

Because of the adjustment of the questionnaire to the optical reading CSO asks the respondents to obey the following rules in fulfilling the questionnaire:

Please fulfil it carefully and clearly only with black pen, write only one sign in the box, it should be included all in the white space of that box, do not cross anything, in case of mistake remove totally the error with correction fluid and write the correct response in that place, do not write on the margin and especially not in the corners of the questionnaire, make sure that the questionnaire during the fulfilling does not get dirty or damaged, send the original of the questionnaire, not the copy, to the Regional Office, do not bend it.

Name and address of the company	<p style="text-align: center;"><b>AK-U/m</b>  <b>Business Tendency Survey</b>  <b>Questionnaire</b>  <b>SERVICES</b>    <b>month.....2004</b></p>	Regional Statistical Office
		in ..... Please, return by the 10th of the current month

Identification number - REGON (in case of 14-digit REGON number please write first 9 digits)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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**Thank you for your attention to this questionnaire and we guarantee secrecy of statistical data**

*Answers should be given by abstracting from seasonal variations that is taking no account of changes characteristic for this period of the year*

**I. Assessment of the economic situation**

In each question 1, 2, 3, 4, 6, 7, 8, 11, 12, 13, please put a sign X in window close to the proper answer (only one). In question number 5 you can choose more than one answer.

<b>1</b>	<p><b>General business situation in the field of company's service activity over the past 3 months:</b></p> <ul style="list-style-type: none"> <li>• improved ..... 1 <input type="checkbox"/></li> <li>• remained unchanged .....2 <input type="checkbox"/></li> <li>• deteriorated.....3 <input type="checkbox"/></li> </ul>
<b>2</b>	<p><b>Demand for company's services over the past 3 months:</b></p> <ul style="list-style-type: none"> <li>• increased ..... 1 <input type="checkbox"/></li> <li>• remained unchanged .....2 <input type="checkbox"/></li> <li>• decreased .....3 <input type="checkbox"/></li> </ul>
<b>3</b>	<p><b>Total employment of company over the past 3 months:</b></p> <ul style="list-style-type: none"> <li>• increased ..... 1 <input type="checkbox"/></li> <li>• remained unchanged .....2 <input type="checkbox"/></li> <li>• decreased .....3 <input type="checkbox"/></li> </ul>
<b>4</b>	<p><b>The economic situation in the field of company's service activity is :</b></p> <ul style="list-style-type: none"> <li>• good ..... 1 <input type="checkbox"/></li> <li>• satisfactory .....2 <input type="checkbox"/></li> <li>• bad .....3 <input type="checkbox"/></li> </ul>
<b>5</b>	<p><b>Limits to the company's service activity:</b></p> <ul style="list-style-type: none"> <li>• none .....01 <input type="checkbox"/></li> <li>• insufficient demand .....02 <input type="checkbox"/></li> <li>• competition of domestic firms .....03 <input type="checkbox"/></li> <li>• competition of foreign firms .....04 <input type="checkbox"/></li> <li>• shortage of skilled labour.....05 <input type="checkbox"/></li> <li>• costs of employee .....06 <input type="checkbox"/></li> <li>• access to bank credit .....07 <input type="checkbox"/></li> <li>• high payments to state revenue .....08 <input type="checkbox"/></li> <li>• unclear economic laws .....09 <input type="checkbox"/></li> <li>• shortage of space and/or equipment .....10 <input type="checkbox"/></li> <li>• other .....11 <input type="checkbox"/></li> </ul>
<b>6</b>	<p><b>Demand for services rendered by company:</b></p> <ul style="list-style-type: none"> <li>• increases ..... 1 <input type="checkbox"/></li> <li>• remains unchanged.....2 <input type="checkbox"/></li> <li>• decreases .....3 <input type="checkbox"/></li> </ul>
<b>7</b>	<p><b>Sale of services:</b></p> <ul style="list-style-type: none"> <li>• increases ..... 1 <input type="checkbox"/></li> <li>• remains unchanged.....2 <input type="checkbox"/></li> <li>• decreases .....3 <input type="checkbox"/></li> </ul>

