



CONFERENCE REGISTRATION FORM FOR GOVERNMENT OFFICIALS

**“Transfer Pricing and Treaties in a Changing World”
 21-22 September 2009**

OECD Conference Centre
 2 rue André-Pascal, Paris (16th Arrondissement)

1. REGISTRATION

Please complete the details below, save as a Word document and either:

- send as an attachment by e-mail to: TransferPricingForum@oecd.org ; or
- print and fax to: +33 (0)1 44 30 63 13

Fields marked * are obligatory, please enter "N.A." if it is not applicable:

Mr. /Mrs./ Ms.: *	<input type="checkbox"/>
First Name: *	<input type="checkbox"/>
Family Name: *	<input type="checkbox"/>
Job Title: *	<input type="checkbox"/>
Ministry/ Organisation / Institution: *	<input type="checkbox"/>
Business Address: *	<input type="checkbox"/>
City: *	<input type="checkbox"/>
Postal Code/Zip: *	<input type="checkbox"/>
Country: *	<input type="checkbox"/>
Phone: *	<input type="checkbox"/>
Fax Number:	<input type="checkbox"/>
E-mail: * (to which confirmation should be sent)	<input type="checkbox"/>
Visa requirements:	I require an invitation letter to obtain a visa to enter France: YES___/NO___
Terms and Conditions: *	I have read and accept the Terms and Conditions below: YES___/NO___
Session Choices:	Session 1 (see programme for details): I will attend parallel session: 1A___/1B___
	Session 2 (see programme for details): I will attend parallel session: 2A___/2B___
	Session 3 (see programme for details): I will attend parallel session: 3A___/3B___
	22 Sept: Afternoon Session for Government officials: YES___/NO___
	23 Sept: Meeting between the OECD Secretariat and Government officials from non-OECD Economies: YES___/NO___

2. REGISTRATION FEES

- Free of charge: Each country, economy or international organisation may register up to three officials as delegates at no charge.

For additional participants:

- 800 Euros

The OECD is an international organisation exempt from VAT. Please note that VAT is not applicable.

3. PAYMENT

Registration fees may be paid by bank transfer, cheque (in Euros) or credit card (MasterCard or Visa only). Detailed payment instructions will be provided in an invoice that will be sent to you on receipt of your registration form. Payment must be made within 15 days of receipt of the invoice. Confirmation of registration will be sent to you after payment has been received.

4. TERMS AND CONDITIONS

The registration fee covers attendance and conference papers, as well as one lunch, refreshments and a cocktail. The fee does not include accommodation or transportation. Speakers, content and panel order are subject to change without notice, and registration may be limited. This meeting is subject to cancellation due to insufficient registration or other reasons, in which case refunds will be made free of processing fees.

If you wish to cancel your registration you may submit a refund request in writing, which must be received by **1 August 2009**. Please note that this will be subject to a 250 EUR processing fee. All refunds are limited to the amount of registration fees previously paid less the above processing fee.

After 1 August 2009, no refunds can be made for registration fees; however your registration can be transferred to a substitute before the Conference. Only one transfer/substitute per registration.

The name, job title and country indicated in the postal address of each participant will be included in the list of participants for the Conference. That list will be made available to all participants.

Whilst all reasonable efforts will be made to hold the Conference and to present the programme described on this web site as scheduled, neither the OECD, its representatives or its agents shall be held liable to any person as a result of the cancellation of the Conference or any of the events or sessions connected therewith, or for any loss, injury, damage or inconvenience which may be incurred by any person whilst travelling to or from the Conference, or during such person's presence in France in connection with the Conference. Participants should consider acquiring insurance protection against such occurrences.

Please note that the Organisation has a policy on the collection and processing of personal data, as established by the OECD Commission for Computerised Information and Privacy (CIP). Should you have any questions on this, you may contact Mr. Patrice Billaud, Secretary of the CIP Commission: patrice.billaud@oecd.org.

Please note that e-mail and fax messages are not secure means of communication.

5. SUBMIT FORM

Once completed, this form should be either:

- saved and attached to an e-mail to be sent to: TransferPricingForum@oecd.org
- printed and faxed to : + 33 (0)1 44 30 63 13

Your registration will be confirmed by e-mail