

LOGISTICAL NOTE

OECD Global Forum on Sustainable Development “Public-Private Partnerships in Water Supply and Sanitation – Recent Trends and New Opportunities”

29-30 November 2006, Paris, France

MEETING VENUE

The Forum will take place on 29-30 November 2006 in the conference room of the World Bank.

The World Bank is situated in the 16th Arrondissement of Paris and is easily accessible by local transport services or by Taxi. Office hours are from 09h00-18h00. The main entrance is open Monday through Friday from 08h30-18h30. The full address is:

**66, avenue d'Iéna
75116 Paris
Tel : + 33 1 40 69 30 00**

Closest metro stations are M 9 Iéna, Alma-Marceau, M 6 Boissière, Kleber.

GETTING TO PARIS FROM CHARLES DE GAULLE AIRPORT

Here are your basic options for getting from CDG into and minimum time:

- Train RER B + Metro, 30-45 minutes
- Bus: 40-50 minutes
- Taxi: 45 minutes

Access by Train

The RER is Paris's system of fast suburban trains, and you'll be taking the one designated RER B3 into the city. There are two RER stations at the airport: Roissy CDG 1, in the Terminal 1 complex and Roissy CDG 2/TGV, in the Terminal 2 complex. In Terminal 1, walk or take the Green shuttle to the shopping level to find the RER station. In Terminal 2, take the Blue shuttle to the TGV-RER station. Note, the designation B3 refers to the branch of the B train system that goes to and from the airport (among other places). This is more important when you're coming back to the airport. In this case, be sure to get on a B3, not a B5.

Access by Bus

Air France Coach Line 2 leaves from several points in the airport and makes two stops in Paris: Porte Maillot, and Place Charles de Gaulle (at the Arc de Triomphe). Trip time about 40 minutes. Place Charles de Gaulle is a transportation hub, so you can take the metro or a taxi from here.

Air France Coach Line 4 departs from several points in the airport and stops at the Gare de Lyon and Montparnasse (two major train stations). This is ideal if you have to make a quick train connection at one of these stations

Roissybus. The area around CDG is known as Roissy, and the airport is often called Roissy Charles de Gaulle Airport. This bus takes you from the airport to Place de l'Opéra, in the heart of Paris, time about 45 minutes. As usual, the metro is nearby.

Taxis

Have the address of your destination written down and hand it to your driver. Even better, have the address and a printed map! Paraphrasing Mark Twain: I couldn't get those people to understand their own language.

REGISTRATION

Registration will start on 29th November at 9:00 am. Upon arrival, please report at the reception in order to receive a name badge, which will grant you entry into the building.

Facilities include a room for delegates equipped with 2 PCs with access to Internet and printing.

Coffee-breaks will be provided during the meeting. The coffee area will be accessible until 16:30 hrs during the meeting days.

ACCOMMODATION

We kindly ask our invitees to book their hotel rooms themselves. A list of hotels situated in the proximity of the venue is attached to this note (Annex 1).

VISAS

Should you require a visa and need any support from us, please let us know.

**For any further information, please contact Ms. Ecaterina Berghi, OECD
Fax: +33 1 44 30 61 83, e-mail: Ecaterina.berghi@oecd.org**

FINANCIAL ASSISTANCE (for selected participants)

The following information applies to you, if your letter of invitation contained a statement that OECD would provide financial assistance for your participation in the Forum. The amount paid by the OECD will include the cost of travel expenses (economy class air ticket) and a daily allowance to cover meals, accommodation for three nights and incidental expenses related to the participation in the meeting. Please note that you will have to pay for accommodation before departure.

Reimbursement will be made either by transfer to your individual bank account within 10 days after the meeting, or we could arrange for you to collect the cash at the bank during your stay in Paris at the Société Générale bank OECD branch, located at 93 Avenue Paul Doumer, 16th arrondissement, metro 9, La Muette.

Please tick the preferred expense reimbursement method:

<input type="checkbox"/>	Individual Bank Account
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<input type="checkbox"/>	Cash
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Should you opt for a wire transfer to your individual bank account, please provide us with the bank references of your individual account for cost reimbursement purposes (please fill out Annex 2).

