





6TH ICGLR-OECD-UN GOE FORUM ON RESPONSIBLE MINERAL SUPPLY CHAINS

Annotated Agenda

13-15 November 2013

Venue: Serena Hotel, Kigali, Rwanda

Format: The 6th ICGLR-OECD-UN GoE Forum on Responsible Mineral Supply Chains will be held in Kigali on the 13th, 14th and 15th of November 2013.

Goals of the November 2013 meeting:

- Understand the successes, challenges and opportunities of implementation in the Great Lakes region (3T and Gold)
- Resolve previously discussed implementation challenges (focus on 3T)
- Promote pilot initiatives and engagement in the region (e.g. existing or planned closed pipe projects for gold and 3T)
- Strengthen Great Lakes-based on-the-ground due diligence programmes, regional certification and fostering increased coordination and mutual support (3T and Gold)
- Strategize on incentives for responsible mining and trade in areas of conflict and high-risk (3T and Gold)

Note: Site visits (including to mines) have been organised on the afternoon of 14th November.

The Forum meeting will avoid long presentations by panellists. Instead, interveners will be asked to provide initial thoughts in five minutes as a way of launching a high-value discussion which will fully engage the expertise in the room. All participants are encouraged to actively participate in the discussion.

Rooms: Ballroom at Serena Hotel

Badges: Please bring your passport or identity card with you. Please arrive well in advance of the start of the meeting to allow time for the registration formalities. For security reasons, you must wear your conference badge at all times.

Chatham House Rule: The meeting will be held under the Chatham House Rule for all three days. "When a meeting, or part thereof, is held under the Chatham House Rule, participants are free to use the information received, but neither the identity nor the affiliation of the speaker(s), not that of any other participant, may be revealed." This rule also applies to social media – **join the conversation at #3TGKigali**

DAY 1: WEDNESDAY 13 NOVEMBER 2013

Morning (plenary):

- Update on the security situation in the Great Lakes region and the economic dimensions of the UN Peace, Security and Cooperation Framework
- Implementation of the ICGLR Regional Certification Mechanism (RCM)
- National updates on implementation of responsible mineral sourcing from ICGLR
- Enablers and incentives for responsible mining and trade in the Great Lakes region Gold & 3T

Afternoon:

- Update on responsible sourcing efforts in the Democratic Republic of the Congo (plenary)
- Parallel working sessions
 - 3T Best Practice Paper on risk management for fraud, unknown or incomplete provenance information
 - Gold implementation in the Great Lakes region (Uganda, Burundi and Tanzania)

8:30 - 9:00

Facilitator: Ms. Sabrina Ramzi, OECD Multi-stakeholder Steering Group (MSG) Chair and Senior Policy Officer, Department of Foreign Affairs, Trade and Development, Government of Canada

Welcome from the hosts

- Professor Roel Nieuwenkamp, Chair of the OECD Working Party on Responsible Business Conduct
- Professor Ntumba Luaba Lumu, Executive Secretary, International Conference on the Great Lakes Region (ICGLR)
- H.E. Stanislas Kamenzi, Minister of Natural Resources, Government of Rwanda

Note: Members of the press are invited to attend this opening session

9:00 - 9:45

Update on the security situation in the Great Lakes region and the economic dimensions of the UN Peace, Security and Cooperation Framework

Facilitator: Ambassador Gaspard Kabura, National Coordinator of Burundi

Interveners:

- Mr. Daniel Fahey and Mr. Henry Fombah, UN Group of Experts on the DRC pursuant to resolution 2078 (2012)
- Mr. Modibo Touré, UN Assistant Secretary-General and Special Adviser to the Special Envoy of the Secretary-General to the Great Lakes Region

20 minutes update, 25 minutes Q&A

9:45 - 10:30

Implementation of the ICGLR Regional Certification Mechanism (RCM): Topics include macro-view of RCM (national level implementation to be addressed in subsequent sessions), update on RCM unit, audit committee, Independent Mineral Chain Auditor and whistleblowing mechanism.