**I. Assessment of the current economic situation (continued)**

8	<b>Competitive position on the market:</b> <ul style="list-style-type: none"> <li>• increases ..... 1 <input type="checkbox"/></li> <li>• remains unchanged.....2 <input type="checkbox"/></li> <li>• decreases .....3 <input type="checkbox"/></li> </ul>
9	<b>Duration of assured production (in months):</b> <input type="text"/> <input type="text"/> ,
10	<b>Capacity utilization (in percentage):</b> <input type="text"/> <input type="text"/> <input type="text"/> ,
11	<b>Company's financial situation:</b> <ul style="list-style-type: none"> <li>• improves ..... 1 <input type="checkbox"/></li> <li>• remains unchanged .....2 <input type="checkbox"/></li> <li>• deteriorates .....3 <input type="checkbox"/></li> </ul>
12	<b>Delay of payments for services:</b> <ul style="list-style-type: none"> <li>• increases ..... 1 <input type="checkbox"/></li> <li>• remains unchanged.....2 <input type="checkbox"/></li> <li>• decreases .....3 <input type="checkbox"/></li> </ul>
13	<b>Prices of services rendered by company:</b> <ul style="list-style-type: none"> <li>• increase ..... 1 <input type="checkbox"/></li> <li>• remain unchanged.....2 <input type="checkbox"/></li> <li>• decrease .....3 <input type="checkbox"/></li> </ul>

**II. Expectations of the economic situation for the next three months**

In each question 14, 15, 16, 17, 18, 20, 21 please put a sign X in window close to the proper answer (only one). In question number 19 and 22 you can choose more than one answer.

14	<b>Expected economic situation in the field of company's service activity:</b> <ul style="list-style-type: none"> <li>• will improve ..... 1 <input type="checkbox"/></li> <li>• will not change .....2 <input type="checkbox"/></li> <li>• will worsen .....3 <input type="checkbox"/></li> </ul>
15	<b>Expected demand for company's services:</b> <ul style="list-style-type: none"> <li>• will increase .... 1 <input type="checkbox"/></li> <li>• will not change .....2 <input type="checkbox"/></li> <li>• will decrease .... 3 <input type="checkbox"/></li> </ul>
16	<b>Expected sale of rendered services:</b> <ul style="list-style-type: none"> <li>• will increase ..... 1 <input type="checkbox"/></li> <li>• will not change .....2 <input type="checkbox"/></li> <li>• will decrease .... 3 <input type="checkbox"/></li> </ul>
17	<b>Expected total employment in the field of company's service activity:</b> <ul style="list-style-type: none"> <li>• will increase ..... 1 <input type="checkbox"/></li> <li>• will not change .....2 <input type="checkbox"/></li> <li>• will decrease.....3 <input type="checkbox"/></li> </ul>
18	<b>Expected company's financial situation:</b> <ul style="list-style-type: none"> <li>• will improve ..... 1 <input type="checkbox"/></li> <li>• will not change .....2 <input type="checkbox"/></li> <li>• will worsen .....3 <input type="checkbox"/></li> </ul>
19	<b>Expected sources of financing service activity:</b> <ul style="list-style-type: none"> <li>• own funds .....1 <input type="checkbox"/></li> <li>• domestic bank credit .....2 <input type="checkbox"/></li> <li>• foreign bank credit .....3 <input type="checkbox"/></li> <li>• state budget .....4 <input type="checkbox"/></li> </ul>
20	<b>Expected prices of services rendered by company:</b> <ul style="list-style-type: none"> <li>• will increase .... 1 <input type="checkbox"/></li> <li>• will not change .....2 <input type="checkbox"/></li> <li>• will decrease .... 3 <input type="checkbox"/></li> </ul>
21	<b>Expected outlay on fixed assets:</b> <ul style="list-style-type: none"> <li>• will increase .... 1 <input type="checkbox"/></li> <li>• will not change .....2 <input type="checkbox"/></li> <li>• will decrease .... 3 <input type="checkbox"/></li> </ul>
22	<b>What kind of advertising company will use:</b> <ul style="list-style-type: none"> <li>• radio .....1 <input type="checkbox"/></li> <li>• TV .....2 <input type="checkbox"/></li> <li>• press .....3 <input type="checkbox"/></li> <li>• Internet .....4 <input type="checkbox"/></li> <li>• bill-board .....5 <input type="checkbox"/></li> <li>• handbill .....6 <input type="checkbox"/></li> <li>• others, please specify them .....7 <input type="checkbox"/></li> <li>• company won't advertise its activity .....8 <input type="checkbox"/></li> </ul>

Name, telephone number and post of the person filling up the questionnaire .....