



**ENVIRONMENT DIRECTORATE  
ENVIRONMENT POLICY COMMITTEE  
TASK FORCE FOR THE IMPLEMENTATION OF THE ENVIRONMENTAL ACTION  
PROGRAMME FOR CENTRAL AND EASTERN EUROPE, CAUCASUS AND CENTRAL ASIA**

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**THIRD JOINT MEETING OF THE TASK FORCE FOR THE IMPLEMENTATION OF THE  
ENVIRONMENTAL ACTION PROGRAMME FOR CENTRAL AND EASTERN EUROPE (EAP TF)  
AND THE PROJECT PREPARATION COMMITTEE (PPC)**

**DRAFT ANNOTATED AGENDA**

**16-17 November 2005, Yerevan, Armenia**

*ACTION REQUIRED:  
For Adoption.*

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**THIRD JOINT MEETING OF THE TASK FORCE FOR THE IMPLEMENTATION OF THE ENVIRONMENTAL ACTION PROGRAMME FOR CENTRAL AND EASTERN EUROPE (EAP TF) AND THE PROJECT PREPARATION COMMITTEE (PPC)**

**16-17 November 2005, Yerevan, Armenia  
Starting at 13:00 on the 16<sup>th</sup> November 2005**

**DRAFT AGENDA**

**Block 1 – 16 November 2005, 13:00 – 18:00 to be chaired by the EAP TF and PPC**

- 1. Opening of Meeting and Adoption of the Draft Agenda**
- 2. Composition of the Bureau of the EAP Task Force and the PPC**
- 3. Adoption of the Draft Summary Record of the 2nd Joint Meeting of the EAP Task Force and the PPC**
- 4. Preparations for the Yerevan Ministerial Conference**
- 5. Facilitating and Supporting the Achievement of the EECCA Environment Strategy Objectives**
  - (i) Assessing outcomes of the EAP Task Force work in EECCA countries:**
    - a. Report on results and outcomes of the EAP Task Force work in EECCA countries**
    - b. Checklist for identification of outcomes of the EAP Task Force projects in EECCA countries**
  - (ii) Activities of the EAP Task Force in 2005 and 2006:**
    - a. to support specific objectives of the EECCA Environment Strategy**
    - b. to support and facilitate the achievement of the objectives of the EECCA Environment Strategy overall**
  - (iii) Activities of the PPC in 2005 and 2006**
  - (iv) Activities of Other Facilitating Organisations to support specific objectives of the EECCA Environment Strategy**

**Coffee Break 15:45 – 16:15**

**Block 2 – 17 November 2005, from 9:30 to 11:30 - to be chaired by the PPC**

**6. Mobilising finance**

- (i) PPC project pipeline and specific financing gaps**
- (ii) Introduction to the PPC Project Financing Workshop**

**Coffee Break 11:30 – 12:00**

**Block 3 – 17 November 2005, from 12:00 to 14:00 - to be chaired by the EAP TF and the PPC**

**7. Possible inputs to the Belgrade Ministerial Conference:**

- (i) by the PPC**
- (ii) by the EAP Task Force related to water, finance and policy**
- (iii) related to the EECCA Environment Strategy, 2003-2007**

**8. Future roles of the EAP Task Force, the PPC and the EECCA Environment Strategy**

**9. Dates of the Next Joint Meeting of the EAP Task Force and the PPC**

**10. Other Business and Feedback**

**Wednesday, 17<sup>th</sup> November from 16:00 to 18:30**

**ROUNDTABLE ON PUBLIC-PRIVATE PARTNERSHIPS IN THE WATER SUPPLY AND  
SANITATION SECTOR OF EECCA COUNTRIES  
*Congress Hotel, Yerevan, Armenia***

**Friday, 18<sup>th</sup> November 2005, all day**

**YEREVAN MINISTERIAL CONFERENCE ON FINANCING THE WATER SUPPLY AND  
SANITATION SECTOR IN EECCA COUNTRIES  
*Congress Hotel, Yerevan, Armenia***