Facilitator: Ambassador Gaspard Kabura, National Coordinator of Burundi

Interveners:

- Mr. Silas Sinyigaya, Democracy and Good Governance Programme Officer, Executive Secretary of the International Conference on the Great Lakes Region, ICGLR
- Mr. Peter Karasira, Transparency International Rwanda and Chairman of the ICGLR Audit Committee

20 minutes update, 25 minutes Q&A

10:30 - 11:15

National updates from the Great Lakes Region on implementation of responsible mineral sourcing

Facilitator: Ambassador Gaspard Kabura, National Coordinator of Burundi

Interveners:

• Mme. Emmanuella Ngenzebuhoro, Directeur General de la Geologie des Mines, Ministere de l'Energie et des Mines, Government of Burundi

	 Representative from the Government of the Democratic Republic of the Congo Dr. Michael Biryabarema, Director General, Rwanda Natural Resources Authority Representative from the Government of Tanzania 	
	 Representative intervening on behalf of the Government of Uganda 20 minutes update, 25 minutes Q&A and wrap-up 	
11:15 – 11:30	Break	
11:30 -13:15		
	Facilitator: Mr. Modibo Touré, UN Assistant Secretary-General and Special Adviser to the Special Envoy of the Secretary-General to the Great Lakes Region	
11:30 -12:15	 What are the national and regional enablers for responsible mining and trade in the Great Lakes region? Tax and fiscal harmonization efforts to reduce smuggling and illegal trade Enhancing free movement of goods in the Great Lakes region and beyond Lessons from Europe and other regions Interveners: Mr. Michelangelo Margherita, Deputy Head of Unit DG Trade, DG Trade, European Union Commission Mr. Antonio Pedro, Director United Nations Economic Commission for Africa (ECA), Sub-regional 	
	 Office for Eastern Africa (SRO-EA) Mr. Sasha Lezhnev, Sr. Policy Analyst, Enough Project Ms. Hannah Koep-Andrieu, Corporate Area Manager, Channel Research France 	
12.15.10.15	20 minutes planned interventions, 25 minutes discussion	
12:15 -13:15	 How can international partners encourage responsible investment and trade in minerals in the Great Lakes region? Update on EU initiative on responsible sourcing and related EU actions Perspectives on industry outreach efforts to smelters and refiners, and creating local smelting/refining capacity Perspectives from civil society 	
	 Interveners: Mr. Michelangelo Margherita, Deputy Head of Unit DG Trade, DG Trade, European Union Commission and Ms. Francesca Cardona, Advisor - Great Lakes thematic issues, European External Action Service (EEAS) Mr. Bob Leet, Supplier Chain Code of Conduct Program Manager, Intel/EICC Conflict-Free Sourcing Initiative (CFSI) Mr. Mussadiq Hamid Merican, Manager, Business Development, Malaysia Smelting Corporation Berhad Dr. Witney W. Schneidman, Senior International Advisor for Africa, Covington & Burling LLP Mr. Zobel Behalal, Advocacy Officer, Peace and Conflicts, CCFD-Terre Solidaire 	
	20 minutes planned interventions, 25 minutes discussion, 15 minutes wrap-up	
13:15- 14.15	Hosted Buffet Lunch	
14:15 -16:15	Implementation of responsible mineral sourcing in the Democratic Republic of the Congo (DRC): Challenges and opportunities. Speakers from national and provincial govt., industry and civil society, covering both 3T and gold implementation issues.	
14:15- 15:30	Facilitator: Professor Roel Nieuwenkamp, Chair of the OECD Working Party on Responsible Business Conduct Strengthening on-the-ground due diligence efforts in the DRC	
14.13 13.30	This session will focus on updates and discussions around strengthening existing programmes for responsible sourcing of minerals.	
	 Implementation, traceability and due diligence programmes: 3T and Gold What lessons can be learned from existing programmes? How can they be strengthened and be more effective? 	

• Mapping and mine site validation:

- How can responsible sourcing begin from sites classified as "green" or "yellow" through joint validation efforts?
- O What is needed to start responsible sourcing?

On-the-ground monitoring and whistle blowing:

- O How are monitoring efforts currently performing?
- Where are the challenges and how can they be overcome?