You are requested to present original air tickets and invoices during the meeting; photocopies cannot be accepted. **The Secretariat will not be in a position to reimburse any expenses related to travel to Paris and back to the home country, which are not notified in advance.**

Please indicate your arrival and departure dates and air ticket price:

From: _____	Transit via: _____	To: Paris	Arrival time: __ __ hr __ __ min	Flight No. _____
From: Paris	Transit via: _____	To: _____	Departure time: __ __ hr __ __ min	Flight No. _____
The price of a return [APEX] ticket (Euro):				

Please indicate any other expenses related to your travel:

Description:	Price (EURO):
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Please send the filled out form not later than **Monday 16 October 2006**, to:
Ms. Ecaterina Berghi, OECD
Fax: +33 1 44 30 61 83, e-mail: Ecaterina.berghi@oecd.org

ANNEX 1

Delegates can obtain these preferential rates by referring to OECD when making reservations.
City tax (around 1.20€ per person and per day) is in supplement, excepted in some hotels.

Hotel / Category	OECD Rate	Rate Single	Breakfast
HOTEL DU PARC DE LA MUETTE* 10, Chaussée de la Muette 75016 Paris Tel: +33 1 40 50 69 79 Fax: +33 1 42 88 31 63 Metro: La Muette	No	49€ / 61€	6.40€
AMBASSADE** 79, rue Lauriston 75016 Paris Tel: +33 1 45 53 41 15 Fax: +33 1 45 53 30 80 Email: paris@hotelambassade.com Website: www.hotel-ambassade.com Metro: Boissière or Victor Hugo	10% discount	92€	9€
ANGLETERRE** 21, rue Copernic 75016 Paris Tel: +33 1 47 27 80 67 Fax: +33 1 47 27 34 71 Email: yali@club-internet.fr Website: www.hotelangleterre-etoile.com/ Metro: Boissière or Victor Hugo	No	77€	7€
HAMEAUX DE PASSY** 48, rue de Passy 75016 Paris Tel: +33 1 42 88 47 55 Fax: +33 1 42 30 83 72 Email: hameau.passy@wanadoo.fr Website: www.hameaudepassy.com Metro: La Muette or Passy	No	98€	included
HAUTS DE PASSY** 37, rue de l'Annonciation 75016 Paris Tel: +33 1 42 88 47 28 Fax: +33 1 42 88 99 09 Email: hautsdepassy@aol.com Website: www.france-hotel-guide.com/h75016hautsdepassy.htm Metro: Passy or La Muette	75€	99€	6.10€

Hotel / Category	OECD Rate	Rate Single	Breakfast
NICOLO** 3, rue Nicolo 75016 Paris Tel: +33 1 42 88 83 40 Fax: +33 1 42 24 45 41 Email: hotelnicolo@wanadoo.fr Website: www.123france.com/europe/france/paris/hotels/honious.htm Metro: Passy or La Muette	85€	97.20€	6€
BEAUSEJOUR*** 99, rue du Ranelagh 75016 Paris Tel: +33 1 42 88 14 39 Fax: +33 1 40 50 81 21 Email: contact@hotel-beausejour-ranelagh.com Website: www.beausejour-ranelagh.com Metro: Ranelagh	85€	90€	6€
BEST WESTERN TROCADERO*** 3, avenue Raymond Poincaré 75016 Paris Tel: +33 1 47 27 33 30 Fax: +33 1 47 27 80 85 Email: info@bw-autrocadero.com Website: www.bestwestern.fr Metro: Trocadéro	93€	-	11€
CLASSICS HOTEL TOUR EIFFEL*** 11, rue Claude Terrasse 75016 Paris Tel: +33 1 45 25 30 30 Fax: +33 1 42 88 22 72 Email: tour_eiffel@classics-hotel.com Website: www.classics-hotel.com/ Metro: Exelmans or Porte Saint Cloud	80€	-	included
ELYSEES FOCH*** 51, rue Lauriston 75016 Paris Tel: +33 1 56 26 59 29 Fax: +33 1 47 55 81 69 Email: hotel@elyseesfoch.com Website: www.elysees-foch.com Metro: Kléber	136€	172€	13.50€
ELYSEES UNION*** 44, rue Hamelin 75016 Paris Tel: +33 1 45 53 14 95 Fax: +33 1 47 55 94 79 Email: info@elysees-union.com Website: www.elysees-union.com Metro: Boissière	130€	171€	9.50€