**TIMETABLE OF EVENTS, 16-18 NOVEMBER 2005  
YEREVAN**

<b>Wed. 16<sup>th</sup> November</b>	<b>13:00 – 18:00</b>	3 <sup>rd</sup> Joint Meeting of the EAP Task Force and the PPC
<b>Thu. 17<sup>th</sup> November</b>	<b>09:30 – 14:00</b>	3 <sup>rd</sup> Joint Meeting of the EAP Task Force and the PPC
	<b>14:00 – 16:00</b>	<i>Lunch</i>
	<b>16:00 – 18:30</b>	Roundtable on Public-Private Partnerships in the water supply and sanitation sector of EECCA countries
	<b>19:00 – 20:30</b>	<i>Welcoming Cocktail for the delegates of the Yerevan Ministerial Conference – Opening of the Ministerial Conference</i>
	<b>20:30 – 22:30</b>	<i>Dinner for Ministers</i>
<b>Fri. 18<sup>th</sup> November</b>	<b>09:30 – 13:00</b>	Yerevan Ministerial Conference
	<b>13:00 – 15:00</b>	<i>Working Lunch for Ministers</i>
	<b>15:00 – 18:00</b>	Yerevan Ministerial Conference
	<b>18:00 – 18:45</b>	Press Conference

**ANNOTATIONS TO THE AGENDA**

<b><i>Block 1 - Wednesday, 16<sup>th</sup> November from 13:00 to 18:00 (to be chaired by the EAP TF and the PPC)</i></b>			
<b>1.</b>	<b>13:00 – 13:10</b>	<b>Opening of Meeting and Adoption of the Draft Agenda</b>	ENV/EPOC/EAP/A(2005)1
		<p>The co-Chairs of the EAP Task Force, Ms. Soledad Blanco and Ms. Aitkul Samakova, and the Chair of the PPC, Mr. Rod Matthews, will open the meeting and welcome the participants.</p> <p>The secretariat will introduce the draft agenda and documentation for the joint meeting.</p> <p><i>EAP TF/PPC delegates will be invited to adopt the Draft Agenda.</i></p>	
<b>2.</b>	<b>13:10 – 13:15</b>	<b>Composition of the Bureau of the EAP Task Force and the PPC</b>	Oral report
		<p>The co-Chairs of the EAP Task Force and the Chair of the PPC will report on the outcome of consultations for filling positions on the Bureau of the EAP Task Force and the PPC.</p> <p><i>EAP TF/PPC delegates will be invited to take note of the reports and to endorse the proposed candidatures for Bureau members as required.</i></p>	
<b>3.</b>	<b>13:15 – 13:20</b>	<b>Adoption of the Draft Summary Record of the 2<sup>nd</sup> Joint Meeting of the EAP Task Force and the PPC</b>	ENV/EPOC/EAP/M(2004)1
		<p>The secretariat will introduce the draft Summary Record of the 2<sup>nd</sup> joint meeting of the EAP Task Force and the PPC.</p> <p><i>EAP TF/PPC delegates will be invited to approve the Draft Summary Record.</i></p>	
<b>4.</b>	<b>13:20 – 13:45</b>	<b>Preparations for the Yerevan Ministerial Conference</b>	Oral Reports
		<p>A representative of Armenia, the host country, and the EAP Task Force secretariat will update delegates on the status of preparations and organisational issues for the Yerevan Ministerial Conference.</p> <p><i>EAP TF/PPC delegates will be invited to take note of these presentations and to pose questions.</i></p>	

