i>French</i>)	52 rue Longchamp	01 4704 2453	70	110
FILAOS (LES) (<i>Mauritius</i>)	5 rue Guy de Maupassant	01 4504 9453	n/a	40
GRANDE CASCADE (<i>French</i>)	Carrefour Longchamp	01 4527 3351	55 -110 (wine)	95
KAMBODGIA (<i>Vietnamese</i>)	15 rue Bassano	01 4723 3180	20 - 25	50
L'HIRONDELLE DU BOIS (<i>French</i>)	135 rue Ranelagh	01 4527 9993	20	25
LA GARE (<i>French</i>)	19 Chaussée de la Muette	01 4215 1531	17	35
LAC HONG (<i>Vietnamese</i>)	67, rue Lauriston	01 4755 8717	15	35 - 40
LE BOIS LE VENT (<i>French</i>)	59 rue de Boulainvilliers	01 4527 6223	15 - 20	25
LE CONGRES AUTEUIL (<i>Brasserie</i>)	144 blvd Exelmans	01 4651 1575	30	35 - 40
LE FLANDRIN (<i>French</i>)	4 pl Tattegrain	01 4504 3469	n/a	35
LE RELAIS DU BOIS (<i>French</i>)	1 rue Guy de Maupassant	01 4504 2760	n/a	30
LE SCHEFFER (<i>French</i>)	22 rue Scheffer	01 4727 8111	n/a	10 -35
LE STELLA (<i>Brasserie</i>)	133 ave Victor Hugo	01 4727 6054	n/a	30 - 40
OUM EL BANINE (<i>Moroccan</i>)	16 bis, rue Dufrenoy	01 4504 9112	n/a	300
PASTAVINO (<i>Italian</i>)	30 rue de Passy	01 4527 9296	15 - 25	25
RELAIS D'AUTEUIL PIGNOL (<i>French</i>)	31 blvd Murat	01 4651 0954	45	95 - 110
RESTAURANT DU PRE CATELAN (<i>French</i>)	Bois de Boulogne (rte Suresnes)	01 4414 4114	45 - 110	125
ROTONDE DE LA MUETTE (<i>Brasserie</i>)	12 Chaussée de la Muette	01 4524 4545	20 - 25	35
SOUVLAKI DE MYKONOS (<i>Greek</i>)	34 rue Bois le Vent	01 4288 2156	10 -20	n/a

N.B.: All the restaurants listed above are located in the 16th Arrondissement (75016 Paris)

**Note: A *taxe de séjour* of approximately 1€ per day is due.
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List of Hotels in Paris (in €)



PARIS, 16th				
Hôtel Alexander	102, avenue Victor Hugo	Tel: 01 5690 6100 Fax: 01 5690 6101	Single: 125 Shower / 140 Bath Double: 180 Breakfast - 17	OECD Rate
Hôtel Ambassade **	79, rue Lauriston	Tel: 01 4553 4115 Fax: 01 4553 3080	Single: 80 Shower / 85 Bath Double: 95 Shower / 106 Bath Breakfast: 8	OECD Rate = -10%
Hôtel Beauséjour	99, rue de Ranelagh	Tel: 01 4288 1439 Fax: 01 4050 8121	Single: 85 Shower / 100 Bath Double: 120 Breakfast: 7	OECD Rate
Hôtel Boileau	81, rue Boileau	Tel: 01 4288 8374 Fax: 01 4527 6298	Single: 65 Shower / 70 Bath Double: 75 Bath Breakfast: 7	OECD Rate
Hôtel d'Angleterre **	21, rue Copernic	Tel: 01 4727 8067 Fax: 01 4727 3471	Single: 70 Double: 80 Breakfast: 7	
Hôtel du Parc de la Muette	10, Chaussée de la Muette	Tel: 01 4050 6979 Fax: 01 4288 3163	Single: 45 Double: 60 Breakfast: 6	OECD Rate
Hôtel Eiffel-Kennedy	12, rue Boulainvilliers	Tel: 01 4524 4575 Fax: 01 4230 8332	Single: 90 Double: 110 Breakfast: Included in prices	
Hôtel Excelmans **	73, rue Boileau	Tel: 01 4224 9466 Fax: 01 4050 3791	Single: 60 Double: 72 Breakfast: Included in prices	
Hôtel Gavarni	5, rue Gavarni	Tel: 01 4524 5282 Fax: 01 4550 1695	Single: 67 Shower / 77 Bath Double: 85 Breakfast: Included in prices	
Hôtel Hameau de Passy	48, rue de Passy	Tel: 01.4288 4755 Fax: 01.4230 8372	Single: 87 Double: 95 Shower / 100 Bath Breakfast: Included in prices	
Hôtel les Hauts de Passy	37, rue de l'Annonciation	Tel: 01 4288 4728 Fax: 01 4288 9909	Single: 65 Shower Double: 75 Breakfast: Included in prices	
Hôtel Massenet ***	5 bis, rue Massenet	Tel: 01 4524 4303 Fax: 01 4524 4139	Single: 75 Shower / 100 Bath Double: 120 Breakfast: Included in prices	
Hôtel Nicolo	3, rue Nicolo	Tel: 01 4288 8340 Fax: 01 4224 4541	Single: 70 Double: 85 / 100 Twin Breakfast: Included in prices	OECD Rate
Hôtel Palais de Chaillot **	35, ave Raymond Poincaré	Tel: 01 5370 0909 Fax: 01 5370 0908	Single: 70 Double: 80 Breakfast: 7	
Hôtel Passy-Eiffel ***	10, rue de Passy	Tel: 01 4525 5566 Fax: 01 4288 8988	Single: 110 Double: 120 Breakfast: 8	
Hôtel Poussin	52, rue Poussin	Tel: 01 4651 3046 Fax: 01 4071 9507	Single: 70 Double: 85 Breakfast: Included in prices	OECD Rate
Hôtel Régina de Passy	6, rue de la Tour	Tel: 01 5574 7575 Fax: 01 4050 7062	Double: 115 Breakfast: 12	OECD Rate
Résidence Kléber ***	97, rue Lauriston	Tel: 01 4553 8330 Fax: 01 4755 9252	Single: 90 Double: 105 Breakfast: Included in prices	OECD Rate