Hotel / Category	OECD Rate	Rate Single	Breakfast
FLORIDE ETOILE*** 14, rue Saint Didier 75016 Paris Tel: +33 1 47 27 23 36 Fax: +33 1 47 27 82 87 Email: floridetoi@aol.com Website: www.cosy-hotels.com/hotels/hotel-688.htm Metro: Boissière	117€	120€ / 196€	11€
GAVARNI*** 5, rue Gavarni 75016 Paris Tel: +33 1 45 24 52 82 Fax: +33 1 40 50 16 95 Email: reservation@gavarni.com Website: www.gavarni.com Metro: Passy	92€ / 125€	99€ / 150€	12.50€
HÔTEL DU BOIS*** 11, rue du Dome 75016 Paris Tel: +33 1 45 00 31 96 Fax: +33 1 45 00 90 05 Email: hoteldubois@wanadoo.fr Website: www.hoteldubois.com/ Metro: Kléber or Victor Hugo	No	99€	11€
KLEBER*** 7, rue Belloy 75016 Paris Tel: +33 1 47 23 80 22 Fax: +33 1 49 52 07 20 Email: kleberhotel@aol.com Website: www.kleberhotel.com Metro: Kléber or Boissière or Charles de Gaulle-Etoile	145€	189€	13€
LIBERTEL TROCADERO SABLONS mmmm 32, rue Greuze 75016 Paris Tel: +33 1 47 27 10 00 Fax: +33 1 47 27 47 10 Email: H2778-GM@accor-hotel.com Website: www.accorhotels.com (code 2778) Metro: Trocadéro	134€	175€	14€
PASSY EIFFEL*** 10, rue de Passy 75016 Paris Tel: +33 1 45 25 55 66 Fax: +33 1 42 88 89 88 Email: passyeiffel@wanadoo.fr Website: www.passyeiffel.com Metro: Passy or Trocadéro	128€	-	10€

Hotel / Category	OECD Rate	Rate Single	Breakfast
POUSSIN*** 52, rue Poussin 75016 Paris Tel: +33 1 46 51 30 46 Fax: +33 1 40 71 95 07 Email: hotelpoussin@free.fr Website: hotelpoussin.free.fr Metro: Michel Ange-Auteuil or Porte d'Auteuil	81€	85€	9€
REGINA DE PASSY*** 6, rue de la Tour 75016 Paris Tel: +33 1 45 24 43 64 Fax: +33 1 45 25 23 78 Email: regina@gofornet.com Website: www.hotel-paris-passy.com/ Metro: Passy or Trocadéro	130€	123€ / 142€	13.80€
RESIDENCE FOCH*** 10, rue Marbeau 75016 Paris Tel: +33 1 45 00 46 50 Fax: +33 1 45 01 98 68 Website: hotels.parishotels.com/hotel-direct.php?hotel=1284&lang=en Metro: Porte Maillot or Porte Dauphine	104€	-	included
ROND-POINT DE LONGCHAMP*** 86, rue de Longchamp 75016 Paris Tel: +33 1 45 05 13 63 Fax: +33 1 47 55 12 80 Email: hotel.long@wanadoo.fr Website: www.rd-pt-longchamp.fr/ Metro: Trocadéro or Victor Hugo	123€ single or double	-	12€
SEVIGNE*** 6, rue de Belloy 75016 Paris Tel: +33 1 47 20 88 90 Fax: +33 1 40 70 98 73 Email: paris@hoteldesevigne.com Website: www.hotel-paris-desevigne.com Metro: Boissière or Kléber	110€	-	8€
TROCADERO LA TOUR*** 5 bis, rue Massenet 75016 Paris Tel: +33 1 45 24 43 03 Fax: +33 1 45 24 41 39 Email: trocadero-la-tour@magic.fr Website: www.trocadero-la-tour.com Metro: La Muette or Passy	110€ single 129€ double	-	included