Interveners:

- Representative from Orientale province, DRC (TBC)
- Representative from North Kivu province, DRC: H.E. Jean Ruyange Njongo, Ministre Provincial en charge des Mines et Energie
- Representative from South Kivu province, DRC: M. Michel Liete Tuta Wa Tuta, Chef de Division provincial des Mines, Sud Kivu Ministère des Mines
- Representative from Maniema province, DRC: Maitre Amisi Lupia Patrick, Ministre Provincial de l'Environnement, Affaires foncières, Conservation de la nature et Promotion du Tourisme
- Representative from Katanga province, DRC: M. Jules Kyembe, représentant de Ministre Provincial des mines

Commentators:

- Mr. Gregory Mthembu-Salter, Director, Phuzumoya Consulting
- Mr. Yves Bawa Likilo, iTSCi Regional Program Manager, Pact
- Mr. John Nsana Kanyoni, Vice-President National de la Chambre des Mines en charge de 3T, Federation des Entreprises du Congo (FEC)
- Mr. Neil Harby, Head of Evaluation, Rand Refinery
- Mr. Jamal Useni, Coordinator, Save Act Mine

40 minutes planned interventions, 20 minutes discussion, 15 minutes wrap-up

15:30 - 16:15

Alignment and harmonisation of responsible mineral programmes in the DRC

This session will focus on how existing programmes can be better aligned to support one another, including implementation of the ICGLR Regional Certification Mechanism (RCM) for 3TG.

Themes:

- Are national certification standards consistent with the RCM and OECD Due Diligence standards?
- Has this been assessed?
- How do due diligence programmes, traceability, and joint mapping/mine site validation efforts relate to the implementation of the RCM? How can this inter-relationship be strengthened?

Interveners:

- Representative from the Government of the Democratic Republic of the Congo
- Dr. Bali Barume, Senior Engineer, German Federal Institute for Geosciences and Natural Resources (BGR)
- Ms. Kay Nimmo, Manager of Sustainability and Regulatory Affairs, ITRI Ltd.
- Ms. Joanne Lebert, Director Great Lakes Programme, Partnership Africa Canada (PAC)

20 minutes planned interventions, 25 minutes discussion, 15 minutes wrap-up

16:15 - 16:30

Break

16:30 – 18:00 Parallel working session: 3T Best Practice Paper on risk management for fraud, unknown or incomplete provenance information

- Review of best practices proposal
- Feedback on proposal

Facilitator: Professor Roel Nieuwenkamp, Chair of the OECD Working Party on Responsible Business Conduct, supported by Mr. Adam Greene, MSG Vice Chair and Vice President Labor Affairs and Corporate Responsibility, US Council for International Business

Parallel working session: Implementation of due diligence in the gold supply chain – implementation by ICGLR countries involved in the production and trade of gold

This session will include country-level progress reports from **Burundi**, **Uganda** and **Tanzania**. Issues to be discussed include:

- Implementation of the RCM and due diligence by the private sector in the countries concerned
- Monitoring of gold imports and exports
- Cross-border issues

Interveners:

- OECD Secretariat
- Conflict Free Sourcing Initiative (CFSI)
- Global Witness or Partnership Africa Canada (PAC)
- ITRI or TIC or Cronimet
- Save Act Mine

Possible adoption by Forum on Friday (Day 3) or by written procedure after the Forum

40 minutes planned interventions, 40 minutes discussion, 10 minutes wrap-up

- Harmonisation of standards, legal and fiscal regimes
- Role that other gold trading hubs (e.g. Dubai) could play to enable responsible sourcing

Facilitator: Mr. Gregory Mthembu-Salter, Director, Phuzumoya Consulting

Interveners:

- Mr. Ndagijimana Oswald, Directeur des Mines et Carrières, Ministère de l'Energie et Mines, Government of Burundi
- Mr. Prudence Bararunyeretse, OLUCOME
 (Observatoire de Lutte contre la Corruption et
 les Malversations Economiques) et COSOC-GL
 (Coalition de la Société Civile de la Région des
 Grands Lacs contre l'exploitation illégale des
 ressources naturelles), Burundi
- Mr. Edwin Ngonyani, Chief Inspector of Mines and Assistant Commissioner for Minerals, Ministry of Energy and Minerals of Tanzania
- Representative intervening on behalf of the Government of Uganda
- Mr. Chirag Sharma, Manager Business
 Development, Commodity Services, Dubai
 Multi Commodities Center (DMCC)