5.	13:45 – 18:00	<b>Facilitating and Supporting the Achievement of the EECCA Environment Strategy Objectives:</b>	
	13:45 – 14:30	<b>(i) Assessing outcomes of the EAP Task Force work in EECCA countries:</b> <b>a. Report on results and outcomes of the EAP Task Force work in EECCA countries</b> <b>b. Checklist for identification of outcomes of the EAP Task Force projects in EECCA countries</b>	ENV/EPOC/EAP(2005)1 ENV/EPOC/EAP(2005)2
		<p>At their last meeting, the EAP Task Force and the PPC requested the EAP Task Force secretariat to prepare a document presenting factual results and outcomes of the work of the EAP Task Force in EECCA countries.</p> <p>The EAP Task Force secretariat will present (a) a report on results and outcomes of the EAP Task Force work in EECCA countries, and (b) a report presenting a checklist that could be used by beneficiaries to identify the outcomes of EAP Task Force projects.</p> <p><i>EAP Task Force/PPC delegates will be invited to:</i></p> <p>(a)</p> <ul style="list-style-type: none"> <li>❖ <i>discuss the outcomes report and suggest amendments,</i></li> <li>❖ <i>agree that it should be used to help explain the EAP Task Force work,</i></li> <li>❖ <i>agree that the EAP Task Force secretariat should update the document as work progresses;</i></li> </ul> <p>(b)</p> <ul style="list-style-type: none"> <li>❖ <i>endorse the use of the checklist to seek the views of the beneficiaries on the outcomes of the EAP Task Force projects; and</i></li> <li>❖ <i>agree that the checklist should be used to assess the outcomes of the EAP Task Force projects initiated or concluded since 2003 “Environment for Europe” Ministerial Conference</i></li> </ul>	
	14:30 – 15:45	<b>(ii) Activities of the EAP Task Force in 2005 and 2006:</b> <b>a. to support specific objectives of the EECCA Environment Strategy</b> <b>b. to support and facilitate the achievement of the objectives of the EECCA Environment Strategy overall</b>	ENV/EPOC/EAP(2005)3 ENV/EPOC/EAP(2005)4
		<p>The secretariat of the EAP Task Force will present a report on progress in implementation of its programme of work in 2005 and its proposed programme of work and budget for 2006. The presentation will cover both agenda sub-items (a) and (b).</p> <p><i>EAP Task Force/PPC delegates will be invited to:</i></p> <ul style="list-style-type: none"> <li>❖ <i>discuss progress in implementation of the EAP Task Force Programme of Work in 2005;</i></li> <li>❖ <i>endorse the proposed draft of the Programme of Work and Budget of the EAP Task Force for 2006 and provide guidance on its implementation; and</i></li> <li>❖ <i>discuss how to mobilise the financial resources required to implement the agreed programme.</i></li> </ul>	

	<b>15:45 – 16:15</b>	<b><i>Coffee/Tea Break</i></b>	
	<b>16:15 – 17:00</b>	<b>(iii) Activities of the PPC in 2005 and 2006</b>	ENV/EPOC/EAP(2005)5
		<p>The PPC secretariat will report on progress made in 2005 on the implementation of the PPC Strategy. A proposed draft of the PPC Strategy and its budget for 2006 will also be presented for discussion and endorsement by delegates.</p> <p><b><i>PPC/EAP Task Force delegates will be invited to:</i></b></p> <ul style="list-style-type: none"> <li>❖ <i>discuss progress in implementation of the PPC Strategy in 2005;</i></li> <li>❖ <i>endorse the proposed draft of the PPC Strategy and Budget for 2006 and provide guidance on its implementation; and</i></li> <li>❖ <i>discuss how to mobilise the financial resources needed to implement the agreed strategy.</i></li> </ul>	
	<b>17:00 – 18:00</b>	<b>(iv) Activities of Other Facilitating Organisations to support specific objectives of the EECCA Environment Strategy</b>	ENV/EPOC/EAP(2005)6
		<p>The EAP Task Force secretariat will present a “snapshot” of activities and work-sharing arrangements between the Facilitating and Cooperating Organisations supporting the achievement of specific objectives of the EECCA Environment Strategy. The purpose of this document is to provide an overview of work-sharing arrangements between various partners in order to help avoid potential duplication of efforts, fill in the gaps and promote synergies.</p> <p><b><i>EAP Task Force/PPC delegates will be invited to:</i></b></p> <ul style="list-style-type: none"> <li>❖ <i>take note of the activities and work-sharing arrangements between Facilitating and Cooperating Organisations;</i></li> <li>❖ <i>discuss how synergies between Facilitating organisations could best be exploited and overlaps avoided; and</i></li> <li>❖ <i>agree to integrate this document into the EECCA Environment Strategy Partnership database</i></li> </ul>	
<b>Block 2 - Thursday, 17<sup>th</sup> November from 9:30 to 11:30 (to be chaired by the PPC)</b>			
<b>6.</b>	<b>09:30 – 10:45</b>	<b>Mobilising Finance: (i) PPC project pipeline and specific financing gaps</b>	ENV/EPOC/EAP(2005)7
		<p>The PPC secretariat and PPC Officers will present the PPC project pipeline and highlight PPC projects with specific financing gaps.</p> <p><b><i>PPC/EAP Task Force delegates will be invited to discuss these finance gaps and discuss potential finance options.</i></b></p>	
	<b>10:45 – 11:30</b>	<b>(ii) Introduction to the PPC Project Financing Workshop</b>	ENV/EPOC/EAP(2005)7
		<p>The PPC secretariat will present information on the PPC Project Financing Workshop.</p> <p><b><i>PPC/EAP Task Force delegates will be invited to:</i></b></p> <ul style="list-style-type: none"> <li>❖ <i>take note of the Workshop objectives and design</i></li> <li>❖ <i>provide guidance on roll out and implementation</i></li> </ul>	