Hotel / Category	OECD Rate	Rate Single	Breakfast
VICTOR HUGO**** 19, rue Copernic 75016 Paris Tel: +33 1 45 53 76 01 Fax: +33 1 45 53 69 93 Email: resa@hotel-victor-hugo.com Website: www.hotel-victor-hugo.com Metro: Victor Hugo or Boissière	10% discount	140€	12€
MELIA ALEXANDER BOUTIQUE HOTEL**** 102, avenue Victor-Hugo 75016 Paris Tel: +33 1 56 90 61 00 Fax: +33 1 55 04 76 66 Email: melia.alexander@solmelia.com Website: www.meliaalexander.solmelia.com Metro: Victor Hugo	198€	-	
ELYSEES STARS AMARANTE****-L 19, rue Vernet 75008 Paris Tel: +33 1 47 20 41 73 Fax: +33 1 47 23 32 15 Email: elyseesstar@amarantehotels.com Website: www.elysees-star.com Metro: Georges V	200€	-	
MAJESTIC****-L 29, rue Dumont d'Urville 75016 Paris Tel: +33 1 45 00 83 70 Fax: +33 1 45 00 29 48 Email: management@majestic-hotel.com Website: www.majestic-hotel.com Metro: Kléber or Charles de Gaulle-Etoile	166€	205€	14.50€
RAPHAEL**** 17, avenue Kléber 75016 Paris Tel: +33 1 53 64 32 00 Fax: +33 1 53 64 32 01 Email: reservation@raphael-hotel.com Website: www.raphael-hotel.com Metro: Kléber	308€ classic 388€ luxe 490€ suite 633€ salon	-	27€ cont. 33€ buffet
ROYAL ELYSEES**** 6, avenue Victor Hugo 75016 Paris Tel: +33 1 45 00 05 57 Fax: +33 1 45 00 13 88 Email: hotel-royal-elysees@cybevasion.com Website: www.royal-elysees.com	124€	141€ / 165€	included

Hotel / Category	OECD Rate	Rate Single	Breakfast
SOFITEL BALTIMORE**** 88 bis, avenue Kléber 75016 Paris Tel: +33 1 44 34 54 54 Fax: +33 1 44 34 54 44 Email: reservation@hotelbaltimore.com Website: www.sofitel.com (code 2789) Metro: Boissière	260€ superior 310€ luxe	300€ / 450€	25€
SOFITEL TROCADERO DOKHAN'S**** 117, rue Lauriston 75016 Paris Tel: +33 1 53 65 66 99 Fax: +33 1 53 65 66 88 Email: hotel.trocadero.dokhans@wanadoo.fr Website: www.sofitel.com (Code 1948) Metro: Boissière	260€ superior 340€ luxe	400€	25€
LA VILLA MAILLOT**** 143, avenue de Malakoff 75016 Paris Tel: +33 1 53 64 52 52 Fax: +33 1 45 00 60 61 Email: resa@lavillamaillot.fr Website: www.lavillamaillot.fr Metro: Porte Maillot	244€	300€	included
WALDORF TROCADERO**** 97, rue Lauriston 75016 Paris Tel: +33 1 45 53 83 30 Fax: +33 1 47 55 92 52 Email: trocadero@hotelswaldorfparis.com Website: www.hotelswaldorfparis.com/ Metro: Boissière	140€ classic 170€ superior 200€ luxe all simple or double valid till 31 Dec. 03	-	included