PARIS, 1st				
Hôtel Louvre St Anne ***	39, rue Ste Anne	Tel: 01 4020 0235 Fax: 01 4015 9113	Single: 100 Double: 117 Breakfast: Included in prices	OECD Rate
PARIS, 2nd				
Hôtel Ascot Opera ***	2, rue Monsigny	Tel: 01 4296 8766 Fax: 01 4927 0606	Single: 75 Double: 107 Shower / 120 Bath Breakfast: 45	
Hôtel Choiseul Opera ***	1, rue Daunou	Tel: 01 4261 7041 Fax: 01 4286 9196	Single: 78 Double: 110 Breakfast: 7	
PARIS, 5th				
Au Royal Cardinal Hotel	1, rue des Ecoles	Tel: 01 4633 9362 Tel: 01 4326 8364 Fax: 01 4407 2232	Single: 80 Double: 85 Shower / 95 Bath Breakfast: Included in prices	
PARIS, 8th				
Hotel Etoile Friedland ****	177, rue du Faubourg St Honoré	Tel: 01 4563 6465 Fax: 01 4563 8896	Single: 170 Double: 200 Breakfast: 14	
Hotel Queen Mary ***	9, rue Greffulhe	Tel: 01 4266 4050 Fax: 01 4266 9492	Single: 120 Double: 140 Shower / 155 Bath Breakfast: 14	
PARIS, 9th				
Hotel de L'Athénée	19, rue Caumartin	Tel: 01 4742 8526 Fax: 01 4266 0801	Single: 60 Shower / 85 Bath Double: 70 Shower / 95 Bath Breakfast: 5	
PARIS, 14th				
Hotel du Parc Montsouris	4, rue du Parc Montsouris	Tel: 01 4589 0972 Fax: 01 4580 9272	Single: 55 Shower / 65 Bath Double: 72 Breakfast: 6	
PARIS, 15th				
Hotel Mercure ***	6, rue St Lambert	Tel: 01 4558 6100 Fax: 01 4554 1043	Single: 97 Shower / 130 Bath Double: 105 Shower / 135 Bath Breakfast: 10	
Hôtel Nikko	61, quai Grenelle	Tel: 01 4058 2000 Fax: 01 4058 2444 & 01 4058 2037	Single: 155 Double: 155 Shower / 185 Bath Breakfast: 20 - 25	
PARIS, 17th				
Concorde Lafayette ****	3, place du Général Koenig	Tel: 01 4068 5068 Fax: 01 4068 5043	Single: 140 Double: 352 Breakfast: 21	
Hotel Bélidor	5 rue Bélidor	Tel: 01 4574 4991 Fax: 01 4572 5422	Single: 34-53 Double: 34-68	