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DT/LEED/DC/A(2001)2



Organisation de Coopération et de Développement Economiques
Organisation for Economic Co-operation and Development

English - Or. English

**TERRITORIAL DEVELOPMENT SERVICE
DIRECTING COMMITTEE OF THE CO-OPERATIVE ACTION PROGRAMME
ON LOCAL ECONOMIC AND EMPLOYMENT DEVELOPMENT**

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Local Economic and Employment Development (LEED)

DRAFT AGENDA

39th Session

OECD, 5-6 November 2001

English - Or. English

**DIRECTING COMMITTEE OF THE CO-OPERATIVE ACTION PROGRAMME
ON LOCAL ECONOMIC AND EMPLOYMENT DEVELOPMENT**

**DRAFT AGENDA¹
39th SESSION
OECD Paris, 5-6 November 2001**

09.00-13.00	MORNING SESSION	
I. - 09.15	ADOPTION OF THE AGENDA	DT/LEED/DC/A(2001)2
II. - 09.20	APPROVAL OF THE DRAFT SUMMARY RECORD OF THE 38TH SESSION	DT/LEED/DC/M(2001)1
III. - 09.20	NEW PARTICIPANTS AND DELEGATES	
IV. - 09.25	MAIN ISSUES FOR DISCUSSION	DT/LEED/DC(2001)10
V. - 09.30	PROGRESS REPORT ON ACTIVITIES	
09.30	A. TDS Activities	
	– Statement by the Director of Service	Oral Presentation
10.00	B. LEED Activities	
	– Statement by the Head of Programme	DT/LEED/DC(2001)11
	– LEED Programme of Work 2002	DT/LEED/DC(2001)12
	– LEED Committee and LEED Partners	DT/LEED/DC(2001)13
10.45	<i>Coffee Break</i>	

1. Please note that in a spirit of paper economy and for environmental protection purposes, Delegates are invited to bring with them the copies they receive through OLIS or paper mail, or to obtain further copies from their National Delegations to OECD. Extra copies will henceforth no longer be available in the meeting room.

17.15 B. Project of conference on Individual Development Accounts (IDAs), April 2002, Windsor, Canada. Presentation of the rationale and programme by the Secretariat. DT/LEED/DC/(2001)19

17.30 C. Individual Learning Accounts (ILAs) in the United Kingdom. Presentation by Ms Kay Cheesman, Department of Education and Skills (DfES), London, United Kingdom. To be confirmed

6TH NOVEMBER SESSION

09.00-13.00 MORNING SESSION

IX. - 09.00 ACTIVITY 4. GLOBALISATION AND LOCAL AUTHORITIES

09.00 A. Conference on City Renewal and Health, London, 6-7 December 2001. Presentation of the rationale and programme by the Chairman of the Forum on Cities and Regions. Oral presentation

09.30 B. Project on inward investment. Update by the Secretariat. DT/LEED/DC(2001)20

X. - 10.00 ACTIVITY 5. EVALUATION AND EXCHANGE

10.00 Evaluating local development programmes. Presentation of a project of research and conference by the Secretariat. DT/LEED/DC(2001)21

10.30 *Coffee break*

XI. - 10.45 ACTIVITY 6. OUTREACH

10.45 Clusters in transition economies. DT/LEED/DC(2001)22

XII. - 11.15 OTHER BUSINESS

11.15 New OECD Website
Date of the next meeting

FORUM ON ENTREPRENEURSHIP

**Workshop on a conceptual framework for reviews on entrepreneurship
OECD Paris, 6 November 2001, 2:30-6:00 p.m.**

This workshop will be an opportunity for LEED Delegates and Partners to discuss a project of conceptual framework for reviews on entrepreneurship to be carried out by the LEED Programme as from 2002 (agenda to be determined later).

ANNEX

LEED DIRECTING COMMITTEE – 39TH SESSION

SELF-EVALUATION QUESTIONNAIRE

At its 938th Session, on 10 December 1998, the Council endorsed the conclusions of the Executive Committee concerning the implementation of the mechanism for the creation, abolition and review of committees and their sub-structures [CE(98)9/REV1]. One of these conclusions is that, at least twice a year, all OECD committees and working parties should, at the end of their meetings, evaluate their work by completing a questionnaire tailored to their particular needs but containing a number of core elements listed in the Annex to document CE(98)9/REV1.

Delegates participating in the 39th Session of the Directing Committee are therefore invited to fill in anonymously the attached questionnaire and return it at the end of the meeting or by fax within two days to the Secretary of the Directing Committee, Jane Finlay, [Fax: (33) 1 45 24 16 68].

The results will be made available to all participants in the meeting as an Annex to the Summary Record, and to the Secretary-General.

I. Assessment of the Effectiveness of the Committee's Programme

Please rate from 1 (very poor) to 5 (excellent) the following aspects:

- a) Involvement of members in planning of the Programme of Work []
- b) Awareness of implications of OECD-wide budget and organisational changes on the LEED Programme of Work []
- c) Focus of Programme of Work and Committee discussions on the development of Outreach activities and on pursuing collaboration with other OECD Committees and sub-groups []
- d) The policy relevance of LEED Programme activities and outputs for delegates as Administrators and programme managers []
- e) Facilitation of networking and information exchange between Committee Meetings (e.g. contact with Secretariat, notice of events, promotion of Partners' Club etc.) []

II. Overall Evaluation of the Meeting

Please rate from 1 (very poor) to 5 (excellent) the following aspects:

- a) Agenda – Organisation of the meeting and discussions []
- b) Performance of the Chair and the Bureau []
- c) Level of participation by delegates []
- d) Support from the Secretariat []
- e) Scope for discussion and information exchange among delegates []
- f) Selection of external experts and commentators []
- g) Suitability of meeting room and adequacy of interpretation facilities []

III. Evaluation of Substantive and/or Action Items

In the table below, rate from 1 (very poor) to 5 (excellent) the following aspects of the substantive items of the meeting:

a) Documentation

- i) Quantity and timeliness
- ii) Quality and clear analysis of issues
- iii) Relevance and policy usefulness

b) Discussion

- i) Results achieved
- ii) Proposed follow-up action

Agenda Item	Documentation			Discussion	
	Quantity and timeliness	Quality and clear analysis of issues	Relevance and policy usefulness	Results achieved	Proposed follow-up action
Item IV: Progress Report on Activities					
Item V: Decentralisation of Employment Policies, Local Partnerships and Governance					
Item VI: Entrepreneurship, Self-Employment and Job Creation					
Item VII: Social Cohesion at a Local Level					
Item VIII: Globalisation and Local Authorities					
Item IX: Evaluation and Exchange					
Item X: Outreach					

IV. Suggestions for Changes and Improvements