	<b>11:30 – 12:00</b>	<b><i>Coffee/Tea Break</i></b>	
<b>7.</b>	<b>12:00 – 12:50</b>	<b>Possible inputs to the Belgrade Ministerial Conference:</b> (i) <b>by the PPC</b> (ii) <b>by the EAP Task Force related to water, finance and policy</b> (iii) <b>related to the EECCA Environment Strategy, 2003-2007</b>	ENV/EPOC/EAP(2005)8
		The PPC and EAP Task Force secretariats will present a paper that they jointly prepared on their possible inputs to the Belgrade Ministerial Conference.  <b><i>EAP Task Force/PPC delegates will be invited to:</i></b> ❖ <b><i>note the presentations and discuss the possible inputs of the PPC and of the EAP Task Force</i></b> ❖ <b><i>agree on recommendations they may wish to make to the Working Group of Senior Officials (WGSO) preparing the Belgrade Ministerial Conference</i></b>	
<b>8.</b>	<b>12:50 – 13:40</b>	<b>Future roles of the EAP Task Force, the PPC and the EECCA Environment Strategy</b>	ENV/EPOC/EAP(2005)9 ENV/EPOC/EAP(2005)10
		Following decisions of the last Bureau meeting, the co-Chairs of the EAP Task Force and the Chair of the PPC will introduce documents outlining the future roles of the EAP Task Force and the PPC. The future of the EECCA Environment Strategy will also be discussed under this agenda item.  <b><i>EAP Task Force/PPC delegates will be invited to note and discuss these documents</i></b>	
<b>9.</b>	<b>13:40 – 13:50</b>	<b>Dates of the Next Joint Meeting of the EAP Task Force and the PPC</b>	
		It is proposed that the next joint meeting of the EAP Task Force and the PPC is organised in October 2006, prior to the UNECE CEP and WGSO meetings that will be held at about that time (dates to be determined).	
<b>10.</b>	<b>13:50 – 14:00</b>	<b>Other Business and Feedback</b>	
		<b><i>Under this agenda item, delegates will be invited to raise any other issues.</i></b>  <b><i>To evaluate the quality and effectiveness of this meeting, the Secretariats invite delegates to fill in the evaluation questionnaire and to return it to the EAP Task Force Secretariat by the end of the meeting.</i></b>	

**LIST OF DOCUMENTS FOR THE 3<sup>RD</sup> JOINT MEETING  
OF THE EAP TASK FORCE – PPC  
16-17 November 2005**

<i>Agenda Item No.</i>	<i>TITLE</i>	<i>DOCUMENT NO.</i>	<i>AVAILABILITY</i>	
			<b>English</b>	<b>Russian</b>
1.	Draft Annotated Agenda	ENV/EPOC/EAP/A(2005)1	x	x
3.	Draft Summary Record of the 2 <sup>nd</sup> Joint Meeting of the EAP Task Force and the PPC	ENV/EPOC/EAP/M(2004)1	x	x
5 (i)	Report on Results and Outcomes of the EAP Task Force Work in EECCA Countries	ENV/EPOC/EAP(2005)1	x	x
5 (i)	Checklist for Identification of Outcomes of the EAP Task Force Projects in EECCA Countries	ENV/EPOC/EAP(2005)2	x	x
5 (ii)	Progress Report on the Implementation of the EAP Task Force Programme of Work in 2005	ENV/EPOC/EAP(2005)3	x	x
5 (ii)	Draft Programme of Work and Budget of the EAP Task Force for 2006	ENV/EPOC/EAP(2005)4	x	x
5 (iii)	PPC Strategy, Progress Report and Budget (2005-2006)	ENV/EPOC/EAP(2005)5	x	x
5 (iv)	Snapshot of Activities Carried Out by Different International Organisations under objectives of the EECCA Environment Strategy	ENV/EPOC/EAP(2005)6	x	x
6 (i) and (ii)	Mobilising Finance	ENV/EPOC/EAP(2005)7	x	x
7.	Inputs to the Belgrade Conference (PPC, EAP Task Force, inputs related to the EECCA Strategy)	ENV/EPOC/EAP(2005)8	x	x
8.	The Future of the EAP Task Force after the 2007 Efe Ministerial Conference	ENV/EPOC/EAP(2005)9	x	x
8.	The Future of the PPC after the 2007 Efe Ministerial Conference	ENV/EPOC/EAP(2005)10	x	x