30 minutes planned interventions, 45 minutes discussion, 15 minutes wrap-up

18:00

Welcome ceremony and cocktail reception:

• H.E. Evode Imena, Minister of State in Charge of Mining, Ministry of Natural Resources, Government of Rwanda

Followed by cocktail hour with dance troupe

DAY 2: THURSDAY 14 NOVEMBER 2013

8:00 am start. Meeting attendees are encouraged to come prepared to set out for field trips directly after the morning sessions. Buses will leave the Serena hotel at 12 noon.

Morning:

- Update on efforts in host-country Rwanda (plenary)
- Parallel working sessions
- 3T Best Practice Paper on risk management for fraud, unknown or incomplete provenance information (continued from Day 1)
- ASM Gold: Encouraging implementation and progress in current projects (incentives, scalability, financing)

Afternoon: Field trips. Raincoats and waterproof hiking boots advised.

8:00 - 8:15

Facilitator: Ms. Sabrina Ramzi, OECD Multi-stakeholder Steering Group (MSG) Chair and Senior Policy Officer, Department of Foreign Affairs, Trade and Development, Government of Canada

Welcome and programme for the day:

- Update on responsible mineral sourcing efforts in Rwanda
- Parallel Working sessions: 3T Best Practice Paper on risk management for fraud, unknown or incomplete provenance information and ASM Gold
- Mine and field trips (off-site)

8.15 - 9:45	Implementation of responsible mineral sourcing in Ry government, industry and civil society, covering both 3	- · · · · · · · · · · · · · · · · · · ·	
	Facilitator: Ambassador Michael Ryan, Head of the EU	I Delegation to Rwanda	
8:15 – 8:45	Status of Regional Certification Mechanism (RCM) for 3TG in Rwanda:		
		ly to the RCM? E.g. "Mine site" under RCM and	
	 How do efforts relate to implementation of the strengthened? 	ne RCM? How can this inter-relationship be	
	Interveners:		
	Dr. Michael Biryabarema, Director General, R	wanda Natural Resources Authority	
	Mr. Yves Bawa Likilo, iTSCi Regional Program	•	
	Professor Ajay K. Garg, Partnership Africa Car	nada (PAC)	
	15 minutes planned interventions, 15 minutes discussi	ion	
8:45 – 9:15	Implementation, traceability and due diligence progr		
	What lessons can be learned from existing program		
	 How can they be strengthened and more effective mineral flows 	r For example in reconciling and sharing data on	
	How can programmes be aligned to better suppor	t national and regional efforts?	
	Interveners:		
	Dr. Michael Biryabarema, Director General, R	wanda Natural Resources Authority	
	Mr. Jean Malic Kalima, Chairman, Rwanda M.	ining Association	
	 Mr. Raphael Ritter de Zahony, CEO, Phoenix N 		
	 Ms. Kay Nimmo, Manager of Sustainability ar 		
	Ms. Karen Hayes, Director Mines to Market Pl	rogram, Pact	
	20 minutes planned interventions, 10 minutes discussi	ion	
9:15 -9:45	On-the-ground monitoring and whistle blowing in Rwanda: • How are monitoring efforts currently performing? • How are issues of fraud and smuggling detected and prevented?		
	How can they be strengthened?		
	Interveners:		
	Representative from the Government of Rwar	nda	
	Ms. Marlene Wafler, Incident Reporting Officer iTSCi, Pact		
	Ms. Sophia Pickles, Campaigner, Conflict Reso	ources, Global Witness	
	15 minutes planned interventions, 15 minutes discussi	ion and wrap-up	
9:45 - 10:00	Break		
10:00 – 11:30	Parallel working sessions: ASM (Gold): Encouraging	Parallel working sessions: 3T Best Practice Paper on	
10.00 11.50	implementation and progress in current projects	risk management for fraud, unknown or	
	This session will look at existing efforts to bring	incomplete provenance information	
	responsibly-mined artisanal gold to market,	Continuation from Day 1	
	including issues such as closed pipe projects - scaling	Circulate draft Best Practice Paper to Forum	
	up, incentives, risks, financing, formalisation of ASM	before lunch on Day 2	
	mines, security, tax harmonisation, customs reform,	Familitation Designation Chair C	
	communicating and socialising artisanal miners on the OECD Guidance etc. We will endeavour to get	Facilitator: Professor Roel Nieuwenkamp, Chair of the OECD Working Party on Responsible Business	
	input from ASM miners attending the Forum. The	Conduct, supported by Mr. Adam Greene, MSG Vice	
	session will also be used to get preliminary input on	Chair and Vice President Labor Affairs and Corporate	
	the nature, form and content of an ASM Sourcing	Responsibility, US Council for International Business	
	assessment tool for Refiners/traders, to be		
	developed by the OECD in late-2013 and early-2014.		
		25 minutes interventions, 25 minutes discussion, 30	
		minutes drafting, 10 minutes wrap-up	

