



## DATA OF THE INVENTORY OF INFORMATION AND COMMUNICATION TECHNOLOGIES, 2005

**Scope of data providers:** all enterprises employing more than 49 people from among the enterprises employing more than 10 and less than 50 people, those included in the monitoring

1.	The name of the respondent:																
2.	Address: Zip Code:	Town, village	street no. (topographic no.)														
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3.	Reference No. (first eight digits of the tax no.)  Statistical no.	Professional sector (first four digits of profession code)	County														
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<p><b>To be sent:</b> in 1 copy to the Data Collection Division of the CSO</p> <p><b>Deadline for arrival:</b> 31st of May of the following year</p>																	

The data supply is for the purpose of statistics.  
The supply of false data, the refusal or late supply data represents an infringement and can be persecuted

..... of ..... of 2006

(seal)

Name of the senior manager  
(officer) of the respondent  
(in block letters) .....

position .....

phone number .....

e-mail .....

signature .....

Name of the respondent  
(in block letters) .....

address .....

phone number .....

e-mail .....

signature .....



**Dear respondent!**

**Before filling the questionnaire please read the following section carefully:**

The objective of the data collection program

The objective of the data collection program of the Central Statistical Office is to examine the use and the propagation of the use of information and communication equipment, and to determine the growth rate of trade realised through the internet and computer networks in the business sector. As the complexity of the research at the bigger companies requires the work of several departments for the completion of the questionnaires and the collection of the data, in order to facilitate your job, we have subdivided the questionnaire into several blocks on the basis of the persons who should complete them. Should you not have separate persons engaged in the financial or IT area, we would ask the competent senior manager at the company to complete the questionnaire.

Reference period:      Year 2005

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The next blocks of questions should be completed by the head of sales or informatics section!

### Block A Sales through computer networks\*\*

- A1. Did your enterprise receive orders via computer mediated networks during 2005?** Yes  No   
(if the answer is Yes, please complete Block A, if the answer is no, jump to question A8.)
- A2. Did your enterprise receive orders only via e-mail?** Yes  No   
(if the answer is Yes, please complete questions A3., A8., from A4. the internet, of which: E-mail, and total fields)
- A3. The net income of the enterprise\*:**  th HUF
- A4. From that how much was the net revenues from sales realised through computer networks, irrespective of the payment having been made online or not?\***
- Internet  th HUF      EDI  th HUF      Other computer mediated network  th HUF  
of which: E-mail  th HUF      Total  th HUF
- A5. Did your enterprise receive orders via the internet, during 2005?** Yes  No   
(if the answer is Yes, please continue to complete with question A6., if the answer is no, jump to question A8.)
- A6. Please provide a percentage breakdown of all Internet by destination:**
- Other EU-countries  %      Rest of the world  %      Own country  %
- A7. Please provide a percentage breakdown of all Internet sales in 2005, by type of client.**
- Sales to other enterprises\*:  %      Sales to private consumers\*:  %      Sales to administration\*:  %  
of which: sales to wholesalers  %
- A8. Did your enterprise order products/services via computer networks, during 2005?** Yes  No   
(if the answer is yes, please complete block B, if the answer is No jump to Block C)

### Block B Purchases through computer networks\*\*

- B1. Did your enterprise order products/services only via e-mail?** Igen  Nem   
(if the answer is Yes, please complete questions B2, form B3 the internet, of which:e-mail, and the Total fields  
if the answer is no, please fill the whole block)
- B2. Total purchase value\***  eFt
- B3. How much was the value of purchases carried out through the systems listed below:\***
- Internet  eFt      EDI  eFt      Other computer mediated network  eFt      Total  th HUF  
of which: E-mail  eFt      of which: import\*  th HUF
- B4. Please indicate for 2005 the percentage of the orders placed or transmitted via computer networks other than Internet, in relation to the total purchases ?**
- |                                  |                          |
|----------------------------------|--------------------------|
| 1. Less than 1%                  | <input type="checkbox"/> |
| 2. 1% or more and less than 25%  | <input type="checkbox"/> |
| 3. 25% or more and less than 50% | <input type="checkbox"/> |
| 4. 50% or more and less than 75% | <input type="checkbox"/> |
| 5. 75% or more                   | <input type="checkbox"/> |

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The next blocks of questions should be completed by the persons responsible for finances!

### Blokk C Current year costs of the use of Information and Communication services

1. IT services*		th HUF
2. Public phone service**		th HUF
3. Mobile phone service**		th HUF
4. Internet access service**		th HUF
5. Other telecommunication services **		th HUF
6. Telecommunication services * (2+3+4+5)		th HUF
7. Current year cost of use other computer networks		th HUF

### Blokk D Information and communication equipment inventory at the end of December 2005

The numbers in parenthesis and the + signs indicate the lines the cumulative line is made up of  
Please, in those lines enter the sum of the lines indicated

	In pieces*	Equipment inventory	
		in gross value*	in net value*
	(a)	(b)	(c)
1. Computers* <i>PCs, Apple Macintosh etc.</i>	pcs	th HUF	th HUF
2. Portable PCs** <i>Laptop, notebook</i>	pcs	th HUF	th HUF
3. Hand held PCs** <i>Palmtop</i>	pcs	th HUF	th HUF
4. Mainframes** <i>Traditional mainframe machines with high speed data transfer and data processing capability</i>	pcs	th HUF	th HUF
5. <b>Computer inventory total</b> <i>All computers included in the year's end inventory (1+2+3+4)</i>	pcs	th HUF	th HUF
6. of which: Servers**	pcs	th HUF	th HUF
7. <i>PCs functioning as servers</i>	pcs	th HUF	th HUF
8. <b>Servers total (6+7)</b>	pcs	th HUF	th HUF

### Blokk E Computers by age at the end of December 2005

	< 1 year	1-3 years	> 3
1. PCs	db	db	db
2. Portable PCs	db	db	db
3. Hand held PCs	db	db	db
4. Mainframes	db	db	db
5. Servers	db	db	db
6. PCs functioning as servers	db	db	db

### Blokk F Data of current year purchases and investments

	Purchases of the current year in gross value* (a)	Current year investment* (b)
1. Total information purposes*	eFt	eFt
2. of witch: Computer hardware*	eFt	eFt

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The next block of questions should be completed by the Human Resources manager!

**Blokk G Data of employed people\***

	Average number of employees (a)	Gross annual earnings (b)
<b>G1. Data of employed people</b>		
1. number of persons employed in IT *	person	th HUF
2. Persons otherwise employed*	person	th HUF
3. <b>Persons employed* total (1+2)</b>	person	th HUF
4. of which: number of persons employed used computers at least once a week	person	
5. of which: the number of persons employed used computers connected to the World Wide Web during 2006	person	
6. Employees with WWW/Internet access*	person	
7. of which: number of persons employed used Internet at least once a week	person	
8. employed persons who regularly work part of their time away from your premises	person	
9. of which: percentage of those who communicate with the enterprise via Internet*	%	
10. percentage of those who accessed the enterprise's IT system from where they were working*	%	
11. teleworkers*	person	
12. of which: percentage of those who communicate with the enterprise via Internet**	%	
13. percentage of those who accessed the enterprise's IT system from where they were working*	%	
<b>G2. Cost of trainings</b>		
1. Total cost of trainings*		th HUF
2. of which: cost of IT trainings		th HUF