Hotel / Category	OECD Rate	Rate Single	Breakfast
BOILEAU** 81, rue Boileau 75016 Paris Tel: +33 1 42 88 83 74 Fax: +33 1 45 27 62 98 Email: boileau@cybercable.fr Website: www.hotel-boileau.com/ Metro: Exelmans	Yes upon request	69€ / 80€	7€
CAMPANILE TOUR EIFFEL** 30, rue Saint Charles / 21, rue Sextius Michel 75015 Paris Tel: +33 1 45 78 61 33 Fax: +33 1 45 79 41 13 Email: paris.toureiffel@campanile.fr Website: www.campanile.fr/ Metro: Dupleix or Bir Hakeim	64€ single 70€ double	-	6.50€
EXELMANS** 73, rue Boileau 75016 Paris Tel: +33 1 42 24 94 66 Fax: +33 1 40 50 37 91 Email: resa@escapade-paris.com Website: www.escapade-paris.com/ Metro: Exelmans	54€ single 64€ double	-	included
KEPPLER** 12, rue Keppler 75016 Paris Tel: +33 1 47 20 65 05 Fax: +33 1 47 23 02 29 Email: hotel.keppler@wanadoo.fr Website: www.hotelkeppler.com/ Metro: Georges V	No	84€	5.40€
MERCURE PARIS SAINT CHARLES mm 36-38, rue Rouelle / 37, rue Saint Charles 75015 Paris Tel: +33 1 45 79 64 15 Fax: +33 1 45 77 21 11 Email: H1928@accor-hotels.com Website: www.mercure.com/ (Code 1928) Metro: Dupleix	Yes upon request	86€ / 103€	7.50€
EIFFEL GRENELLE*** 3, boulevard de Grenelle 75015 Paris Tel: +33 1 45 78 14 81 Fax: +33 1 45 79 46 96 Email: Reservation@lesrelaisdeparis.fr Website: www.lesrelaisdeparis.fr/ Metro: Bir Hakeim	94€	110€ / 126€	6€

Hotel / Category	OECD Rate	Rate Single	Breakfast
EIFFEL KENNEDY*** 12, rue Boulainvilliers 75016 Paris Tel: +33 1 45 24 45 75 Fax: +33 1 42 30 83 32 Email: hotel.eiffel-kennedy@wanadoo.fr Website: www.france-hotel-guide.com/h75016eiffelkennedy.htm Metro: Ranelagh	102€ single 119€ double	-	included
EUROPE*** 103, boulevard de Grenelle 75015 Paris Tel: +33 1 47 34 07 44 Fax: +33 1 45 66 93 08 Email: contact@europehotelparis.com Website: www.europehotelparis.com/ Metro: La Motte-Picquet-Grenelle	85€ single 115€ double	-	included
FRANCE EIFFEL*** 8, rue Saint Charles 75015 Paris Tel: +33 1 45 79 33 35 Fax: +33 1 45 79 40 84 Email: resa@escapade-paris.com Website: www.escapade-paris.com/ Metro: Bir Hakeim or Dupleix	99€	-	included
HOLIDAY INN PARIS TOUR EIFFEL***-S 102, boulevard de Grenelle 75015 Paris Tel: +33 1 40 59 90 90 Fax: +33 1 45 75 79 10 Email: hi.te@wanadoo.fr Website: www.sixcontinentshotels.com/ Metro: Dupleix or La Motte-Picquet-Grenelle	Yes upon request	167€ / 177€	12€
MARCEAU CHAMPS ELYSEES*** 37, avenue Marceau 75016 Paris Tel: +33 1 47 20 43 37 Fax: +33 1 47 20 14 76 Email: contact@hotels-exclusive.com Website: www.hotels-unis.com/hotels/marceau/index.htm Metro: Alma Marceau or Georges V	No	118€ / 168€	12€
MERCURE PARIS TOUR EIFFEL mmmm 64, boulevard de Grenelle 75015 Paris Tel: +33 1 45 78 90 90 Fax: +33 1 45 78 95 55 Email: hotel@mercuretooureiffel.com Website: www.mercure.com/ (Code 1598) Metro: Dupleix	No	180€ / 210€	16€

Hotel / Category	OECD Rate	Rate Single	Breakfast
MERCURE TOUR EIFFEL SUFFREN <i>mmmm</i> 20, rue Jean Rey 75015 Paris Tel: +33 1 45 78 50 00 Fax: +33 1 45 78 91 42 Email: H2175@accor-hotels.com Website: www.mercure.com/ (Code 2175) Metro: Bir Hakeim	No	170€ / 265€	19€
BEST WESTERN FREMIET EIFFEL <i>****</i> 6, avenue Frémiet 75016 Paris Tel: +33 1 45 24 52 06 Fax: +33 1 53 92 06 46 Email: hotel.fremiet@wanadoo.fr Website: www.bestwestern.com/prop_93086 Metro: Passy	Closed for renovation till January 2004	-	-
HILTON 18, avenue de Suffren 75015 Paris Tel: +33 1 44 38 56 00 Fax: +33 1 44 38 56 10 Website: www.hilton-paris.com/ Metro: Bir Hakeim	No	280€ / 380€	26€ cont. 28€ buffet