	Facilitator: Dr. Olivier Bovet, Programme Manager
	Trade Promotion, State Secretariat for Economic
	Affairs (SECO), Switzerland
	Interveners:
	Mr. Shawn Blore, Researcher, Partnership Africa Canada (PAC)
	Ms. Jennifer Peyser, Senior Mediator,
	RESOLVE
	Mr. Patrick Schein, Executive Board
	Member, Alliance for Responsible Mining (ARM)
	Mr. Olivier Demierre, Sr. Vice President
	Corporate Social Responsibility, PAMP S.A
	Corporate Social Nesponsibility, Francisco
	30 minutes planned interventions, 20 minutes ASM
	refiner/trader sourcing tool, 30 minutes discussion,
	10 minutes wrap-up
11:30 – 12:00	Prepare for field visits
12:00 – 19:00	Field visits — buses from Serena Hotel, with packed lunch
	Participants should select from the following visit options:
	OPTION 1: Mine visit
	OPTION 2: Kigali tour comprising a combined visit to the Rwanda Natural Resources Authority, Geology and
	Mine Department (GMD) [Certification Unit, Inspections/Traceability Office, Analytical Finger Printing (AFP)
	preparation laboratory] and the Rwanda Genocide Memorial
19:00	End of DAY 2

DAY 3:FRIDAY 15 NOVEMBER 2013

Morning (plenary)

- Impressions from field visits
- Worst Forms of Child Labour in the mining sector
- 3T Best Practice Paper on risk management for fraud, unknown or incomplete provenance information
- Scaling-up: Expanding current efforts and implementing new due diligence programmes in the Great Lakes region

Afternoon (plenary):

- Audits and mutual recognition

8:30 – 9:15	Facilitator: Ms. Sabrina Ramzi, OECD Multi-stakeholder Steering Group (MSG) Chair and Senior Policy Office
	Department of Foreign Affairs, Trade and Development, Government of Canada
	Welcome and impressions from field visits
9:15 – 10:30	Worst Forms of Child Labour in the mining sector
	Facilitator: Ms. Sabrina Ramzi, OECD Multi-stakeholder Steering Group (MSG) Chair and Senior Policy
	Officer, Department of Foreign Affairs, Trade and Development, Government of Canada
	Interveners:
	 Ms. Laura Schulke, Associate, Human Rights Watch (HRW)
	Ms. Karen Hayes, Director Mines to Market Program, Pact
	Mr. Vianey Mbuya, Child Labour Officer, NELICO
	 Ms. Laura Baretto, Chair, Alliance for Responsible Mining (ARM)

Facilitated discussion will focus on issues where the Forum can make a contribution, e.g. clarifying the definitions of "worst forms of child labour" in international law as compared with national laws and existing practice, what are we aiming for when we say elimination of extreme forms of child labour and how can it be done? Should we aim for a mandate going forward and a roadmap for achieving this mandate? 30 minutes planned interventions, 30 minutes discussion, 15 minutes wrap-up 10:30 - 10:4510:45 - 11:30 3T Best Practice Paper on risk management for fraud, unknown or incomplete provenance information Presentation of the draft Best Practice Paper Questions from the Forum Possible endorsement by the Forum Facilitator: Mr. Adam Greene, MSG Vice Chair and Vice President Labor Affairs and Corporate Responsibility, **US Council for International Business** Interveners: Presentation from the OECD Secretariat and representatives from the 3T working group 15 minutes presentation, 25 minutes discussion, 5 minutes wrap-up 11:30 - 13:15 Scaling-up: Expanding current efforts and implementing new due diligence programmes in the Great Lakes This session will draw on the discussions in sessions from Day 1 and Day 2. The facilitator may call on presenters to offer their views to stimulate interaction and draw conclusions on scaling-up efforts in the DRC. This session will address questions such as: How can existing efforts be scaled-up and supported? This should include looking at innovative models for sharing costs What roles should donors, regional organisations, multi-stakeholder initiatives, ICGLR governments or others, like industry and civil society, play? Facilitator: H.R.H. Jaime de Bourbon Parme, Special Envoy Natural Resources, Ministry of Foreign Affairs, The Netherlands Interveners: Dr. Richard Robinson, Extractive Industries Technical Advisor, USAID (PPA representative) Ms. Kay Nimmo, Manager of Sustainability and Regulatory Affairs, ITRI Ltd. Mr. Mussadiq Hamid Merican, Manager, Business Development, Malaysia Smelting Corporation Berhad Mr. William Millman, Technical and Quality Director, AVX Ltd.(Solutions for Hope) Mr. Gerald Beaulieu, Head of Business Development for the Americas, Geotraceability Ltd. Mr. Nicholas Garrett, Director, The Better Sourcing Program Report from ASM Gold working session held on Day 2 45 minutes interventions, 30 minutes discussion, 15 minutes wrap-up 13:15 - 14.15 **Hosted Buffet Lunch** 14:15 - 15:45 Audits and mutual recognition How do upstream assessments and audits complement smelter/refiner audits? How do industry smelter/refiner audit programmes provide mutual recognition? How to best incorporate the progressive nature of due diligence as recommended by the Guidance into audit programmes and protocols? Disclosure of information - what can and should be made accessible to auditors? Facilitator: Ms. Ruth Crowell, MSG Vice-Chair and Deputy Chief Executive, LBMA Interveners: Ms. Kay Nimmo, Manager of Sustainability and Regulatory Affairs, ITRI Ltd. Ms. Hannah Koep-Andrieu, Corporate Area Manager, Channel Research France Ms. Michele Bruelhart, Head of Auditing, RCS Global Ms. Esther Rodriquez, Associate Director, Climate Change & Sustainability KPMG 40 minutes presentations, 30 minutes discussion, 15 minutes wrap-up

15:45- 16:00	Break
16:00 – 17:30	Strategic vision of the ICGLR-OECD- UN GoE Forum This session will take a macro-level and long-term view of the implementation efforts underway and planned: • Update from the Precious Stones Multi-Stakeholder Working Group • Future Forum meetings and priority work areas: Thematic vs. supply chain focus? Upstream vs. downstream? Other geographic focus? Targeted meetings or general meetings for all stakeholders?
	Facilitator: H.R.H. Jaime de Bourbon Parme, Special Envoy Natural Resources, Ministry of Foreign Affairs, The Netherlands
	 Interveners: Mr. David A. Bouffard, Signet Vice President Corporate Affairs, Signet Jewelers Ltd. and/or other representatives of the Precious Stones Multi-Stakeholder Working Group Ms. Sabrina Ramzi, OECD Multi-stakeholder Steering Group (MSG) Chair and Senior Policy Officer, Department of Foreign Affairs, Trade and Development, Government of Canada Mr. Adam Greene, MSG Vice Chair and Vice President Labor Affairs and Corporate Responsibility, US Council for International Business or Ms. Ruth Crowell, MSG Vice-Chair and Deputy Chief Executive, LBMA Ms. Annie Dunnebacke, Deputy Campaigns Director, Global Witness
17:30 – 18:00	Closing: Facilitator: Ms. Sabrina Ramzi, OECD Multi-stakeholder Steering Group (MSG) Chair and Senior Policy Officer, Department of Foreign Affairs, Trade and Development, Government of Canada Representative from the ICGLR H.E. Evode Imena, Minister of State in Charge of Mining, Ministry of Natural Resources, Government of Rwanda
	End of FORUM